

LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCES

1. DATE OF PROPOSED ACTION: June 15, 2004

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchases ☐ Claims
☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats
☐ Proclamations ☒ Public Hearings/Rules & Regs ☐ Reports & Public Petitions
☐ Resolutions ☐ Other _____

3. DEPARTMENT: Clerk

APPLICANT: Bob Cook AGENT: Debbye Lathrop

4. DESCRIPTION: Consideration of a Public Hearing for FY 2004 Budget Amendment.

Amount \$ _____ From _____ to _____

5. DOCUMENTATION: _____ Originals and (4) four copies

Commissioner

Humphrey _____

Knudson _____

Ketcham _____

Action _____

Postponed/Tabled _____

Clerks Use Only:

Signatures

Co Attny _____

Assist Co Attny _____

Grants Manager _____

Outside Agency _____

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 257,514 from various sources to the E911 fund for construction and equipment.

\$136,255 from the County cash reserve.

\$121,259 from the City of Cheyenne.

Project Number:

200411

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-20

Field -

Transfer in

20900003910101

136,255

City share

20900003393000

121,259

Equipment

20910548018414

257,514

GF One time projects reserve

10180909519530

136,255

Transfer out

10180859010209

136,255

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 106,220 from cash reserve for the payment of public defender services provided by the state for FY 2003. Billing not received until March 2004.

Project Number:

None

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-22

Field -

Cash reserve

10180909519512

Public Defender

10160204023920

106,220

106,220

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Sheriffs Office
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 2,000 from the HIDTA grant to close out the program.

Project Number:

None

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-23

Field -

HIDTA grant

10100003322900

2,000

Regular employees

10150205011030

2,000

AJE Required

DR

CR

Fiscal Year 2004

Requested by:

(Department)

(Clerk, Commissioner)

June 8, 2004

June 15, 2004

Posted AJE Batch Number:

Project Number:	200409
-----------------	--------

[illegible]

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners

Approved by:

(Department)

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 15,000 from cash reserve to pay for unanticipated expenses for forensic autopsies.

Project Number:

None

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-25

Field -

Cash reserve

10180909519512

Autopsies

10170015073023

15,000

15,000

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 200,000 from the Wyoming Business Council to be passed through to the COMEA shelter to construct a transitional lining unit.

Project Number:

200416

Budget Transfer Entry Required:

AJE Ref. Number

2004-26

Account

Account Number

Field +

Field -

WBC- Comea Grant

20700003329500

200,000

Passthrough

20780306057095

200,000

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners

Approved by:

(Department)

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 6,000 from the Wyoming Department of Family Services of additional grant money for the JAIBG program.

Project Number: 200413

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-27

Field -

JAIBG Grant	22700003322400	6,000	
Attention Home	22780304027055	5,640	
To general fund for administration	22780859010101	360	
From JAIBG grant fund	10100003910227	360	
Cash reserve	10180909519512	360	

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners

Approved by:

(Department)

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

To transfer \$ 73,250 from optional 1% sales tax health and welfare money to the Health Department to match the West Nile Virus grant they received from the Wyoming Department of Agriculture. Calendar year 2004

State 184,425

City 111,175

County 73,250

Total project 368,850

Budget Transfer Entry Required:

AJE Ref. Number

2004-28

Account

Account Number

Field +

Field -

Health and Welfare 20311186017012 43,250

Mosquito Control 20380106055115 30,000

Transfer out 20380859010101 73,250

Transfer in 10100003910203 73,250

Mosquito Control 10111186015076 73,250

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

To appropriate \$ 13,065 of grant money from the state Land and Water Conservation Fund to assist with the construction of a pocket park in Allison Draw.

To transfer \$ 13,065 from Community Facilities Reserve to cover the 50% grant match.

To appropriate \$ 4,250 of grant money from the Laramie County Recreation Board.

To appropriate \$ 250 from the Laramie County Conservation District.

Total project budget 30,630

Project #

200417

Budget Transfer Entry Required:

AJE Ref. Number

2004-29

Account

Account Number

Field +

Field -

Recreation Board Grant	30600003393200	4,250	
LWCF Grant	30600003352500	13,065	
Park improvements	30610428018425	30,630	
Transfer In	30600003910101	13,065	
Transfer out	10180859010306	13,065	
CCF reserve	10180909519525		13,065
Conservation District	30600003393300	250	

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners

Approved by:

(Department)

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate \$ 10,000 from the Wyoming Department of Family Services TANF program to conduct a survey of human services.

