

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, February 6, 2024

3:30 PM

Commissioners Board Room

Agenda updated Feb 6, 2024 at 12:27 pm

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Jan 16, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Jan 16, 2024](#)

Consent Agenda

2. Consideration of a resolution designating Laramie County, WY, financial institutions as depositories and authorizing the placement of investments. It is further resolved that Tammy Deisch, Laramie County Treasurer, shall have the authority to place investments on behalf of Laramie County, WY, after review by the County Attorney.

Dept: Treasurer

Agent: Tammy Deisch

Applicant:

Attachments: [Resolution Designating Institutions as Depositories and Authority to Place Investments](#)

- 3. Consideration of division orders from Samson Exploration, LLC, for royalty interest for Sect 2, T14N, R66W, of the 6th PM, Laramie County, WY.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Division Orders #1, Samson Exploration, LLC](#)
[Division Orders #2, Samson Exploration, LLC](#)

- 4. Consideration of a memorandum of understanding between Laramie County, WY, and Wyoming National Guard Counterdrug Support Programs (WYCDSP) to establish the framework for management and use of the WYCDSP.

Dept: Sheriff

Agent: Chance Walkama

Applicant: WY National Guard

Attachments: [MOU, WY National Guard](#)

- 5. Consideration of an agreement between Laramie County, WY, and Ram Trucking, Inc, to transport, destroy and dispose of vehicles set for destruction by the Sheriff's office.

Dept: Sheriff

Agent: Chance Walkama

Applicant: Ram Trucking, Inc

Attachments: [Agreement, Ram Trucking, Inc](#)

- 6. Consideration of the deletion from the Sheriff's fixed asset inventory of a 2015 Ford Taurus to be sold at public auction.

Dept: Sheriff

Agent: Chance Walkama

Applicant:

Attachments: [Asset Deletion, Sheriff, 2015 Ford](#)

- 7. Consideration of the deletion from the Assessor's fixed asset inventory of a 2008 Toyota Tundra to be scrapped.

Dept: Assessor

Agent: Todd Ernst

Applicant:

Attachments: [Asset Deletion, Assessor, 2008 Toyota](#)

- 8. Consideration of the deletion from the Events' fixed asset inventory of a 2011 Ford Ranger to be scrapped.

Dept: Events

Agent: Dan Ange

Applicant:

Attachments: [Asset Deletion, Events, 2011 Ford](#)

- 9. Consideration of an agreement between Laramie County, WY, and Mobile Health Diagnostics in an amount not to exceed \$3,530 to provide services as outlined in exhibit A.

Dept: Public Works

Agent: Molly Bennett

Applicant: Mobile Health Diagnostics

Attachments: [Agreement, Mobile Health Diagnostics](#)

- 10. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on Apr 19, 2024, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vinos Wine & Spirits

Attachments: [24-hour Permit, Vinos Wine and Spirits, Apr 19, 2024](#)

11. Consideration of a microbrewery malt beverage permit submitted by Blue Raven Brewery, LLC, dba Blue Raven Brewery, for an event on Feb 17 and 18, 2024, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Blue Raven Brewery

Attachments: [24-hour Permit, Blue Raven Brewery, Feb 17 and 18, 2024](#)

12. Consideration of a winery off-premise permit submitted by Big Lost Meadery, LLC, dba Big Lost Meadery, for an event on Feb 17 and 18, 2024, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Big Lost Meadery

Attachments: [24-hour Permit, Big Lost Meadery, Feb 17 and 18, 2024](#)

13. Consideration of the following fees collected by various county entities for Dec 2023: County Clerk, \$100,252.12; Sheriff, \$141,368.34; Clerk of District Court, \$19,586.20; Shooting Sports, \$18,674.28; Planning & Development, \$61,901.46; Public Works, \$8,387.56; Circuit Court, \$44,344.00; DUI Court, \$400.00; Drug Court, \$555.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Dec Fees 2023](#)

