

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, March 5, 2024

3:30 PM

Commissioners Board Room

Agenda updated March 5, 2024 at 11:18 am

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Feb 20, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Feb 20, 2024](#)

Consent Agenda

2. Consideration of a cooperative agreement to delineate responsibilities between the WY Dept of Family Services, Child Support Program, and the Laramie County Clerk of District Court. The term of the agreement is July 1, 2024, through June 30, 2026.

Dept: Clerk of District Court

Agent: Diane Sanchez

Applicant:

Attachments: [Cooperative Agreement, WY Dept of Family Services](#)

3. Consideration of the ratification of a resolution authorizing submission of a three part grant application to the WY Office of the Attorney General, Division of Criminal Investigation, for FY19, FY22 and FY23 Project Safe Neighborhoods Grant for the Sheriff's office in the amount of \$49,814 to provide funding for training, equipment and a public education campaign.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Grant Application, Office of AG, Project Safe Neighborhoods Grant](#)

4. Consideration of the deletion from the Sheriff's fixed asset inventory of a 2013 GMC Terrain to be traded to KGA-Chey, LLC.

Dept: Sheriff

Agent: Chance Walkama

Applicant:

Attachments: [Asset Deletion, Sheriff, 2013 GMC](#)

5. Consideration of a contract between Laramie County, WY, and Quality Electric to provide electrical service work for Laramie County Maintenance.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Quality Electric

Attachments: [Contract, Quality Electric](#)

6. Consideration of a contract between Laramie County, WY, and Summit Fire & Security to provide annual testing and inspection of the fire suppression system.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Summit Fire & Security

Attachments: [Contract, Summit Fire & Security](#)

7. Consideration of an agreement between Laramie County, WY, and Clear Outlook Window Cleaning in an amount not to exceed \$7,249.50 to provide window cleaning services as described in exhibit A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Clear Outlook Window

Attachments: [Agreement, Clear Outlook Window Cleaning](#)

8. Consideration of an agreement between Laramie County, WY, and D&D Concrete, LLC, in an amount not to exceed \$9,430 to provide concrete replacement for the historical courthouse walkway as described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: D&D Concrete, LLC

Attachments: [Agreement, D&D Concrete, LLC](#)

9. Consideration of amendment one to extend the term of the original agreement (220705-24) between Laramie County, WY, and AVI, PC.

Dept: Public Works

Agent: Molly Bennett

Applicant: AVI, PC

Attachments: [Amendment, AVI, PC.](#)

10. Consideration of an amendment to extend the term of the original agreement (230502-28) between Laramie County, WY, and Top Flight Maintenance.

Dept: Public Works

Agent: Molly Bennett

Applicant: Top Flight Maintenance

Attachments: [Amendment, Top Flight Maintenance](#)

11. Consideration of the annual public investment disclosure by public officers or public servants who invest government funds pursuant to WS 6-5-118 for calendar year 2024.

Dept: Treasurer

Agent: Tammy Deisch

Applicant:

Attachments: [Public Investment Disclosure 2024](#)

12. Consideration of a three-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event March 15 through 17, 2024, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Hell on Wheels Pkg Liq

Attachments: [24-hour Permit, Hell on Wheels Package Liquors, March 15 - 17, 2024](#)

13. Consideration of the following fees collected by various county entities for Jan 2024: County Clerk, \$106,743.38; Sheriff, \$196,437.82; Clerk of District Court, \$23,401.50; Shooting Sports, \$17,559.51; Planning & Development, \$65,053.89; Public Works, \$5,441.99; Circuit Court, \$56,014.00; DUI Court, \$300.00; Drug Court, \$605.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Jan Fees 2024](#)

14. Consideration of the following part-time salaries in the amount of \$55,660.69 for Feb 2024: Planning, \$5,347.68; Shooting Sports, \$6,083.23; Buildings/Maintenance, \$19,403.28; Sheriff Operations, \$5,743.44; Detention, \$14,558.00; District Court, \$2,211.06; Drug/DUI Courts, \$2,314.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Feb Part-time Salaries 2024](#)

Warrants

15. Consideration of warrants in the amount of \$5,958,246.96 for Feb 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Feb Warrants 2024](#)

Proclamations

16. Consideration of a resolution proclaiming March 12, 2024, as National Service Recognition Day.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Proclaiming March 12, 2024, National Service Recognition Day](#)

17. Consideration of a resolution proclaiming March 2024 as Red Cross Month.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Proclaiming March 2024 as Red Cross Month](#)

Grants

18. Consideration of an agreement between Laramie County, WY, and the Wyoming Machinery Co in an amount not to exceed \$155,000 to purchase a used 2018 Case IH Optum 300 CVT tractor for Public Works.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Wyoming Machinery Co](#)

Contract/Agreement/Leases

19. Consideration of amendment three to the agreement (040217-14) between Laramie County, WY, and the WY Dept of Transportation to extend the term to Feb 4, 2025, and amend the county's responsibilities for snow removal of portions of S Greeley Hwy and Fox Farm Rd.

Dept: Public Works

Agent: Molly Bennett

Applicant: WYDOT

Attachments: [Amendment Three, WYDOT, Snow Removal](#)

License/Permits

20. Consideration of liquor license fees for July 1, 2024, through June 30, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Liquor License fees for 2024](#)

Appointments

21. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees to complete the five-year term of Mel Muldrow, expiring June 30, 2026.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Hospital Board Appointment](#)

Land Use:Variances/Board App./Plats

22. PUBLIC HEARING regarding a zone change from A1 - Agricultural & Rural Residential to AR - Agricultural Residential for a portion of the W1/2, NE1/4, NW1/4 of Sect 5, T14N, R66W, of the 6th PM, Laramie County, WY, and a subdivision permit and plat for Beer Gardens Subdivision, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Steven J Beer

Attachments: [Beer Gardens, Zone Change and Subdivision Permit and Plat](#)

Resolutions

23. Consideration of the ratification of a resolution declaring a state of emergency due to March 1, 2024 fire.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution, Declaring State of Emergency Due to March 1, 2024 Fire](#)

24. Consideration of a resolution imposing Stage 2 fire restrictions for Laramie County, WY, as a result of extreme fire danger.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution, Imposing Stage 2 Fire Restrictions](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.