

**LARAMIE COUNTY CLERK  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM PROCESSING FORM**

1. **DATE OF PROPOSED ACTION:** October 18, 2016

2. **AGENDA ITEM:** ☐ Appointments ☐ Bids/Purchases ☐ Claims  
☐ Contracts/Agreements/Leases ☐ Grants ☒ Land Use: Board App/Subdivision/ZC  
☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions  
☐ Resolutions ☐ Other

3. **DEPARTMENT:** Planning & Development Office

**APPLICANT:** Swan Ranch LLC **AGENT:** AVI, PC

4. **DESCRIPTION:**

Withdrawal of a Subdivision Permit and Plat for Swan Ranch Rail Park Eleventh Filing, a portion of Section 22, T13N, R67W, of the 6th P.M., Laramie County, WY.

RECEIVED AND APPROVED AS  
TO FORM ONLY BY THE  
LARAMIE COUNTY ATTORNEY

Amount \$ \_\_\_\_\_ From  \_\_\_\_\_

5. **DOCUMENTATION:** 1 Originals 0 Copies

Commissioner

Holmes \_\_\_\_\_  
Heath \_\_\_\_\_  
Ash \_\_\_\_\_  
Kailey \_\_\_\_\_  
Thompson \_\_\_\_\_  
Action \_\_\_\_\_

Clerks Use Only:

Signatures

Co Atty \_\_\_\_\_  
Asst Co Atty \_\_\_\_\_  
Grants Manager \_\_\_\_\_  
  
Outside Agency \_\_\_\_\_



## **LARAMIE COUNTY PLANNING & DEVELOPMENT DEPARTMENT**

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**Planning • Building**

### **MEMORANDUM**

**TO:** Laramie County Board of Commissioners

**FROM:** Pepper McClenahan, AICP, Planning Manager

**DATE:** October 18, 2016

**TITLE:** Withdrawal of a Subdivision Permit and Plat for Swan Ranch Rail Park Eleventh Filing, a portion of Section 22, T13N, R67W, of the 6th P.M., Laramie County, WY.

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### **EXECUTIVE SUMMARY**

AVI, PC, on behalf of Swan Ranch LLC., has submitted an application for approval of a Subdivision Permit and Plat for Swan Ranch Rail Park Eleventh Filing, a portion of Section 22, T13N, R67W, of the 6th P.M., Laramie County, WY, situated west of the Clear Creek Parkway and west of Berwick Drive, south of the rail crossing. The purpose of this application is to create a single 12.95 acre lot for future development.

The original plat was submitted in June and, after a postponement requested by the applicant, was advertised for public hearing by the Planning Commission on September 22<sup>nd</sup> and the Board on October 18, 2016. The plat was modified in early September, which required another round of agency reviews. In addition, subdivisions within one mile of a municipality require joint reviews. City approval has been secured and review comments obtained. On Tuesday, October 11<sup>th</sup>, the applicant emailed staff and requested withdrawal of the application. Should the owners wish to proceed with a subdivision permit and plat in the future, a new application will be submitted.

### **PROPOSED MOTION**

**I move to approve the withdrawal of an application for a Subdivision Permit and Plat for Swan Ranch Rail Park Eleventh Filing, a portion of Section 22, T13N, R67W, of the 6th P.M., Laramie County, WY.**

## Pepper McClenahan

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**From:** Brad Emmons <Emmons@avipc.com>  
**Sent:** Tuesday, October 11, 2016 8:23 AM  
**To:** Pepper McClenahan; Nancy Trimble  
**Subject:** RE: Swan 11

Pepper I would like to withdraw it completely from the County process and resubmit when we have a solidified plan from the owner to move forward. I don't trust that there aren't more changes coming.

Brad Emmons, AICP



1103 Old Town Lane #101  
Cheyenne, WY 82009  
307-637-6017

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**From:** Pepper McClenahan [<mailto:pmcclenahan@laramiecounty.com>]  
**Sent:** Tuesday, October 11, 2016 8:14 AM  
**To:** Brad Emmons <[Emmons@avipc.com](mailto:Emmons@avipc.com)>; Nancy Trimble <[ntrimble@laramiecounty.com](mailto:ntrimble@laramiecounty.com)>  
**Subject:** RE: Swan 11  
**Importance:** High

Brad, this item will be on the Oct 18<sup>th</sup> BOCC agenda because we advertised it for public hearing. The staff report prepared was to postpone it pending the hearing before the Planning Commission. To be clear, you're wanting to postpone it from the October 27<sup>th</sup> PC meeting also? Do we have a date for consideration or postpone indefinitely?

Thank you.

*Pepper D. McClenahan, AICP*

**Planning Manager**

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**From:** Brad Emmons [<mailto:Emmons@avipc.com>]  
**Sent:** Tuesday, October 11, 2016 8:12 AM  
**To:** Pepper McClenahan; Nancy Trimble  
**Subject:** Swan 11

Pepper and Nancy, please withdraw Swan 11<sup>th</sup> Filing. They have changed the size again and I will resubmit once we have settled on a size and can the drawings completed.

Brad Emmons, AICP



1103 Old Town Lane #101  
Cheyenne, WY 82009  
307-637-6017

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