

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, July 19, 2016

160719 00 The Laramie County Commissioners met in regular session Tuesday, July 19, 2016 at 3:30 p.m. Those in attendance were Commissioner Buck Holmes, Chairman; Commissioner Linda Heath, Vice-Chairman; Commissioner Troy Thompson; Commissioner Ron Kailey; Commissioner Amber Ash; County Attorney Mark Voss; Deputy County Clerk Rhonda Bush and County Clerk Debra Lee.

Those signing the register were Timothy Wilson, City of Cheyenne BOPU; Lou Gehrig, L & W Salvage; Brad Brooks, City of Cheyenne BOPU; Jade Gernant; Lisa Pafford, City Development; Louella & Joe Gutierrez; Jason Caughey, Darren Rudloff, Visit Cheyenne; Barry Sims; Visit Cheyenne; Donnie Heiduck, Laramie County Sheriff's Dept; Mark Slovik, Laramie County Sheriff's Dept.; Jeff Lambing, Laramie County Sheriff's Dept; Peggy Sullivan; Tammy Reed, Trihydro; Jeanine West, Laramie County EMA; Matt Butler, Laramie County EMA; Sandra Newland, Laramie County Grants; Dillon Conner, Laramie County Fire District #1; Anja Bendel, Cheyenne LEADS; Matt Murphy, Tribune Eagle; Robert Fecht, Cheyenne Animal Shelter; Casey Palma, Steil Surveying; Frank Strong, BOPU; Gus Lopez, Cheyenne Laramie County Health Department; Del Lummis, Sweetgrass; Marc Woods, Horizon Homes; Manny Muzquiz, LCFD#2.

Commissioner Holmes requested that Commissioner Heath read a statement on the board's behalf in support of the men and women in blue. The statement thanked the sheriff's deputies, city police and patrol officers for their dedication and service and recognized the sacrifices made by their families. Commissioner Heath requested a moment of silence in honor of law enforcement officers fallen in the line of duty.

- 01** Consideration and presentation by Darren Rudloff from Visit Cheyenne for a grant in the amount of \$15,389 to Laramie County to be applied to improvements at the Archer Complex.
- 02** Commissioner Thompson moved to approve the Minutes of Proceedings for July 5, 2016. Commissioner Heath seconded the motion, which passed unanimously.
- 03** Commissioner Thompson moved to approve two Catering Permits submitted by Viper Inc. d/b/a The Den for outdoor concerts at 8 US Highway 85, Cheyenne, Wyoming, to be held July 30 and August 13, 2016. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Thompson moved to approve an Addendum to renew contract

150707-17 for one year for the service and maintenance of the County's elevators in the amount of \$1,312 per month beginning July 1, 2016 and ending June 30, 2017. Commissioner Ash seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.

- 05 Commissioner Thompson moved to approve a Legal Services Agreement between Laramie County and Emily Harris to provide representation to indigent parents in accordance with W.S. 14-3-434(b) and to comply with Laramie County's obligation pursuant to W.S. 14-3-434(b) to pay reasonable compensation for services and costs of counsel appointed by the District Court in the amount of \$90 per hour. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 06 Commissioner Thompson moved to approve Change Order No. 1 to contract 160315-11 between Laramie County and Simon Contractors for the Health Department parking lot reconstruction increasing the amount from \$283,083.25 to \$285,278.23. Commissioner Ash seconded the motion, which passed unanimously. The change order is filed in central files with the County Clerk.
- 07 Commissioner Ash moved to approve a Resolution imposing a full burn ban for Laramie County as a result of extreme fire danger. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 08 Commissioner Thompson moved to approve a Resolution to submit a grant application to the Union Pacific Foundation on behalf of the Laramie County Recreation Planning and Advisory Board for funding for purchase and installation of playground equipment for Clear Creek Park in the amount of \$75,000 with no matching funds. Commissioner Ash seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 09 Commissioner Thompson moved to approve an Operation and Maintenance Agreement between CGRA and Laramie County for the Compressed Natural Gas (CNG) station in the amount of \$1,800 per month. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 10 Commissioner Heath moved to approve a resolution reappointing Danny Glick, Laramie County Sheriff, to the Laramie County Juvenile Services Joint Powers Board for a full three-year term beginning July 1, 2016 and expiring June 30, 2019. Commissioner Thompson seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 11 Commissioner Heath moved to approve a resolution reappointing Rick Robinson to the Laramie County Juvenile Services Joint Powers Board for a full three-year term beginning July 1, 2016 and expiring June 30, 2019. Commissioner Thompson seconded the motion, which passed unanimously.

After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.

