

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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Tuesday, July 16, 2024

3:30 PM

Commissioners Board Room

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### Roll Call/Call to Order

**Present:** Vice Chairman Gunnar Malm, Commissioner  
Linda Heath, Commissioner K. N. Buck Holmes,  
Commissioner Troy Thompson

**Excused:** Chairman Brian Lovett

### Minutes

1. Consideration of the Budget Hearing Minutes of Proceedings for June 27, 2024. [24 - 358](#)

**Attachments:** [Draft of the Budget Hearing June 27, 2024 Minutes](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Heath, Holmes, Thompson

**Excused:** Lovett

2. Consideration of the Minutes of Proceedings for July 2, 2024. [24 - 370](#)

**Attachments:** [Draft Minutes July 2, 2024](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Heath, Holmes, Thompson

**Excused:** Lovett

## Consent Agenda

### Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Malm, Heath, Holmes, Thompson

**Excused:** Lovett

3. Consideration of five separate memorandums of understanding between Laramie County, WY, and Charlotte Ehlman, Hayden Hubbard, Brendan Nagy, Blair Sanchez and Emma Valois to provide a one-year stipend of \$1,500 each as consideration for representing Laramie County as Ambassadors. The ambassadors will carry out the responsibilities outlined in the application for purposes of representing the county with a primary focus on promoting the Laramie County Fair and corresponding activities. [24 - 360](#)

**Attachments:** [MOU, Charlotte Ehlman](#)  
[MOU, Hayden Hubbard](#)  
[MOU, Brendan Nagy](#)  
[MOU, Blair Sanchez](#)  
[MOU, Emma Valois](#)

This agenda item was approved.

4. Consideration of an addendum between Laramie County, WY, and Outlaw Truck and Tractor Pulling Assoc in the amount of \$15,600 to provide a tractor pulling event at the Laramie County Fair. [24 - 363](#)

**Attachments:** [Addendum, Outlaw Truck and Tractor Pulling Assoc](#)

This agenda item was approved.

5. Consideration of a data sharing agreement between Laramie County, WY, and OMNI Institute for the Laramie County Law Enforcement Assisted Diversion Program to run through May 31, 2026. [24 - 359](#)

**Attachments:** [Agreement, OMNI Institute](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Scott Andrew Neilson to provide advanced impaired driving detection trainings throughout the State of Wyoming under the DRE grant. [24 - 371](#)

**Attachments:** [Agreement, DRE Instructor Scott Andrew Neilson](#)

This agenda item was approved.

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7. Consideration of an addendum to the contract between Laramie County, WY, and Metals Treatment Technologies, LLC, to provide and complete lead reclamation and other services as described in attachment A at the Shooting Sports Complex. [24 - 367](#)

**Attachments:** [Addendum, Metals Treatment Technologies, LLC](#)

This agenda item was approved.

8. Consideration of an agreement between Laramie County, WY, and Governmentjobs.com, Inc, dba NEOGOV, to provide access to SaaS applications and professional services intended to enhance the ability of the county to screen applicants for its hiring process. [24 - 368](#)

**Attachments:** [Agreement, NEOGOV](#)

This agenda item was approved.

9. Consideration of a two-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 17 and 18, 2024, at the Riata Ranch Event Center, 826 Arena Lane. [24 - 361](#)

**Attachments:** [24-hour Permit, Hell on Wheels Package Liquor, Aug 17 and 18, 2024](#)

This agenda item was approved.

10. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine And Spirits, for an event on Aug 9, 2024, at the Hereford Ranch. [24 - 362](#)

**Attachments:** [24-hour Permit, Vinos Wines and Spirits, Aug 9, 2024](#)

This agenda item was approved.

### **Contract/Agreement/Leases**

11. Consideration of a real property sublease (8-09807) between Cheyenne Laramie County Health Dept, dba Cheyenne Laramie County Public Health, and the State of Wyoming, Dept of Administration and Information General Services Division, to sublease 1,950 square feet of office space located at 100 Central Ave, for the Dept of Health, WIC program, in the amount of \$34,804.50 per year, commencing July 1, 2024, and terminating June 30, 2026. [24 - 369](#)

**Attachments:** [Sublease, State of Wyoming](#)

A motion was made by Commissioner Heath, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Heath, Holmes, Thompson

**Excused:** Lovett

12. Consideration of an agreement between Laramie County, WY, and Cheyenne/Laramie County Economic Development Joint Powers Board in the amount of \$200,000 for FY24-25 to promote and support economic development activities in Laramie County. The term of the agreement is from July 1, 2024, to June 30, 2025.

[24 - 373](#)

**Attachments:** [Agreement, Cheyenne-Laramie County Econ Dev JPB](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Heath, Holmes, Thompson

**Excused:** Lovett

**The meeting adjourned at 3:38 pm.**

### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [humanresources@laramiecountywy.gov](mailto:humanresources@laramiecountywy.gov) at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at [laramiecountywy.gov](http://laramiecountywy.gov).