

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 1, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for April 17, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [draft minutes April 17.pdf](#)

Consent Agenda

2. Consideration of an audit service agreement with McGee, Hearne & Paiz. The agreement will commence on the date last executed by the duly authorized representative and remain in effect until March 31, 2019. County shall not pay more than \$86,100.

Dept: County Attorney

Agent: Debra Lee

Applicant: McGee, Hearne & Paiz

Attachments: [McGee, Hearne & Paiz Agreement](#)

3. Consideration of the appointment of Raymond Macchia as a Magistrate for the Circuit Court for the 1st Judicial District for the State of Wyoming in accordance with W.S. 5-9-210(b).

Dept: DUI/Drug Court

Agent: Laramie County Veterans Trea

Applicant: Kurt Zunker

Attachments: [Macchia Magistrate Appointment](#)

4. Consideration of a Development Agreement between Laramie County and Meals on Wheels of Cheyenne for the successful CDBG grant with the Wyoming Business Council in the amount of \$500,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Meals on Wheels

Attachments: [Development agreement with meals on wheels.pdf](#)

5. Consideration of the 2018 Wildland Fire Management Annual Operating Plan.

Dept: County Attorney

Agent: Matt Butler

Applicant:

Attachments: [Wildland Fire Management Annual Operating Plan.2018](#)

6. Consideration of a Community Development Block Grant (CDBG) Grant Agreement between the Wyoming Business Council and Laramie County, Wyoming for the WYFHOP Home Ownership Assistance grant in the amount of \$40,000.

Dept: Grants

Agent: Sandra Newland

Applicant: WYFHOP

Attachments: [Grant Agreement with WBC for WYFHOP.pdf](#)

7. Consideration of an addendum to the Laramie County road use agreement with Samson Exploration, LLC. The purpose of the addendum is to modify and supplement Road Use Agreement 170620-17.

Dept: County Attorney

Agent: Rob Geringer

Applicant: Samson Exploration LLC.

Attachments: [Samson Exploration Addendum to Road Use Agreement](#)

- 8. Consideration of the following March fees collected by various County entities: Drug Court, \$380.00; DUI Court, \$985.00; Sheriff's Department, \$208,140.24; County Clerk, \$135,480.55; Planning & Development, \$84,170.36; District Court, \$17,866.00; Shooting Sports, \$33,525.05; Circuit Court, \$67,496.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Fees for March.pdf](#)

- 9. Consideration of the following part-time salaries in the amount of \$28,545.73 for April 2018: Planning, \$430.00; Shooting Sports Center, \$4,712.50; Building/Maintenance, \$14,263.17; Sheriff Operations, \$1,646.93; Detention, \$4,427.31; District Court, \$2,490.00; Drug Court, \$575.82.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [part time salaries.pdf](#)

- 10. Consideration of warrants in the amount of \$1,525,079.02 for April 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [warrants for March 2018.pdf](#)

Resolution

- 11. Consideration of a resolution proclaiming Laramie County's support of the reclamation of Crow Creek within the city limits of Cheyenne.

Dept: County Attorney

Agent: Mark Voss

Applicant: Commissioners

Attachments: [Crow Creek Proclamation](#)

Grants

12. Consideration of a resolution authorizing the submission of a grant application to the Wyoming Office of Homeland Security for the Emergency Management Planning Grant Program (EMPG), on behalf of the governing body of Laramie County, Wyoming to request funding for the Emergency Management Department in the amount of \$140,707 with a 50% match (\$140,707).

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [Resolution to submit EMPG Application \\$140,707.pdf](#)

Contract/Agreement/Leases

13. Consideration of an agreement with Kubl Group and Laramie County for a CCTV security system at the Laramie County Juvenile Center as described in the CCTV Update Proposal, Attachment A, in the amount of \$104,340.

Dept: County Attorney

Agent: Capt. Mike Sorenson

Applicant: Kubl Group

Attachments: [Kubl Group CCTV Security Agreement](#)

License/Permits

14. PUBLIC HEARING regarding a yearly fireworks permit application submitted by Phantom Fireworks located at 239 I-25 Service Road East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Phantom Fireworks Application.pdf](#)

15. PUBLIC HEARING regarding a new seasonal fireworks application for Breanna Elliott dba Jurassic Fireworks located at Block 2, Lot 7, Terry Park.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vince Frey

Attachments: [JURASSIC FIREWORKS.pdf](#)

16. PUBLIC HEARING regarding a seasonal fireworks permit application submitted by Shawna Williams-McDonald dba Wyoming Fireworks Warehouse located at 12616 I-80 Service Road.

Dept: County Clerk

Agent: Debra Lee

Applicant: Shawna Williams

Attachments: [Wyoming Fireworks Warehouse application.pdf](#)

Land Use:Variances/Board App./Plats

17. PUBLIC HEARING regarding a Zone Change from A1 (Agricultural and Rural Residential) to AR (Agricultural Residential) for Tract 3, Sullivan Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Pat & Deanna Sullivan

Applicant: Pat & Deanna Sullivan

Attachments: [Sullivan Zone Change](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.