

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: May 2, 2017

2. AGENDA ITEM: <input type="checkbox"/> Appointments <input type="checkbox"/> Bids/Purchases <input type="checkbox"/> Claims <input type="checkbox"/> Contracts/agreements/leases <input type="checkbox"/> Grants <input type="checkbox"/> Land Use: Variances/Board App/Plats <input type="checkbox"/> Proclamations <input type="checkbox"/> Public Hearings/Rules & Reg's <input type="checkbox"/> Reports & Public Petitions <input type="checkbox"/> Resolutions Other

3. DEPARTMENT: County Clerk

APPLICANT:

AGENT: Debra K. Lee

4. DESCRIPTION: Consideration the Minutes of Proceedings for April 18, 2017.

Amount \$ From To

5. DOCUMENTATION: Originals

<u>Commissioner</u>		<u>Clerks Use Only:</u>	
		<u>Signatures</u>	
Ash	_____	County Attorney	_____
Holmes	_____	Deputy Attorney	_____
Thompson	_____		
Heath	_____		
Kailey	_____	Grants Manager	_____
Action	_____	Outside Agency	_____
Postponed	_____		

Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming

Tuesday, April 18, 2017

170418 00 The Laramie County Commissioners met in regular session Tuesday, April 18, 2017, at 3:30 p.m. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice Chairman; Commissioner Linda Heath; Commissioner Amber Ash; Commissioner K.N. Buck Holmes; County Attorney, Mark Voss; County Clerk Debra K Lee, and Deputy County Clerk Rhonda Bush.

Those signing the register were Tammy Howard, WyFHOP; Jean Vetter, County Planning; Mikki Munson, PMO; Catherine Fuller, Big Brothers, Big Sisters; Matt Butler, Laramie County EMA; Sandra Newland, Laramie County Grants; Rob Geringer, Laramie County Public Works; Mary Beth Stepan, MMHOA; Vern Osborne, MMHOA; Diane Martin, Wyoming Auto Racing Club; Tom Davis, Wyoming Auto Racing Club; Nancy Trimble, Laramie County Planning; Dan Adkison, Race Day Makers, LLC; Amanda Jagoditsh, Race Day Makers, LLC; Perry Kinard, Race Day Makers, LLC; Pamela Schliske, Race Day Makers; Carol Adkison, Race Day Makers; Judy Ivester; Hannah Lensch, Boys & Girls Club Cheyenne; Rolinda Sample, Boys & Girls Club Cheyenne; Amber Nuse, MHP; Ben Laws, Pyro City; Molly Kruger, Climb Wyoming; Kacindra Moore, Climb Wyoming; Casey Palma, Steil Surveying; John Firestone.

- 01** Commissioner Kailey moved to approve the Minutes of Proceedings for April 4, 2017. Commissioner Heath seconded the motion, which passed unanimously.
- 02** Commissioner Holmes moved to approve a legal services agreement between Laramie County and Dean Winegar to provide legal representation to indigent parents in cases of conflict with the primary contractor, David Serelson, and the parent in question. Services are in accordance with W.S. 14-3-422(b) and Laramie County's obligation pursuant to W.S. 14-3-434(b). Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 03** Commissioner Holmes moved to approve a 24-hour catering permit submitted by Viper, Inc., d/b/a The Den, located at 8 US Highway 85, Cheyenne, Wyoming, for a bike rally to be held June 24, 2017. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Holmes moved to approve equipment/electricity contracts between Laramie County and the following: Brandon Scott, Gloria Merrill, Dan Cathcart, Bill Vossler, Brian Loveland, and Fire District #8 in the amount of \$284 each beginning May 1, 2017, through April 30, 2018. Commissioner

Heath seconded the motion, which passed unanimously. The contracts are filed in central files with the County Clerk.

- 05** Commissioner Holmes moved to postpone indefinitely a contract between Laramie County and Prothman, an executive search firm, to assist Laramie County in the recruitment for the Director of Planning and Development in the amount of \$19,500 plus expenses beginning April 7, until complete. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 06** Amber Nuse, McGee, Hearne, & Paiz presented the FY 2016 Laramie County Audit and stated that Laramie County had a clean audit. The audit report is posted on the Laramie County Clerk's website.
- 07** Commissioner Holmes moved to approve a resolution imposing partial closure of Laramie County as a result of extreme fire danger. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 08** Sandra Newland, Grants, presented a resolution authorizing the submission of four Temporary Aid to Needy Families (TNAF) Community Program Initiative (CPI) grant applications to the Wyoming Department of Family Services to fund programs undertaken by the Boys and Girls Club (\$75,000), CLIMB Wyoming (\$75,000), Greater Wyoming Big Brothers Big Sisters (\$15,000), and the Wyoming Family Ownership Program (\$20,000) for FY18 TNAF Operations beginning October 1, 2017, through September 30, 2018. Chairman Thompson opened the hearing for PUBLIC COMMENT. Molly Kruger, CLIMB Wyoming, spoke about the GED program that enabled nine women to complete their education and thanked the Board for their support. Kacindra Moore, CLIMB Wyoming graduate, said before CLIMB, she was unemployed and needed assistance, but she is now employed after attending truck driving school. Catherine Puller, Big Brothers/Big Sisters, said this is the first year they are applying and talked about the mentoring program. Tammy Howard, WyFHOP, spoke about the homeownership program and the requirements. Rolinda Sample, Boys & Girls Club, said the Club has seen a 46 percent increase in 2017. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Heath moved to approve the resolution. Commissioner Ash seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 09** Mark Voss, County Attorney, presented a resolution suspending a restaurant liquor license pursuant to W.S. 12-7-103. Chairman Thompson opened the hearing for PUBLIC COMMENT. Thomas Davis, Wyoming Auto Racing Club, said the Club is working with the Department of Revenue on a payment plan for sales taxes owed. Pam Schliske, Race Day Makers, said her organization will be applying for a license for next year at the Speedway. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Holmes moved to postpone the resolution until the May 2nd meeting in order for Wyoming Auto Racing Club to correct the tax delinquency. Commissioner Heath seconded the motion, which passed

unanimously.

- 10** Debra Lee, County Clerk, presented a yearly fireworks permit application submitted by Ben Laws, d/b/a Pyro City Fireworks, located at 245 I-25 Service Road and stated the fees have been paid, the bond has been filed and the inspections by Environmental Health and the Fire Warden have been completed. Jean Vetter, Planning, said Planning has no issues with this application and is waiting for the landscaping to be completed. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Heath moved to approve the yearly fireworks permit. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11** Jean Vetter, Planning, presented a request for board approval for a partial easement vacation for Tract 25, Mountain Meadows, Second Filing, Lot 25, 1191 Granite Springs, Laramie County. Casey Palma, Steil Surveying, said the Mountain Meadows HOA and the Architectural Committee approved the building and were not aware of the encroachment of the easement. Chairman Thompson opened the hearing for PUBLIC COMMENT. Mary Beth Stepan said due to the rock formations, this was the best area to build. Vern Oslund, Judith Ivester, and John Firestone spoke in support of the request. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Ash moved to approve the request for a partial easement vacation for Tract 25, Mountain Meadows, Second Filing, Laramie County, Wyoming as shown in Exhibit A, and to adopt the findings of fact a and b of the staff report. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

The meeting adjourned at 5:15 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, April 18, 2017

SEAL

Approved by :

Debra K. Lee
County Clerk

Reviewed by :

Troy Thompson, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.