

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE RATIFIED SUBMISSION OF A GRANT APPLICATION TO THE WYOMING OFFICE OF HOMELAND SECURITY FOR THE EMERGENCY MANGEMENT PLANNING GRANT PROGRAM (EMPG), ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR THE EMERGENCY MANAGEMENT DEPARTMENT IN THE AMOUNT OF \$168,189.00.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED TO SUPPORT EMERGENCY MANGEMENT OPERATIONS FOR FY2024.

WITNESSETH

WHEREAS, the Wyoming Office of Homeland Security receives EMPG funds from the Federal Emergency Management Agency and;

WHEREAS, the Wyoming Office of Homeland Security distributes a portion of these EMPG funds to Wyoming Counties and;

WHEREAS, the Laramie County Board of Commissioners is eligible to apply for and receive EMPG funds and;

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Office of Homeland Security Emergency Management Planning Grant Program (EMPG) by sponsoring this grant application to assist in financing the Emergency Management Department; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$168,189.00 be submitted to the Wyoming Office of Homeland Security for consideration of assistance in funding the Laramie County Emergency Management Department under the EMPG grant program, and that the County provide a 50% match (\$168,189.00) towards all operational items listed in the EMPG budget.

BE IT FURTHER RESOLVED, that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 18th DAY OF APRIL 2023.

By: _____

Date: _____

Troy Thompson, Chairman

ATTEST:

Date: _____

Debra Lee, Laramie County Clerk

Received and Approved as to Form only By:

Date: 4/4/2023

Laramie County Attorney's Office

Sandra Newland

From: ZoomGrants Notices <Notices@zoomgrants.com>
Sent: Tuesday, April 4, 2023 1:04 PM
To: Sandra Newland
Subject: Application Submitted: Laramie County EMPG

Attention: This email message is from an **external(non-County)** email address. Please exercise caution and/or verify authenticity before opening the email/attachments/links from an email you aren't expecting.



Sandra (Newland) Bay,

Congratulations!

This is to confirm that your 2023 EMPG application has been successfully submitted.

If you have any questions, or need to edit your application after submission, please contact Darryl Ericksen 4917.

From ZoomGrants:

Success! Your application has been submitted!

Here is a link to the Print/Preview of your application. You can also save your application as a PDF from the <https://www.zoomgrants.com/printprop.asp?rfpidu=6A929FC3AF714027AA1216CBC3BD7A81&propidu=A>
As a security measure, you must be logged into your account, before clicking on the above link to view your application.

Alternatively, you can quickly check the status of your application by clicking <https://www.zoomgrants.com/applicationstatus.aspx?g=A1A5873165ED412FBAF888BFBBDBDCDD&p=4>

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Wyoming Office of Homeland Security

2023 EMPG

Deadline: 4/21/2023

Laramie County, Wyoming **Laramie County EMPG**

Jump to: [Application Questions](#) [Budget](#) [Documents](#)

\$ 168,189.00 Requested

Project Contact

Sandra (Newland) Bay

sandra.newland@laramiecountywy.gov

Tel: [307-633-4201](tel:307-633-4201)

Additional Contacts

jeanine.west@laramiecountywy.gov

Laramie County, Wyoming

[310 W 19th St Ste 300](#)

[Cheyenne, WY 82001](#)

[United States](#)

Chairman

[Troy Thompson](#)

commissioners@laramiecountywy.gov

[Telephone 307-633-4260](#)

[Fax](#)

[Web laramiecountywy.gov](#)

[EIN 83-6000111](#)

[UEI E9DLJC1HGNQ8](#)

[SAM](#)

[Expires](#)

[12/27/2022](#)

Application Questions [top](#)

PROJECT DETAILS

1. Type of Jurisdiction

- County
 Tribe
 State Agency
 Other:

2. Please provide your Unique Entity ID (SAM UEI number)

This takes the place of your DUNS number effective April 4, 2022.

