

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 15, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for May 1, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [draft minutes May 1.pdf](#)

Consent Agenda

2. Consideration of a Development Agreement between Laramie County and the Wyoming Family Home Ownership Program dba My Front Door for \$40,000 under the Community Development Block Grant award from the Wyoming Business Council.

Dept: Grants

Agent: Sandra Newland

Applicant: WYFHOP

Attachments: [WYFHOP Development Agreement.pdf](#)

3. Consideration of a resolution appointing Peter H. Froelicher and David A. Marcum to the Laramie County Canvassing Board.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [appointment canvassing board.pdf](#)

4. Consideration of a service agreement and addendum between the Laramie County Sheriff's Dept. and Motorola Solutions in the amount of \$52,729.89 for the term of July 1, 2018 to June 30, 2019.

Dept: County Attorney

Agent: Rich Hillegas

Applicant: Motorola Solutions

Attachments: [Motorola Agreement USC000005159](#)

5. Consideration of a service agreement between Laramie County and Advanced Communications Technology for a term of 60 months in the amount of \$22,109.00.

Dept: County Attorney

Agent: Glen Crumpton

Applicant: ACT, Inc.

Attachments: [Advanced Communications Tech Agreement](#)

6. Consideration of an agreement between Laramie County and High Plains High Rise for window cleaning services. The agreement shall commence on the date the last signature is affixed and remain in full force and effect until terminated as provided in the agreement. The County shall pay the Contractor \$7,620.00 the first year and \$5,020.00 the second year to provide labor and materials to clean exterior windows, restore windows and frames as described in Attachment A.

Dept: County Attorney

Agent: Chris Wegner

Applicant: High Plains High Rise

Attachments: [High Plains High Rise Agreement](#)

7. Consideration of an addendum to the maintenance agreement for the Laramie County Juvenile Service Center for the maintenance and inspection of portable hand-held fire extinguisher, automatic fire sprinkler systems, and the wet chemical kitchen extinguisher system in the amount of \$1,306.70.

Dept: Sheriff

Agent: Capt Sorenson

Applicant: Phoenix Fire Protection

Attachments: [Phoenix Fire Protection \(Juvenile Service Center\)](#)
[Certificate of Liability \(Phoenix Fire\)](#)

8. Consideration of an addendum to modify the maintenance agreement for the Laramie County Sheriff's Detention Center for the maintenance and inspection of portable hand-held fire extinguisher, automatic fire sprinkler systems and FM 200 Fire Suppression Systems located in the Detention Center for the amount of \$13, 804.69.

Dept: Sheriff

Agent: Capt Sorenson

Applicant: Phoenix Fire Protection

Attachments: [Phoenix Fire Protection \(Detention Center\)](#)
[Certificate of Liability \(Phoenix Fire\)](#)

9. Consideration of an agreement for non-attest accounting services between Laramie County and Childress Accounting and Consulting. The term shall commence on the date last executed and remain in full force and effect until June 30, 2019. The County shall pay the Contractor an amount not to exceed \$11, 789.

Dept: County Clerk

Agent: Stanley Walker

Applicant: Childress Accounting

Attachments: [Childress Non-Attest Accounting Agreement](#)

10. Consideration of an agreement between Laramie County and RLR, LLP. for non-attest accounting services. The agreement shall commence on the date last executed and remain in full force and effect until June 30, 2019. The County shall pay the Contractor an amount not to exceed \$16,200.

Dept: County Clerk

Agent: Stanley Walker

Applicant: RLR, LLP.

Attachments: [RLR Non-Attest Accounting Agreement](#)

11. Consideration of an agreement between Laramie County and the Cheyenne Animal Shelter (CAS). The purpose of this agreement is to provide funding to CAS for the provision of animal shelter services and animal control services. The agreement is for the term of July 1, 2018 to June 30, 2019. The County agrees to allocate a sum of \$218,400 to be paid in twelve equal monthly installments.

Dept: County Attorney

Agent: Bob Fecht

Applicant: Cheyenne Animal Shelter

Attachments: [Animal Shelter & Control Agreement](#)

Report & Public Petitions

12. Consideration of the "Acceptance of Petition for Establishment, Alteration and/or Vacation of County Highway" pursuant to W.S. 24-3-101 et. seq., or public roads previously dedicated by plat or otherwise and Appointment of Viewer. Petition involves Sections 26, 23, 22, 21, 20 and 19.

Dept: County Attorney

Agent: Mark Voss

Applicant:

Attachments: [Resolution for Road Petition & Appt. Viewer-Sections 26,23,22,21,20, &19](#)

13. Consideration of the "Acceptance of Petition for Establishment, Alteration and/or Vacation of County Highway" pursuant to W.S. 24-3-101 et. seq., of public roads previously dedicated by plat or otherwise and Appointment of Viewer. Petition involves Sections 35, 34, 33, 32 being a portion of a branch of County Road 20.

Dept: County Attorney

Agent: Mark Voss

Applicant:

Attachments: [Resolution for Road Petition & Appt. Viewer Sect. 35, 34, 33 & 32](#)

Resolution

14. Consideration of a resolution setting county officials salaries for the years 2019-2022.

Dept: County Attorney

Agent: Heather Rudy

Applicant: Commissioners

Attachments: [Salaries County Officials.2019-2022](#)

Grants

15. Consideration of Attachment E to Amendment One for the Wyoming Malting Loan Agreement to change the payments section of the Non-Recourse Promissory Note.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

Attachments: [WY Malting Non-Recourse Promissory Note.pdf](#)

Contract/Agreement/Leases

16. Consideration of an agreement for road dust suppression between Laramie County and Dustbusters, Inc. Contractor is to furnish and apply magnesium chloride on Laramie County roads as directed by the County. The agreement shall commence on the date last executed and shall remain in full force and effect until completion of work as described in the agreement. County shall pay Contractor an amount not to exceed \$125,840.22.

