

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, February 20, 2024

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Feb 6, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Feb 6, 2024](#)

Consent Agenda

2. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Dept of Health Injury and Violence Prevention Program to provide funding to the Coroner's office for suicide prevention materials in the amount of \$1,200.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [Grant Application, WDH Injury and Violence Prevention Program](#)

3. Consideration of the ratification of an agreement between Laramie County, WY, and Knights of Valour, LLC, for use of the facilities on Feb 12 through 18, 2024 and use of the horse stalls on Feb 12 through 19, 2024, at the Archer Complex.

Dept: Events

Agent: Dan Ange

Applicant: Knights of Valour, LLC

Attachments: [Agreement, Knights of Valour, LLC](#)

4. Consideration of the ratification of a contract between Laramie County, WY, and Delancey Enterprises, LLC, dba Hell on Wheels Package Liquors, to provide malt beverages and wine sales on Feb 10, 2024, at the Archer Complex.

Dept: Events

Agent: Dan Ange

Applicant: Hell on Wheels Pkg Liq

Attachments: [Contract, Hell on Wheels Package Liquors](#)

5. Consideration of the ratification of a contract between Laramie County, WY, and Hell on Wheels Rodeo Co, LLC, for the use of facilities on Feb 10, 2024, at the Archer Complex.

Dept: Events

Agent: Dan Ange

Applicant: Hell on Wheels Rodeo

Attachments: [Contract, Hell on Wheels Rodeo Co, LLC](#)

6. Consideration of a memorandum of understanding between Laramie County, WY, and WY Dept of Transportation (WYDOT), Geographic Information Systems/Intelligent Transportation Systems Program, to establish the terms and conditions by which the county will provide WYDOT with real-time road closure information.

Dept: Emergency Management

Agent: Jeanine West

Applicant: WYDOT

Attachments: [MOU, WYDOT](#)

- 7. Consideration of a master service agreement between Laramie County, WY, and Paydhealth, LLC, to provide healthcare products and services outlined in schedule 1, effective on March 1, 2024.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Paydhealth, LLC

Attachments: [Master Services Agreement, Paydhealth, LLC](#)

- 8. Consideration of amendment #1 to the master service agreement (221220-5) between Laramie County, WY, and UPMC Benefit Management Services, Inc, dba Workpartners, to amend the fee summary of statement of work #1, effective Jan 1, 2024.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Workpartners

Attachments: [Amendment, Workpartners](#)

Resolutions

- 9. Consideration of a resolution adopting the personnel policy on-call/call-out pay policy.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Resolution, On-call/Call-out Pay Policy](#)

Grants

- 10. Consideration of an agreement between Laramie County, WY, and Kois Brothers Equipment Co, Inc., in an amount not to exceed \$158,398 to purchase a Ford F550 4x4 with service body for Public Works.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Kois Brothers Equip Co, Inc](#)

Contract/Agreement/Leases

- 11. Consideration of an addendum to piggyback agreement between Laramie County, WY, and ImageTrend, LLC, to purchase goods and services listed in attachment A.

Dept: Information Technology

Agent: Dominic Davis

Applicant: ImageTrend, LLC

Attachments: [Addendum, ImageTrend, LLC](#)

- 12. Consideration of an agreement between Laramie County, WY, and Capitol Communications, Inc, in an amount not to exceed \$246,796.82 to migrate the current phone Avaya CM phone system to an Avaya IP office system.

Dept: Information Technology

Agent: Brad Alexander

Applicant: Capitol Comm, Inc

Attachments: [Agreement, Capitol Communications, Inc](#)

- 13. Consideration of an update to the Laramie County Health and Safety Program.

Dept: Risk Management

Agent: Lori Pallak

Applicant:

Attachments: [Laramie County Health and Safety Program](#)

Public Hearings/Rules & Reg's

- 14. PUBLIC HEARING regarding amendments to the amended 2019 Laramie County Land Use Regulations.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [2019 Laramie County Land Use Regulations Amendments](#)

Land Use:Variances/Board App./Plats

15. PUBLIC HEARING regarding board approval for ATR Landscaping, located at Tract 6, Antelope Hills, 1st Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Suzy Troncin

Applicant: ATR Landscaping

Attachments: [ATR Landscaping](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.