

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, June 21, 2022**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Troy Thompson, Vice Chairman Brian Lovett, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm

### Minutes

1. Consideration of the Minutes of Proceedings for June 7, 2022.

[22 - 354](#)

**Attachments:** [Draft Minutes June 7, 2022](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

2. Consideration of a contract between WY Dept of Health and Laramie County, WY, in an amount not to exceed \$248,465.25 to fund the DUI Court program.

[22 - 319](#)

**Attachments:** [FY23 Contract, DOH, DUI Court](#)

This agenda item was approved.

3. Consideration of a contract between WY Dept of Health and Laramie County, WY, in an amount not to exceed \$171,365.37 to fund the Drug Court program.

[22 - 320](#)

**Attachments:** [FY23 Contract, DOH, Drug Court](#)

This agenda item was approved.

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4. Consideration of an addendum between Laramie County, WY, and Rave Wireless, Inc dba Rave Mobile Safety to assist Combined Communications with setup, configuration and licensing of the Rave 911 Suite and associated products and services as described in attachment A and County shall pay in accordance with the provisions of attachment B. [22 - 321](#)

**Attachments:** [Addendum, Rave Wireless, Inc](#)

This agenda item was approved.

5. Consideration of an addendum to modify contract 220607-4 between Laramie County, WY, and Rocky Mountain Derby Promotions. [22 - 331](#)

**Attachments:** [Addendum, Rocky Mountain Derby Promotions](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Legal Aid of WY, Inc to provide legal representation to individuals detained under the involuntary hospitalization process established pursuant to WS 25-10-101 et seq, including participation in emergency detention and civil commitment hearings as scheduled. The agreement shall remain in full force and effect until June 30, 2023, and the County shall pay the contractor \$100 per hour to provide legal services as described in the agreement. [22 - 322](#)

**Attachments:** [Agreement, Legal Aid of WY, Inc](#)

This agenda item was approved.

7. Consideration of the ratification of a resolution authorizing submission of a grant application to the US Dept of Justice, Bureau of Justice Assistance, for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program grant for the Sheriff's Dept in partnership with the City of Cheyenne Police Dept, Cheyenne Regional Medical Center, HealthWorks, Volunteers of America and Crossroads Health Clinic in the amount of \$1,300,000. [22 - 330](#)

**Attachments:** [Grant Application, US Dept of Justice, COSSAP](#)

This agenda item was approved.

8. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Secretary of State for an elections/cybersecurity grant to purchase a camera to provide video surveillance of the election server and ballot printer in the amount of \$2,250. [22 - 318](#)

**Attachments:** [Grant Application, SoS, Election Security](#)

This agenda item was approved.

9. Consideration of the ratification of a proposal by Ram Trucking, Inc in the amount of \$14,860 to provide backstop material for Shooting Sports. [22 - 323](#)

**Attachments:** [Proposal, Ram Trucking, Inc](#)

This agenda item was approved.

10. Consideration of the ratification of an agreement between Laramie County, WY, and Summit Engineering to provide professional engineering services in connection with the design and construction of a portion of County Rd 215 (aka Railroad Rd). The payment for services provided in attachment A. [22 - 328](#)

**Attachments:** [Contract, Summit Engineering](#)

This agenda item was approved.

11. Consideration of an addendum between Laramie County, WY, and Midco Diving & Marine Services, Inc to provide inspection and cleaning of the Archer tower tank as more specifically described in attachment A. [22 - 353](#)

**Attachments:** [Addendum, Midco Diving & Marine Services, Inc](#)

This agenda item was approved.

12. Consideration of the ratification of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on June 13, 2022 at LCCC Pathfinder Bldg. [22 - 327](#)

**Attachments:** [24-hour Permit, Hell on Wheels Package Liquors, June 13, 2022](#)

This agenda item was approved.

13. Consideration of a catering permit submitted by The Knotty Pine Saloon for an event on July 2, 2022 at the Archer Complex. [22 - 351](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, July 2, 2022](#)

This agenda item was approved.

14. Consideration of an audit services agreement between Laramie County, WY, and CliftonLarsonAllen, LLP in an amount not to exceed \$94,000 to audit financial statements of Laramie County for the fiscal year ending June 30, 2022. [22 - 352](#)

**Attachments:** [FY22 Audit Services Agreement, CLA, LLP](#)

This agenda item was approved.

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**Resolutions**

15. Consideration of a resolution to place continuation of the optional lodging tax authorized by WS 39-15-204(a)(ii) on the Nov 8, 2022 General Election ballot. [22 - 329](#)

**Attachments:** [Resolution, Continuation Optional Lodging Tax Visit Cheyenne](#)

Domenic Bravo, CEO/President of Visit Cheyenne and Cheyenne Downtown Development Authority, gave a presentation on the 2021 year in review and said it was a banner year, with 2022 numbers to date outpacing 2021. He said visitors spend almost \$700 per family. Mr. Bravo spoke about the importance of the two percent lodging tax and how the question comes up for voter approval every four years.

