

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, June 3, 2025**

**3:30 PM**

**Commissioners Board Room**

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To attend the meeting virtually and comment online please visit:  
[www.laramiecountywy.gov](http://www.laramiecountywy.gov) - Commissioner meeting

*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for May 20, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes May 20, 2025](#)

### Consent Agenda

2. Consideration of a subrecipient agreement between Laramie County, WY, and Recover Wyoming for an opioid settlement award in the amount of \$89,085.26 to run through May 31, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant: Recover Wyoming

**Attachments:**     [Subrecipient Agreement, Recover Wyoming](#)

3. Consideration of a subrecipient agreement between Laramie County, WY, and Stride Learning Center for an opioid settlement award in the amount of \$314,980 to run through May 31, 2028.

Dept: Grants

Agent: Sandra Bay

Applicant: Stride Learning Center

**Attachments:**     [Subrecipient Agreement, Stride Learning Center](#)

4. Consideration of the ratification of a memorandum of understanding between Laramie County, WY, and Cheyenne Housing Authority on senior citizens' services.

Dept: Commissioners

Agent: Brad Lund

Applicant: Cheyenne Housing Authority

**Attachments:**     [MOU, Cheyenne Housing Authority](#)

5. Consideration of an agreement between Laramie County, WY, and B&W Glass in an amount not to exceed \$9,445.95 to install glass doors and framing on the second floor, also known as the mezzanine, of 2020 Carey Ave.

Dept: Information Technology

Agent: Dominic Davis

Applicant: B&W Glass

**Attachments:**     [Agreement, B&W Glass](#)

6. Consideration of an agreement to change order five between Laramie County, WY, and Capitol Roofing, Inc, in the amount of \$7,650 to replace roof system at 2020 Carey Ave.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Capitol Roofing, Inc

**Attachments:**     [Agreement to Change Order Five, Capitol Roofing, Inc](#)

7. Consideration of an agreement between Laramie County, WY, and Carpet One Commercial Flooring, Inc, in the amount of \$21,990 to replace carpet in the old courthouse, 4th floor, as described in the attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Carpet One

**Attachments:**     [Agreement, Carpet One Commercial Flooring, Inc](#)

8. Consideration of an addendum to the 2025-2026 janitorial services agreement for 2020 Carey Ave between Laramie County, WY, and TFM22, LLC, in the amount of \$10,778 per month to provide and complete the services as fully described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: TFM22, LLC

**Attachments:**     [Addendum, TFM22, LLC](#)

9. Consideration of the following fees collected by various county entities for April 2025: County Clerk, \$136,744.96; Sheriff, \$354,208.46; Clerk of District Court, \$21,566.71; Shooting Sports, \$18,675.19; Planning & Development, \$207,148.99; Circuit Court, \$89,481.00; DUI Court, \$796.00; Drug Court, \$400.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [April Fees 2025](#)

10. Consideration of the following part-time salaries in the amount of \$80,560.56 for May 2025: Planning, \$1,448.85; Shooting Sports, \$8,530.77; Buildings/Maintenance, \$27,231.17; Sheriff Operations, \$2,883.57; Detention, \$35,072.26; Drug/DUI Courts, \$5,393.94.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [May Part-time Salaries 2025](#)

**Warrants**

11. Consideration of warrants in the amount of \$3,710,863.57 for May 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [May Warrants 2025](#)

**Grants**

12. Consideration of a resolution authorizing the submission of a grant application to the Cheyenne Community Public Recreation District to request funding for a playground and concrete picnic tables to be located at the Orchard Valley Recreation Area (211 South First Ave) in the amount of \$50,000. Matching funds in the amount of \$5,000 will come from the Laramie County Recreation Planning and Advisory Board.

Dept: Grants

Agent: Sandra Bay

Applicant:

**Attachments:**     [Grant Application, CCRD](#)

13. Consideration of an agreement between Laramie County, WY, and Bear Communications (Bearcom), Inc, in an amount not to exceed \$39,807.24 to purchase six Motorola APX8000 Model 2.5 portable radios, accessories and programming.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

**Attachments:**     [Agreement, Bear Communications, Inc](#)

**Contract/Agreement/Leases**

14. Consideration of a memorandum of understanding between Laramie County, WY, Laramie County Fire Authority, and Laramie County Fire District #1 to facilitate fire inspections in Laramie County.

Dept: Planning & Development

Agent: Justin Arnold

Applicant: LCFA and LCFD1

**Attachments:**     [MOU, LCFA and LCFD1](#)

**License/Permits**

15. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Jolly Jacs, LLC, dba Pyro City, located at 3115 W College Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: Pyro City

**Attachments:**     [Permit, Pyro City, 3115 W College Dr](#)  
[Permit Conditions](#)

**Land Use:Variances/Board App./Plats**

16. PUBLIC HEARING regarding a subdivision permit and plat for Dea Subdivision for a portion of the E1/2 of Sect 3, T16N, R67W, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Robert & Rebekah Dea

**Attachments:**     [Dea Subdivision Permit and Plat](#)

17. PUBLIC HEARING regarding board approval and zone change from MR - Medium Density Residential to PUD - Planned Unit Development for Cowboy Brew Subdivision, 1st Filing, Tract 2, and BT II First Subdivision, Lot 2, Block 1, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: DeRoan Consulting, LLC

Applicant: BT II, LLC

**Attachments:**     [Cowboy Brew Subdivision, 1st Filing, and BT II First Subdivision, Zone Change and BT II, LLC, Board Approval](#)

18. PUBLIC HEARING regarding board approval for the easement naming of Wilson Acres, Tract 2, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: G&G Enterprises

**Attachments:**     [G&G Enterprises Board Approval](#)

19. PUBLIC HEARING regarding an amendment to the Whitt's End Farmstand Site Plan.

Dept: Planning & Development

Agent: Gus & Lene Whitt

Applicant:

**Attachments:**     [Amendment, Whitt's End Site Plan](#)

### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [humanresources@laramiecountywy.gov](mailto:humanresources@laramiecountywy.gov) at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at [laramiecountywy.gov](http://laramiecountywy.gov).