

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, January 2, 2024

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Agenda Priority Item

1. Election of a new Chairman and Vice Chairman of the Board of Laramie County Commissioners for calendar year 2024.

Dept: Commissioners

Agent: Commissioners

Applicant:

Minutes

2. Consideration of the Minutes of Proceedings for Dec 19, 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Dec 19, 2023](#)

Consent Agenda

- 3. Consideration of the following part-time salaries in the amount of \$86,173.71 for Dec 2023: Assessor, \$221.10; Planning, \$7,357.49; Shooting Sports, \$10,594.82; Buildings/Maintenance, \$27,764.33; Sheriff Operations, \$8,344.50; Detention, \$23,865.00; District Court, \$4,555.47; Drug/DUI Courts, \$3,471.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Dec Part-time Salaries 2023](#)

- 4. Consideration of the following fees collected by various county entities for Nov 2023: County Clerk, \$104,742.76; Sheriff, \$130,885.00; Clerk of District Court, \$22,839.64; Shooting Sports, \$26,580.09; Planning & Development, \$85,774.02; Circuit Court, \$42,458.00; DUI Court, \$905.00; Drug Court, \$751.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Nov Fees 2023](#)

Warrants

- 5. Consideration of warrants in the amount of \$5,106,462.20 for Dec 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Dec Warrants 2023](#)

Report & Public Petitions

- 6. Consideration of an amendment to the PlanCheyenne Future Land Use Map for land generally located southeast of the intersection of Converse Ave and Storey Blvd from UR (Urban Residential) to CB (Community Business). (For Board of County Commissioners' comment; no action required)

Dept: County Clerk

Agent: Connor White

Applicant: City of Cheyenne

Attachments: [Amendment Memo, PlanCheyenne Future Land Use Map](#)

Grants

- 7. Consideration of an agreement between Laramie County, WY, and Quality Electric in an amount not to exceed \$330,500 to provide site lighting additions for Public Works and the abandoned motor vehicle lot.

Dept: Grants

Agent: Sandra Bay

Applicant: Information Technology

Attachments: [Agreement, Quality Electric](#)

Contract/Agreement/Leases

- 8. Consideration of an agreement between Laramie County, WY, and Cheyenne Regional Air Service Focus Team (CRAFT) in c/o LEADS. The purpose of the agreement is for the county to pay a portion of the Minimum Revenue Guaranteed funds to CRAFT for payments to SkyWest Airlines to provide scheduled flight service between Cheyenne and Denver. The county shall pay CRAFT up to \$500,000 for FY24. The FY24 agreement shall terminate automatically at the exhaustion of the \$500,000 or June 30, 2024, the end of the 2024 fiscal year, whichever is earlier.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Agreement, CRAFT, MRG](#)

Resolutions

- 9. Consideration of a resolution giving public notice of Laramie County's intent to amend the amended 2019 Laramie County Land Use Regulations.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Notice of Intent to Amend 2019 Laramie County Land Use Regulations](#)

Land Use:Variances/Board App./Plats

- 10. Consideration of a correction of the record for a zone change for Tract 1, Larimore Subdivision, Laramie County, WY. (Dec 5, 2023, meeting)

Dept: Planning & Development

Agent: Bryce Hamilton

Applicant:

Attachments: [Correction, Front Range Leasing, Inc, Zone Change](#)

- 11. PUBLIC HEARING regarding a zone change from PUD to PUD for a portion of the SE1/4 of the NW1/4 of Sect 29, T13N, R66W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Recreational Investment Group

Applicant: Oh Hail No, LLC

Attachments: [Cathcart PUD, Zone Change](#)

- 12. PUBLIC HEARING regarding a subdivision permit and plat for Open View Ranch, situated at the N1/2 of Sect 7, T14N, R63W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Whiskey Hill, LLC

Attachments: [Open View Ranch, Subdivision Permit and Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.