14. Consideration of the following part-time salaries in the amount of \$53,180.70 for Jan 2024: Assessor, \$259.79; Planning, \$4,894.45; Shooting Sports, \$6,230.55; Buildings/Maintenance, \$18,956.77; Sheriff Operations, \$5,425.41; Detention, \$14,476.80; District Court, \$622.93; Drug/DUI Courts, \$2,314.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Jan Part-time Salaries 2024](#)

Warrants

- 15. Consideration of warrants in the amount of \$3,800,436.50 for Jan 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Jan Warrants 2024](#)

Report & Public Petitions

- 16. Presentation of the FY23 audit of Laramie County. (No action required)

Dept: County Clerk

Agent: Debra Lee

Applicant: CliftonLarsonAllen, LLP

Attachments: [Laramie County FY23 Financial & Compliance Report](#)

- 17. Presentation of the Archer sewer connection water and wastewater master planning report. (No action required)

Dept: Commissioners

Agent: Ben Hornok

Applicant: Martin/Martin, Inc

Attachments: [Presentation, Martin/Martin, Archer Sewer Connection Water and Wastewater Master Planning Report](#)

Resolutions

- 18. Consideration of a resolution adopting revised statement of investment policy.

Dept: Treasurer

Agent: Tammy Deisch

Applicant:

Attachments: [Resolution, Revised Statement of Investment Policy](#)

Grants

- 19. Consideration of a subgrantee agreement between Laramie County, WY, and Cheyenne Regional Medical Center to provide Gambling Prevention Funds in the amount of \$104,737.45 for community gambling prevention and treatment services to run through Nov 30, 2024.

Dept: Grants

Agent: Sandra Bay

Applicant: CRMC

Attachments: [Subgrantee Agreement, CRMC, Gambling Prevention Funds](#)

- 20. Consideration of an agreement between Laramie County, WY, and JSG Solutions, LLC, to provide and install new water hydrants for the Archer RV Park in an amount not to exceed \$47,669.50.

Dept: Grants

Agent: Dan Ange

Applicant: Events

Attachments: [Agreement, JSG Solutions, LLC](#)

Contract/Agreement/Leases

- 21. Consideration of a contract modification between Laramie County, WY, and TC Solutions, LLC, in the amount of \$968,559.64 to allow TC Solutions, LLC, to manage and procure the required owner-supplied furniture, equipment, technology, moving, and building commissioning work as necessary for the new senior activity center and EMA fleet storage building.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Contract Modification, TC Solutions, LLC](#)

22. Consideration of an agreement between Laramie County, WY, and Reiman Corp, to install culvert(s) for the Ninemile Draw Tributary at Telephone Rd in an amount not to exceed \$581,050.50.

Dept: Public Works

Agent: Molly Bennett

Applicant: Reiman, Corp

Attachments: [Agreement, Reiman Corp](#)

Appointments

23. Consideration of a resolution appointing a member to the board of Community Action of Laramie County to complete the term left vacant by Judy Moss, expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Action of Laramie County Board Appointment](#)

24. Consideration of a resolution appointing James Fraley to the Laramie County Community Juvenile Services Joint Powers Board to complete Julie Torres' term as designated representative of the Laramie Co School District #1 for a term expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, James Fraley](#)

Land Use:Variances/Board App./Plats

- 25. PUBLIC HEARING regarding a subdivision permit & plat for Ironhorse, 3rd Filing, situated at: Tract 4, Ironhorse, 2nd Filing; a portion of Tract 11, Sunset Tracts, 3rd Filing; and two unplatted parcels located in the W1/2 of the NE1/4 of Sect 12, T14N, R67W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Palma Land Planning, LLC

Applicant: Ironhorse LP

Attachments: [Ironhorse, 3rd Filing, Subdivision Permit and Plat](#)

- 26. Consideration of amendment #1 to the development agreement (120501-18) between Laramie County, WY, and Coll-Ind, LLC, for improvements related to the development of the Niobrara Energy Park.

Dept: Commissioners

Agent: Commissioners

Applicant: Coll-Ind, LLC

Attachments: [Amendment #1, Coll-Ind, LLC](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.