

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 17, 2021

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for the Aug 2, 2021, Public Hearing, 2021 Laramie County Mill Levies. [21 - 391](#)

Attachments: [Draft of the Mill Levies Hearing Aug 2, 2021 Minutes](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of the Minutes of Proceedings for Aug 3, 2021. [21 - 392](#)

Attachments: [Draft Minutes August 3, 2021](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

3. Consideration of an addendum to master subscription agreement between Laramie County, WY, and EZFacility, Inc in the amount of \$5,268 to purchase an annual subscription for the Laramie County Shooting Sports. [21 - 378](#)

Attachments: [Addendum, EZFacility, Inc](#)

This agenda item was approved.

4. Consideration of an administrative services agreement between Laramie County, WY, and Blue Cross Blue Shield of WY. The agreement pertains to an employee welfare benefit plan which is maintained by Laramie County as plan sponsor and plan administrator for the benefit of its participants and beneficiaries. [21 - 377](#)

Attachments: [Administrative Services Agreement, BCBS of WY](#)

This agenda item was approved.

5. Consideration of an equipment/electricity contract between Laramie County, WY, and Laramie County Fire District #8 to provide electricity on an as-needed basis to heat Laramie County Public Works equipment. The agreement shall commence on July 1, 2018 and remain in full force and effect until June 30, 2019. [21 - 379](#)

Attachments: [FY19 Contract, Fire Dist #8](#)

This agenda item was approved.

6. Consideration of an equipment/electricity contract between Laramie County, WY, and Laramie County Fire District #8 to provide electricity on an as-needed basis to heat Laramie County Public Works equipment. The agreement shall commence on July 1, 2020 and remain in full force and effect until June 30, 2021. [21 - 380](#)

Attachments: [FY21 Contract, Fire Dist #8](#)

This agenda item was approved.

7. Consideration of the FY22 federal equitable sharing agreement, summarizing funds received and spent under the program, and certification for the Laramie County Sheriff's Dept. [21 - 375](#)

Attachments: [FY22 Federal Equitable Sharing Agreement and Certification](#)

This agenda item was approved.

8. Consideration of a resolution authorizing the acceptance of a grant award in the amount of \$35,000 from the Cheyenne Community Public Recreation District for funding of basketball court(s) for Clear Creek Park. [21 - 384](#)

Attachments: [Grant Award, CCRD, Clear Creek Park Basketball Court\(s\)](#)

This agenda item was approved.

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9. Consideration of the ratification of a Business Ready Community Grant and Loan Program Grant agreement between Laramie County, WY, and the WY Business Council in the amount of \$2,250,000 for the VMAccel Managed Data Center Cost Reduction Project to run through June 30, 2029. [21 - 385](#)

Attachments: [Grant Agreement, WY Business Council, VMAccel](#)

This agenda item was approved.

10. Consideration of the ratification of a resolution authorizing the acceptance of a grant award from the WY Dept of Health in the amount of \$1,400 to purchase overdose prevention supplies such as educational books, medication lock boxes and medication disposal bags for the Coroner's Office to run through Aug 31, 2021. [21 - 376](#)

Attachments: [Grant Award, WY Dept of Health, PDO](#)

This agenda item was approved.

11. Consideration of a resolution recommending the appointment of Briana Smith as an Assistant Public Defender in Laramie County, WY, as required by WS 7-6-103(f). [21 - 387](#)

Attachments: [Public Defender Appointment, Briana Smith](#)

This agenda item was approved.

12. Consideration of a catering permit submitted by DeLancey Enterprises, LLC for a goat yoga session on Sept 8, 2021 at 1806 Torrington Rd. [21 - 393](#)

Attachments: [24-hour Permit, DeLancey Enterprises, LLC, Sept 8, 2021](#)

This agenda item was approved.

13. Consideration of a catering permit submitted by The Lamp Lounge and Drive Through Package Liquor Store for a wedding reception on Oct 2, 2021 at the Archer Complex. [21 - 394](#)

Attachments: [24-hour Permit, The Lamp Lounge, Oct 2, 2021](#)

This agenda item was approved.

Resolutions

- 14.** Consideration of a notice and finding as to need for emergency rule regarding modifications to the Laramie County Building Permit Fee Schedule in regard to fees for commercial solar projects. [21 - 390](#)

Attachments: [Resolution, Emergency Rule Permit Fees for Commercial Solar Projects](#)

Dan Peters, Planning, said the County has no fee schedule for commercial solar projects. The proposed emergency rule would set said fees.

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed public comment.

A motion was made by Commissioner Lovett, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 15.** Consideration of a resolution giving public notice of Laramie County's intent to adopt modifications to the Laramie County Building Permit Fee Schedule. [21 - 389](#)

Attachments: [Resolution, Building Permit Fee Schedule](#)

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed public comment.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Appointments

- 16.** Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to complete the term left vacant by Cindy Schneider, expiring Dec 31, 2024. [21 - 386](#)

Attachments: [Recreation Planning and Advisory Board, Christopher Fornstrom](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to appoint Christopher Fornstrom. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Land Use: Variances/Board App./Plats

17. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co. Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer". This petition pertains to the dedication of the public right-of-way known as Laramie St, described as beginning at the NE1/4 SE1/4, T14N, R66W, Sect 26, of the 6th PM, Laramie County, WY, length of said road approximately 1,424-feet more or less.

[21 - 388](#)

Attachments: [Resolution for Road Petition & Appt Viewer Laramie St](#)

Gay Woodhouse, representing Hilltop Funding, requested the Board appoint a viewer and consider dedicating Laramie St as a county highway. Ms. Woodhouse briefly went over the history of the street and noted there was no intention for the County to upgrade the road.

County Attorney Mark Voss said the petition was sufficient under the law.

Molly Bennett, or designee, was appointed as the Viewer.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 3:45 p.m.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.