Dept: County Attorney

Agent: Dave Bumann

Applicant: Dustbusters

Attachments: [Dustbusters Road Dust Suppression Agreement](#)

- 17. Consideration of a memorandum of understanding between the Laramie County Fair and Laramie County in regard to the financing and construction of the 6th Penny Multi-Purpose Building.

Dept: County Attorney

Agent: Mark Voss

Applicant: Fair

Attachments: [MOU with Fair for Financing of the Multi-Purpose Building](#)

- 18. Consideration of 1) A substitution of page 1 of the agreement between Laramie County, Wyoming and FCI Constructors for the Preconstruction and Construction Phase Services for the Detention Center Phase II Expansion, which reflects the now agreed upon "guaranteed maximum price" (GMP); 2) Addendum #1 to the Detention Center Phase II Expansion, consisting of twenty-two (22) pages, providing the appropriate details in regard to the GMP.

Dept: County Attorney

Agent: Ben Hornok

Applicant: FCI

Attachments: [FCI Substitution of Page 1 & Addendum #1-Detention Center](#)

License/Permits

19. PUBLIC HEARING to consider the following liquor license applications for 2018-2019: Little Bear Inn, Retail Liquor License; Travel Centers of America, County Retail Liquor License; High Plains Pizza Inc., Restaurant Liquor License; Cheyenne Shrine Club, Fraternal Club; Outlaw Saloon, Retail Liquor License; Terry Bison Ranch, Retail Liquor License; Moose Lodge, Fraternal Club; Town & Country Supermarket Liquors, Retail Liquor License; The Den Gentleman's Club, Retail Liquor License; VFW Post 4343, Veteran's Club; T-Joe's Bar & Lounge, Retail Liquor License; Tumbleweed Bar, Retail Liquor License; Forum 619, Social Club; Little American Hotel, Retail Liquor License; Bhagat LLC, Antelope Truck Stop, County Retail Liquor License; Kartar, LLC, Antelope Truck, Retail Liquor License; Bunkhouse Bar, Retail Liquor License; Tortilla Factory, Bar & Grill; Race Day Makers, LLC, Events Center.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [liquor license.pdf](#)

20. PUBLIC HEARING regarding a yearly fireworks application submitted by Ben Laws dba Pyro City Fireworks located at 245 I-25 Service Road, Cheyenne, Wyoming.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [yearly pyro fireworks I-25 Service Road.pdf](#)

21. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Ben Laws dba Fireworks Outlet located at 207 South Greeley Highway, Cheyenne, Wyoming.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [seasonal fireworks permits Pyro 207 South Greeley Hwy](#)

22. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Ben Laws dba Pyro City Fireworks located at 3115 West College Drive, Cheyenne, Wyoming.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [pyro city fireworks West College Drive.pdf](#)

23. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Ben Laws dba Fireworks Outlet located at 251 I-25 Service Road, Cheyenne, Wyoming.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [seasonal fireworks Fireworks Outlet 251 I-25 Service Road.pdf](#)

24. PUBLIC HEARING regarding a new seasonal fireworks permit application for Breanna Elliott dba Jurassic Fireworks located at Block 2, Lot 7, Terry Park. (continued from May 1 meeting)

Dept: County Clerk

Agent: Debra Lee

Applicant: Vince Frey

Attachments: [seasonal fire works permit Elliott.pdf](#)

Bids/Purchases

25. Notice of Award to JTL Group, Inc. dba Knife River for the construction of the Iron Mountain Road paving and widening.

Dept: County Attorney

Agent: Rob Geringer

Applicant:

Attachments: [Notice of Award-Iron Mountain Paving Project](#)

Land Use:Variances/Board App./Plats

26. PUBLIC HEARING regarding a Subdivision Permit and Plat for Prairie Sunset Subdivision, 3rd Filing, a replat of Tracts 1 and 3, Prairie Sunset Subdivision, 1st Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Leaning Tree Homes

Attachments: [Prairie Sunset 3rd Filing Subdivision](#)

27. PUBLIC HEARING regarding a Subdivision Permit and Plat for Jones Tracts, situated in a portion of the E1/2 SE1/4 SE1/4 of Section 10, T. 15 N., R.63 W., of the 6th P.M., Laramie County, WY

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Bernard D Jones Jr Et Al

Attachments: [Jones Tracts Subdivision](#)

28. PUBLIC HEARING regarding a Zone Change from A1 (Agricultural and Rural Residential) to AR (Agricultural Residential) for Tract 9, Archer Estates 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Carolyn Brown

Attachments: [Archer Estates 2nd Filing Zone Change](#)

29. PUBLIC HEARING regarding a Subdivision Permit and Plat for Archer Estates 5th Filing, a replat of Tract 9, Archer Estates 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Carolyn Brown

Attachments: [Archer Estates 5th Filing Subdivision](#)

30. PUBLIC HEARING regarding a Subdivision Permit and Plat for Woods Landing Estates, 2nd Filing, a replat of Tract 1, Woods Landing Estates, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Dean M Woods Liv Tr

Attachments: [Woods Landing 2nd Filing Subdivision](#)

31. PUBLIC HEARING regarding a Subdivision Permit and Plat for WYTAH Farm Estates, situated in a portion of the SE 1/4, Section 25, T.14N., R.62W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: WYTAH Farms LLC

Attachments: [WYTAH Farms Estates Subdivision](#)

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.