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

**Grants**

16. Consideration of an agreement between Laramie County, WY, and KGA-Chey, LLC in an amount not to exceed \$168,789 to purchase a 2023 Ford F550 for Public Works. [22 - 334](#)

**Attachments:** [Agreement, KGA-Chey, LLC](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

17. Consideration of 10 ARPA nonprofit subrecipient agreements between Laramie County, WY, and Legal Aid of WY \$72,000; CASA of Laramie County \$18,500; Cheyenne Regional Medical Center Foundation \$140,396; Cheyenne Regional Medical Center Foundation \$10,000; Cheyenne Symphony Orchestra \$9,000; Children's Museum of Cheyenne \$28,500; CLIMB WY \$40,000; Community Action of Laramie County, Inc \$36,125; Equal Justice WY Foundation \$154,750; and the Greater WY Big Brothers Big Sisters \$13,500. Agreements are to run through May 31, 2023. [22 - 335](#)

**Attachments:** [Agreements, ARPA Nonprofits](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the

following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

### **Contract/Agreement/Leases**

18. Consideration of an agreement between Laramie County, WY, and Honnen Equipment Co in the amount of \$348,169 for the purchase of a used 2018 John Deere 772G motor grader for Public Works. [22 - 350](#)

**Attachments:** [Agreement, Honnen Equipment Co](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

### **Appointments**

19. Consideration of a resolution appointing a member to the Cheyenne Area Convention and Visitors Bureau Board of Directors to a three-year term expiring June 30, 2025. [22 - 346](#)

**Attachments:** [Visit Cheyenne Appointment](#)

A motion was made by Commissioner Heath, seconded by Commissioner Holmes, to appoint Andrea Allen. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

20. Consideration of a resolution appointing a member to the Cheyenne Area Convention and Visitors Bureau Board of Directors to a three-year term expiring June 30, 2025. [22 - 347](#)

**Attachments:** [Visit Cheyenne Appointment](#)

A motion was made by Commissioner Heath, seconded by Commissioner Holmes, to appoint Dallas Tyrrell. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

21. Consideration of a resolution appointing a member to the Cheyenne-Laramie County Economic Development Joint Powers Board for a three-year term expiring June 30, 2025. [22 - 336](#)

**Attachments:** [Cheyenne-Laramie Co Economic Development JPB Appointment](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to appoint Shari Bremer. The motion carried by the following

vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

22. Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term expiring June 30, 2025. [22 - 337](#)

**Attachments:** [Eastern Laramie Co Solid Waste Disposal Dist Appointment](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Lovett, that this to reappoint Chad Fogg. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

23. Consideration of a resolution appointing a member to the Laramie County Library Board for a three-year term expiring June 30, 2025. [22 - 344](#)

**Attachments:** [Library Board Appointment](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to reappoint Elizabeth Dillow. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

24. Consideration of a resolution appointing a member to the Laramie County Library Board for a three-year term expiring June 30, 2025. [22 - 345](#)

**Attachments:** [Library Board Appointment](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to reappoint Rob Dickerson. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

25. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees for a five-year term expiring June 30, 2027. [22 - 338](#)

**Attachments:** [Hospital Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to appoint Robin Cooley. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

26. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees for a five-year term expiring June [22 - 339](#)

30, 2027.

**Attachments:** [Hospital Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to appoint Tanya Keller. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

27. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees for a five-year term expiring June 30, 2027. [22 - 340](#)

**Attachments:** [Hospital Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to appoint Karlynn Quist. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

28. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees for a five-year term expiring June 30, 2027. [22 - 342](#)

**Attachments:** [Hospital Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to appoint Dr. Jacob Merrell. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

29. Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees to complete the five-year term of Jonathan Jackson expiring June 30, 2025. [22 - 343](#)

**Attachments:** [Hospital Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, to appoint Jean Halpern. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

30. Consideration of a resolution appointing a member to the Laramie County Planning Commission for a three-year term expiring June 30, 2025. [22 - 348](#)

**Attachments:** [Planning Commission Appointment](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, to appoint Mark Smith. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

31. Consideration of a resolution appointing a member to the Laramie County Planning Commission for a three-year term expiring June 30, 2025.

[22 - 349](#)

**Attachments:** [Planning Commission Appointment](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, to appoint Kelcie Hughes. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

#### **Land Use:Variances/Board App./Plats**

32. PUBLIC HEARING regarding a Subdivision Permit and Plat for Crown S Ranch, located in a portion of the NW1/4 Sect 24, T15N, R67W, of the 6th PM, Laramie County, WY.

[22 - 332](#)

**Attachments:** [Subdivision Permit & Plat, Crown S Ranch](#)

Marissa Pomerleau, Planning, said Lovas Engineering, on behalf of Lanette and Thomas Cress, submitted a Subdivision Permit and Plat application for Crown S Ranch, located southwest of the intersection of Rd 218 and I-25 Service Rd. The application was submitted to subdivide the property into nine (9) residential-use tracts.

Chris Lovas, Lovas Engineering and agent, spoke about the project and the dedication of 40 lineal feet of the entire north boundary for right-of-way for Rd 218.

Ms. Pomerleau said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact a with two conditions: 1) All clerical errors and missing information must be addressed and added to the plat prior to recordation and 2) DEQ's required note must be added to the plat prior to recordation.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to approve the subdivision permit and plat for Crown S Ranch, located in the NW1/4 Sect 24, T15N, R67W, of the 6th PM, Laramie County, WY, with two conditions and adopt the findings of fact a of the staff report. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm



- 33.** PUBLIC HEARING regarding a Subdivision Permit and Plat for Sleepy Hollow, located in a portion of the NW1/4 Sect 20, T15N, R66W, of the 6th PM, Laramie County, WY.

[22 - 333](#)

**Attachments:** [Subdivision Permit & Plat, Sleepy Hollow](#)

Marissa Pomerleau, Planning, said the applicant and agent requested this item be postponed until July 19, 2022, to make changes to the plat.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Heath, seconded by Vice Chairman Lovett, to postpone this item for a subdivision and plat for Sleepy Hollow until July 19, 2022 meeting. The motion carried by the following vote:

**Aye:** Thompson, Lovett, Heath, Holmes, Malm

**The meeting adjourned at 4:06 pm.**

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.