

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 3, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for June 19, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [180619draft.pdf](#)

Consent Agenda

2. Consideration of a resolution recommending the appointment of Emily M. Harris as Assistant Public Defender in Laramie County.

Dept: Commissioners

Agent: State of Wyoming Public Defen

Applicant:

Attachments: [HarrisPubDef.pdf](#)

3. Consideration of a malt beverage permit submitted by the Arc of Laramie County for a Oktoberfest fundraiser to be held at the Archer Complex on 9/22/2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [The Arc malt beverage permit.pdf](#)

4. Consideration of a lease agreement between Laramie County, Cheyenne-Laramie County Health Department, and Dr. Lucase Wang to lease a portion of the Cheyenne-Laramie County Health Department Building to provide medical examinations and assessments to clients for Wyoming Workforce Services. The lease shall commence on July 1, 2018 and remain in full force and effect until June 30, 2019. The Lessee shall pay \$750 rent per year.

Dept: County Attorney

Agent: Gus Lopez

Applicant: Dr. Lucase Wang

Attachments: [Dr. Lucase Wang Lease Agreement](#)

5. Consideration of a lease agreement between Laramie County, Cheyenne-Laramie County Health Department and Crossroads Healthcare Clinic. Crossroads desires to lease a portion of the Cheyenne-Laramie County Health Department building to provide medical and related social services through Crossroads Clinic. The lease agreement shall commence on July 1, 2018 and remain in full force and effect until June 30, 2019. The Lessee shall pay a total of \$2,900 per month for rent, utilities and janitorial services.

Dept: County Attorney

Agent: Gus Lopez

Applicant: Crossroads

Attachments: [Crossroads Lease Agreement](#)

6. Consideration of a grant award agreement between the U.S. Department of Justice, Office of Justice Programs and Laramie County for the Byrne JAG 2017.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

Attachments: [Byrne JAG 17 Award Packet.pdf](#)

- 7. Consideration of an agreement with DocuTek for onsite support for the Minolta scanner. The County shall pay the Contractor \$1500 for the services set forth in the agreement. The term of the agreement is from 8/15/2018 to 8/15/2019

Dept: County Clerk

Agent: Deanna Grimm

Applicant: DocuTek

Attachments: [DocuTeck Agreement](#)

- 8. Consideration of the following part-time salaries in the amount of \$27,353.23 for June 2018: Planning, \$530.00; Shooting Sports, \$4,087.50; Buildings/Grounds, \$14,567.70; Sheriff Operations, \$1,667.91; Detention, \$4,510.42; District Court, \$1,200.00; Drug Court, \$789.70.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [part time salaries for June 2018.pdf](#)

- 9. Consideration of the following fees collected by various County entities for May 2018: Clerk of District Court, \$18,259.04; County Clerk, \$130,595.59; Shooting Sports, \$14,398.55; Drug Court, \$190.00; DUI Court, \$1,170.00; Sheriff, \$99,936.28; Circuit Court, \$56,007.00; Planning & Development, \$113,491.99.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May 2018 fees.pdf](#)

- 10. Consideration of warrants in the amount of \$1,396,909.94 for June 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [warrants for June 2018.pdf](#)

Grants

11. Consideration of amendment #1 to the loan agreement between the Wyoming Business Council and Laramie County for the Wyoming Malting Business Committed Project.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

Attachments: [Amendment #1 Wyoming Malting Loan.pdf](#)

Contract/Agreement/Leases

12. Consideration of a service agreement with Rocky Mountain Trane to provide for services and maintenance of the County's heating, ventilating and air conditioning systems. The term of the agreement will be from July 1, 2018 to June 30, 2019, and the County shall pay the contractor \$248,699 for the year.

Dept: County Attorney

Agent: Chris Wegner

Applicant: Rocky Mountain Trane

Attachments: [Trane HVAC Service Agreement.2018-2019](#)

13. Consideration of a lease agreement between Action Communications, Inc. and Laramie County for the use of a tower located in a portion of the SW 1/4, SW 1/4, of Section 28, Township 16 North, Range 64 West of the 6th PM, referred to as the Antelope Draw Tower Site. The lease is effective on the date last executed and shall remain in full force and effect for five years.

Dept: County Attorney

Agent: Glen Crumpton

Applicant: Action Communications

Attachments: [Lease Agreement with Action Communications](#)

Appointments

14. Consideration of a resolution correcting the appointment of Barbara Ayers to the Community Action of Laramie County Board to a three-year term, which will expire on June 30, 2021. The original resolution approved a five-year term, which was changed with new bylaws approved in 2017.

Dept: Commissioners

Agent: Community Action of Laramie C

Applicant:

Attachments: [Ayerscorrection2.pdf](#)

Land Use:Variances/Board App./Plats

15. PUBLIC HEARING regarding a Subdivision Permit and Plat for Lago Del Norte, located in a portion of the E1/2 SW1/4 and the West 400' of the NW1/4 SE1/4 Section 18, T.15 N., R.66 W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: CivilWorx LLC

Applicant: Riata Ranch Campstool LLC

Attachments: [2018_06_29_Lago del Norte resolution.pdf](#)
[PZ-18-00055 UPDATED 06.29.18 BOCC 07.03.18 Staff Report.pdf](#)
[PZ-18-00055 REVISED PLAT 06.29.18.pdf](#)
[PZ-18-00055 SITE WELL AND SEPTIC EXHIBIT 6-29-18 PLAN.pdf](#)

16. POSTPONEMENT of the public hearing regarding the Subdivision Permit and Plat for Oasis Subdivision, located in a portion of the NE1/4 Section 1, T.14 N., R.62 W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Michael A Burris

Applicant: Paul Robles

Attachments: [Oasis Subdivision Postponement](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.