

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, January 7, 2025**

**3:30 PM**

**Commissioners Board Room**

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To attend the meeting virtually and comment online please visit:  
[www.laramiecountywy.gov](http://www.laramiecountywy.gov) - Commissioner meeting

*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### Roll Call/Call to Order

### Agenda Priority Item

1. Election of a new Chairman and Vice Chairman of the Board of Laramie County Commissioners for calendar year 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

### Minutes

2. Consideration of the Minutes of Proceedings for Dec 17, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes Dec 17, 2024](#)

### Consent Agenda

3. Consideration of a agreement between Laramie County, WY, and General Medical Devices, Inc, in an amount not to exceed \$19,140 to purchase 12 LPCR2 semi-automatic AED's.

Dept: Risk Management

Agent: Gavin Lobmeyer

Applicant: General Medical Devices

**Attachments:**     [Agreement, General Medical Devices, Inc](#)

- 4. Consideration of a lease agreement between Laramie County, WY, and Laramie County Riders' Assoc. The agreement shall remain in full force and effect until March 1, 2027.

Dept: Events

Agent: Dan Ange

Applicant: LC Riders' Assoc

**Attachments:**     [Lease Agreement, Laramie County Riders' Assoc](#)

- 5. Consideration of a lease agreement between Laramie County, WY, and The Event at Archer for premises located at 11215 Thunder Rd, to remain in full force and effect until Jan 1, 2028.

Dept: Events

Agent: Dan Ange

Applicant:

**Attachments:**     [Lease Agreement, The Event at Archer](#)

- 6. Consideration of an agreement between Laramie County, WY, and Live a Little Productions, Inc, in the amount of \$19,880 to provide a motorsport and truck event at the Laramie County Motocross Park on Aug 9, 2025.

Dept: Events

Agent: Dan Ange

Applicant: Live a Little Productions

**Attachments:**     [Agreement, Live a Little Productions, Inc](#)

- 7. Consideration of an agreement between Laramie County, WY, and The Adventure Zone, Inc, in the amount of \$16,200 to provide games and attractions on March 1 and 2, 2025.

Dept: Events

Agent: Dan Ange

Applicant: The Adventure Zone, Inc

**Attachments:**     [Addendum, Adventure Zone, Inc](#)

8. Consideration of a two-day winery off-premise permit submitted by Big Lost Meadery, LLC, dba Big Lost Meadery, for an event on Feb 15 and 16, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Big Lost Meadery

**Attachments:** [24-hour Permit, Big Lost Meadery, Feb 15 and 16, 2025](#)

9. Consideration of three one-day catering permits submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for events on Feb 7, 8 and March 7, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

**Attachments:** [24-hour Permit, Hell on Wheels Package Liquor, Feb 7, 8 and March 7, 2025](#)

10. Consideration of two one-day catering permits submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for events on Jan 17 and Feb 1, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vinos Wine & Spirits

**Attachments:** [24-hour Permit, Vinos Wine and Spirits, Jan 17 and Feb 1, 2025](#)

11. Consideration of the following fees collected by various county entities for Nov 2024: County Clerk, \$113,431.40; Sheriff, \$156,432.54; Clerk of District Court, \$19,911.43; Shooting Sports, \$17,684.29; Planning & Development, \$123,367.12; Circuit Court, \$56,136.00; DUI Court, \$350.00; Drug Court, \$130.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:** [Nov Fees 2024](#)

- 12. Consideration of the following part-time salaries in the amount of \$55,581.38 for Dec 2024: Planning, \$542.39; Shooting Sports, \$7,485.86; Buildings/Maintenance, \$17,603.20; Sheriff Operations, \$5,865.54; Detention, \$18,757.20; District Court, \$1,897.03; Events Dept, \$22.50; Drug/DUI Courts, \$3,407.66.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Dec Part-time Salaries 2024](#)

### Warrants

- 13. Consideration of warrants in the amount of \$4,775,338.99 for Dec 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Dec Warrants 2024](#)

### Resolutions

- 14. Consideration of three separate resolutions approving Cowboy Racing, LLC, to conduct parimutuel wagering on live horse racing, historic horse racing and simulcast events at 1720 Cleveland Ave, 1734 Meadowland Dr, and 714 W 20th St, Cheyenne, Laramie County, WY. (Postponed from the Dec 17, 2024 meeting)

Dept: Commissioners

Agent: Cowboy Racing, LLC

Applicant:

**Attachments:**     [Resolution, Cowboy Racing, LLC, Parimutuel Wagering, 1720 Cleveland Ave](#)  
[Resolution, Cowboy Racing, LLC, Parimutuel Wagering, 1734 Meadowland Dr](#)  
[Resolution, Cowboy Racing, LLC, Parimutuel Wagering, 714 W 20th St](#)

**Contract/Agreement/Leases**

- 15. Consideration of an agreement between the city of Cheyenne and Laramie County, WY, to create a Human Services Advisory Council. The council will coordinate and refine human services funding and delivery systems now in effect and those initiated as outlined in the Powers and Duties section of the agreement. The city and county each agree to provide \$10,500 per year for four years to United Way to facilitate the implementation of the council duties. This agreement is for FYs 24, 25, 26, and 27, beginning July 1, 2023, and ending on June 30, 2027.

Dept: County Attorney

Agent: Brad Lund

Applicant:

**Attachments:** [Agreement, City of Cheyenne, Human Services Advisory Council](#)

**Appointments**

- 16. Consideration of resolutions to appoint members to the Laramie County Weed and Pest Control District Board of Directors for areas 3, 5, and 7.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:** [Memo, Appointment Resolutions, Weed and Pest Board of Directors, Areas 3, 5 and 7](#)

**Public Hearings/Rules & Reg's**

- 17. PUBLIC HEARING regarding the Adoption of the 2024 International Building Codes.

Dept: Planning & Development

Agent: Daniel Peters

Applicant:

**Attachments:** [Resolutions, 2024 Int'l Code Council Building Codes](#)

**Land Use:Variances/Board App./Plats**

- 18. PUBLIC HEARING regarding a zone change from MU - Mixed Use to LI - Light Industrial for Tract 1, Stundon Tracts, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Inberg-Miller Engineers

Applicant: Team 523, LLC

**Attachments:**     [Stundon Tracts, 2nd Filing, Zone Change](#)

- 19. PUBLIC HEARING regarding a subdivision permit and plat for Allison Tracts, 12th Filing, a vacation and replat of Lot 2, Block 1, Allison Tracts, 8th Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Maurice W Brown Shopping

**Attachments:**     [Allison Tracts, 12th Filing, Subdivision Permit and Plat and Vacation, Maurice W Brown Shopping Ctr, LLC](#)

- 20. PUBLIC HEARING regarding a proposed extension of a Board of Public Utilities water main within the Chalk Bluff Rd right-of-way. (No action required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Cheyenne LEADS

**Attachments:**     [Cheyenne LEADS, Notice of Intent, Chalk Bluff Rd ROW](#)

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [humanresources@laramiecountywy.gov](mailto:humanresources@laramiecountywy.gov) at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at [laramiecountywy.gov](http://laramiecountywy.gov).