- 12 Commissioner Heath moved to approve a resolution reappointing Gay VanHorn to the Laramie County Juvenile Services Joint Powers Board for a full three-year term beginning July 1, 2016 and expiring June 30, 2019. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 13 Commissioner Heath moved to approve a resolution reappointing Kiersti Willms to the Laramie County Juvenile Services Joint Powers Board for a full three-year term beginning July 1, 2016 and expiring June 30, 2019. Commissioner Thompson seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 14 Commissioner Ash moved to approve the withdrawal of a Zone Change for a portion of the SE1/4, SW1/4, Section 5, T.14N., R.66W., of the 6th P.M., Laramie County Wyoming. Commissioner Kailey seconded the motion, which passed unanimously.
- 15 Commissioner Ash moved to approve the withdrawal of a Subdivision Permit and Plat for Talich Ridge Subdivision, located in a portion of the SE1/4, SW1/4, Section 5, T.14N., R.66W., of the 6th P.M., Laramie County Wyoming. Commissioner Kailey seconded the motion, which passed unanimously.
- 16 Commissioner Thompson moved to postpone a Zone Change for a portion of the NW1/4, Section 17, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming, until August 16, 2016. Commissioner Ash seconded the motion, which passed unanimously.
- 17 Commissioner Thompson moved to postpone a Subdivision Permit and Plat for Highlands Park Ranch, located in a portion of the NW1/4, Section 17, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming, until August 16, 2016. Commissioner Ash seconded the motion, which passed unanimously.
- 18 Barbara Kolth, County Planning, presented a Subdivision Permit and Plat for Woods Landing Estates, located in the SE1/4 of Section 14, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming. This subdivision is to subdivide approximately 160 acres with the lots averaging 4.96 pervious acres. There are some concerns regarding the request for a cistern and right-of-ways. Casey Palma, Steil Surveying, said the fire chiefs are agreeable to a fire access road but there are still some unknowns to purchasing right-of-ways for the fire access road. Commissioner Thompson said it was his understanding that only 25 percent of building permits would be issued until road is completed. If a right-of-way is not acquired, a cistern will be required. A right-of-way would need to be acquired before the plat could be recorded. The right-of-way would be built for a fire-only access lane. Chairman Holmes opened the meeting for PUBLIC COMMENT. James McNeil asked about the location of the subdivision. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner

Thompson moved to approve the Subdivision Permit and Plat for Woods Landing Estates with the following conditions: 1) The developer shall either a) install a 30,000 gallon cistern in the easement indicated on the plat, or b) dedicate the right-of-way to connect to Summit Drive to the West and construct the road to the standard and design determined by Laramie County Public Works prior to any building permits being accepted or issued for lots within the subdivision; 2) Notary location in the Acknowledgement section shall be corrected to Laramie County, Wyoming, or Yolo County, California; 3) The applicant shall provide a copy of the DEQ approval (non-adverse conditions letter) prior to signatures being affixed on the plat and recordation; 4) The applicant shall address review comments of the construction design for roadways and drainage prior to signatures being affixed to the plat; and that condition 1 be modified to reflect the discussion regarding the timing of ROW acquisition, construction of a fire lane, and building permits to be drafted by the County Attorney and approved by the Planning, Public Works, and applicant, and to adopt Findings of Fact a, b, and c of the staff report. Ash seconded the motion, which passed unanimously. The resolution is to be recorded in the Recording Department.

- 19 Commissioner Kailey recused himself from this item. Pepper McClenahan, County Planning, presented a request for a Board approval for the Board of Public Utilities Phase 3, Southern Water Transmission Main project, situated in portions of Sections 3-5, 10, and 15-20, T.13N., R.66W., of the 6th P.M., Laramie County, Wyoming. Brad Brooks, BOPU, gave an overview of the project. If approved, more redundancy will be built and it will also serve Holly Frontier and South Cheyenne Water & Sewer. Chairman Holmes opened the hearing for PUBLIC COMMENT. Peggy Sullivan, 710 Persons Road, said she was concerned about access to her property. Brad Brooks said she will have access to her property. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Ash moved to grant Board Approval for the BOPU Phase 3, Southern Water Transmission Main project, consisting of approximately 7 miles of water line with conditions 1 through 3 and adopt the Findings of Facts a, b, c, and d of the staff report. Commissioner Thompson seconded the motion, which passed with Commissioner Kailey abstaining. The resolution is recorded in the Recording Department.

- 20 Commissioner Thompson moved to approve an agreement between Laramie County and Cheyenne Animal Shelter for the provision of Animal Shelter Services and Animal Control Services in the amount of \$218,400 for Fiscal Year 2017. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

Gus Lopez, Cheyenne-Laramie County Health Department director, thanked the board for its action on consent agenda item 6 that enabled the project to move forward and be completed.

The meeting adjourned at 4:25 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, July 19, 2016

SEAL

Approved by : 

Debra K. Lee
County Clerk

Reviewed by : 

K. N. Buck Holmes, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.