

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 19, 2025

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for the Aug 4, 2025, Public Hearing, 2025 Laramie County Mill Levies. [25 - 377](#)

Attachments: [Draft of the Mill Levies Hearing Aug 4, 2025 Minutes](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of the Minutes of Proceedings for Aug 5, 2025. [25 - 378](#)

Attachments: [Draft Minutes Aug 5, 2025](#)

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

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3. Consideration of a legal services contract between Laramie County, WY, and Ronnie Lopez and/or his designee to provide hearing officer services for administrative hearings, legal counsel to the Laramie County Board of Equalization, and to serve as hearing officer for the 2025 CBOE appeal hearings at a rate of \$280/hour. [25 - 369](#)

Attachments: [Legal Services Contract, CBOE, Ronnie Lopez](#)

This agenda item was approved.

4. Consideration of a memorandum of understanding between Laramie County, WY, and the University of Wyoming to authorize expenditures to support Extension programs from July 1, 2025, through June 30, 2027. [25 - 370](#)

Attachments: [MOU, UW Extension](#)

This agenda item was approved.

5. Consideration of a subaward agreement between WY Dept of Transportation and Laramie County, WY, for a FFY26 Highway Safety Program, Occupant Protection High Visibility Enforcement Overtime grant in the amount of \$10,818.18 to run through Sept 30, 2026. [25 - 367](#)

Attachments: [FFY26 HSP Subaward Agreement, WYDOT, HVE](#)

This agenda item was approved.

6. Consideration of a subaward agreement between WY Dept of Transportation and Laramie County, WY, for a FFY26 Highway Safety Program, Impaired Driving High Visibility Enforcement Overtime and Multi-Jurisdiction Enforcement in the amount of \$34,171.99 to run through Sept 30, 2026. [25 - 368](#)

Attachments: [FFY26 HSP Subaward Agreement, WYDOT, HVE](#)
[Mult-Jurisdiction Enforcement](#)

This agenda item was approved.

7. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, for a Community Benefit grant award in the amount of \$1,500 to provide funds to Law Enforcement Assisted Diversion Program to purchase meals and/or groceries for participants to run through June 30, 2026. [25 - 373](#)

Attachments: [Community Benefit Award, CRMC, LEAD](#)

This agenda item was approved.

8. Consideration of an amendment to grant agreement (240806-7) [25 - 371](#)
between Laramie County, WY, and Cheyenne Regional Medical Center for the Coroner Prevention Grant to increase the award from \$10,000 to \$12,500 to run through June 15, 2026.

Attachments: [Amendment, Prevention Grant, CRMC, Coroner](#)

This agenda item was approved.

9. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, for a Community Benefit grant award in the amount of \$2,500 to provide funds to the Coroner's office for suicide prevention materials and resources to run through June 30, 2026. [25 - 372](#)

Attachments: [Community Benefit Award, CRMC, Coroner](#)

This agenda item was approved.

10. Consideration of amendment one to the contract (240917-35) [25 - 374](#)
between WY Dept of Family Services and Laramie County, WY, for a FFY25 Temporary Assistance to Needy Families Partnership Initiative grant award to increase the award and timeline from \$154,750 to \$309,500 to run through Sept 30, 2026.

Attachments: [Amendment One, DFS, FFY25 TANF](#)

This agenda item was approved.

11. Consideration of a memorandum of understanding between Laramie County, WY, and the State of Wyoming, Dept of State Parks and Cultural Resources, Division of State Parks, Historic Sites, and Trails for extraterritorial law enforcement assistance services under WS 7-2-106(b). [25 - 376](#)

Attachments: [MOU, State of WY, State Parks](#)

This agenda item was approved.

12. Consideration of a nonattest accounting services agreement between Laramie County, WY, and RLR, LLP, in an amount not to exceed \$27,800 for nonattest accounting services. [25 - 381](#)

Attachments: [FY25 Nonattest Accounting Services Agreement, RLR, LLP](#)

This agenda item was approved.

- 13.** Consideration of a nonattest accounting/consulting services agreement between Laramie County, WY, and CAC Advisors in an amount not to exceed \$14,040 to provide year-end bookkeeping and accounting services as describing in attachment A. **25 - 379**

Attachments: [FY25 Nonattest Accounting-Consulting Services Agreement, CAC Advisors](#)

This agenda item was approved.

- 14.** Consideration of an audit services agreement between Laramie County, WY, and CliftonLarsonAllen, LLP, in an amount not to exceed \$115,250 to audit financial statements of Laramie County for the fiscal year ending June 30, 2025. **25 - 380**

Attachments: [FY25 Audit Services Agreement, CliftonLarsonAllen, LLP](#)

This agenda item was approved.

Contract/Agreement/Leases

- 15.** Consideration of amendment two to the cooperative agreement (200218-02) between Laramie County, WY, and the WY Dept of Transportation for County project B221004 (US 30 and Dell Range Blvd and Whitney Rd). The amendment is to revise some of the provisions in the original agreement as outlined in the amendment. **25 - 375**

Attachments: [Amendment Two to the Cooperative Agreement, WYDOT](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

The meeting adjourned at 3:37 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Aug 19, 2025.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,

Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.