Project

200404

Budget Transfer Entry Required:

AJE Ref. Number

2004-30

Account

Account Number

Field +

Field -

TANF Grant

20700003352600

10,000

Survey project

20780306057096

9,500

To general fund for administration

20780859010101

500

From Misc grants fund

10100003910207

500

Cash reserve

10180909519512

500

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 08, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Transfer \$2,000 from the WCDA rehab projects to reimburse the county for administration costs.

Project: 200404

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-31

Field -

WCDA Rehab projects	20780307035045		2,000
To general fund for administration	20780859010101	2,000	
From Misc grants fund	10100003910207	2,000	
Cash reserve	10180909519512	2,000	

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Grants Manager
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate Homeland Security Grants.

Federal grants passed through the state Grant III for \$956,324. This grant will fund various projects in the county.

Project Number: 200418

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-032

Field -

Grant 3

22100003321400

956,324

Homeland security projects

22110525077097

956,324

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

County Treasurer
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Abandon vehicles

To transfer \$11,000 from the abandon vehicle reserve to be used for storage and towing of abandon vehicles.

Project Number: NA

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-033

Field -

Abandon vehicle reserve

20580909519512

11,000

Vehicle storage

20580204095120

3,000

Vehicle towing

20580204095121

8,000

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

Commissioners
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

County buildings O&M

To transfer \$20,000 from building reserves to building repairs and maintenance to cover unanticipated repair expenses.

Project Number: NA

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-034

Field -

Building fund reserve

20280909519526

20,000

Repairs

20211104094311

20,000

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

County Clerk
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

County Central Utilities

To transfer \$50,000 from county cash reserve to utilities accounts to cover unanticipated expenses.

Project Number: NA

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-035

Field -

Cash Reserve

10180909519512

50,000

Utilities

10111124096210

50,000

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year ____2004____

Requested by:

County Clerk
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

General Accounts

To transfer \$6,700 from county nuisance reserve and \$10,920 from community facilities reserve and to appropriate \$13,580 of unanticipated community facilities fees to cover unanticipated expenses.

Property cleanup on nation road

Fire district 2 matching money on new station

Project Number: 100

Community facilities fees

Budget Transfer Entry Required:

AJE Ref. Number

2004-036

Account

Account Number

Field +

Field -

Nusiance reserve	10180909519524		6,700
Community facilities reserve	10180909519512		10,920
Community facilities fees income	10100003222000 Proj100	13,580	
Community facilities projects	10111184097014 Proj100	24,500	
Nuisance abatement	10111185077027	6,700	

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year 2004

Requested by:

County Clerk
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Records Center/Real Estate

To transfer \$12,000 from Real Estate Division payroll line items to the Records Center Division payroll line items due to reassignment of existing staff.

Project Number: NA

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-037

Field -

Regular

10120304071030

6,000

Overtime

10120304071060

6,000

Regular

10120604091030

12,000

AJE Required

DR

CR

BUDGET AMENDMENT REQUEST

Fiscal Year ____2004____

Requested by:

County Clerk
(Department)

Approved by:

(Clerk, Commissioner)

Ad Date:

June 8, 2004

Hearing Date:

June 15, 2004

Description of transaction:

Posted AJE Batch Number:

Appropriate SLIB Grant.

Reverse budget amendment 2004-002 from September 2, 2004 budget for this program was in our original budget this amendment doubled the budget for this grant. No excess expenditures were made.

Project Number 200403

Budget Transfer Entry Required:

Account

Account Number

AJE Ref. Number

Field +

2004-038

Field -

Grant	20700003355800 Proj 200403		206,964
Transfer in from Optional 1%	20700003910203 Proj 200403		206,964
Water and sewer relocation	20780308014515 Proj 200403		413,928
Optional 1% Special projects	20310198014515	206,964	
Transfer out	20380859010207		206,964

AJE Required

DR

CR

Fiscal Year 2004

(Clerk, Commissioner)

June 15, 2004

Posted AJE Batch Number:

Transfer of all assets to new fund.

Project Number: NA

[illegible]