E9DLJC1HGNQ8

3. Has your agency completed and submitted a THIRA and SPR?

Due October 1st, 2022

- YES
 NO

4. Does this project address gaps identified in the THIRA/SPR?

- YES
 NO

5. If yes to #4, explain how this project ties into your THIRA/SPR and how it addresses the gap. If no,

explain what other assessments, exercises or real world events identified the gap being addressed.

(For example: cyber/physical security assessment)

The budget allows us to improve, build and sustain the core capabilities aligned with our THIRA. Our office is therefore able to continue to provide input on assessments (including critical infrastructure), conduct exercises with all of our partner agencies and coordinate during real world events. To address any gaps in our THIRA/SPR, trainings are able to be conducted throughout the year using the budget we are providing.

6. Does your agency have a formal adoption of NIMS in the form of a resolution on file with WOHS?

Please make sure WOHS has a copy of the resolution.

YES

NO

7. Does your agency have a CPG 101 v.2 compliant Emergency Operations Plan (EOP)?

Please make sure the most recent copy is on file at WOHS.

YES

NO

8. Does your agency have a multi-year Integrated Preparedness Plan (IPP)?

Please make sure the most recent copy is on file at WOHS.

YES

NO

9. Did your agency submit 5 After Action Reviews to WOHS for the 12 month period of October 1, 2021 to September 30, 2022?

YES

NO

10. Has your agency submitted a current Tactical Interoperable Communication (TIC) Plan to WOHS?

YES

NO

EMPG PERSONNEL

11. How many full-time local/tribal emergency management personnel are staffed at your agency?

2

12. How many part-time local/tribal emergency management personnel are staffed at your agency?

1

13. What is the total number (full-time equivalent) of local/tribal emergency management personnel currently supported by your EMPG funding?

2

14. Have all EMPG funded personnel completed the FEMA Professional Development Series as well as IS-100, 200, 700, and 800?

Link to PDS: <https://training.fema.gov/is/searchis.aspx?search-pds>

YES

NO

ADDITIONAL INFORMATION

15. What amount of federal funds was awarded to your agency for FY22 EMPG?

\$142,920.00

16. Provide any additional information about the project you would like us to consider.

A copy of the Operations Budget and proof of our SAM registration has been provided as attached documents to this application.

Budget [top](#)

Project Expenses	FEDERAL Funds Requested	50% Match Funds	Total Project Cost
Planning	\$ 0.00	\$ 0.00	\$ 0.00
Organization	\$ 168,189.00	\$ 168,190.00	\$ 336,379.00
Exercise	\$ 0.00	\$ 0.00	\$ 0.00
Training	\$ 0.00	\$ 0.00	\$ 0.00
Equipment	\$ 0.00	\$ 0.00	\$ 0.00
Total	\$ 168,189.00	\$ 168,190.00	\$ 336,379.00

Budget Narrative

The Cheyenne/Laramie County Emergency Management Agency is requesting funding for operating expenses to include: salaries, benefits, printer & office supplies, HVAC, rent, postage, telephone & cell phone, electricity/gas and continuing education.

Salaries and benefits are being requested for two full time positions and part time for a third position. These positions are instrumental to facilitate emergency planning and response in the community. We are requesting funding to support our office operations to include printer & office supplies, telephone and cell phones. The supplies allow us to provide services to the community to include exercises, planning, mitigation and response. We are also requesting funds to help support the storage of equipment purchased with Homeland Security funding in the past through building rent, security, electricity and gas. All lease related bills are paid on a monthly basis. We have a lease with Messenger through September 2023 which we renew this lease on an annual basis, but pay on a monthly basis. This facility houses our emergency response command unit, mass casualty trailer, CERT trailers, generators, and other emergency response equipment. This facility allows us to respond to emergencies quickly and keeps our equipment in proper working order.

Laramie County's budget is not a project based budget, it is a budget based on operation and maintenance costs spread across Laramie County and the City of Cheyenne. It provides emergency management services for all of Laramie County and its citizens.

The priorities of the Cheyenne/Laramie County Emergency Management programs are aligned with the core principals of the National Incident Management System. ICS provides us the priorities of life safety, incident stabilization and property preservation. Based on these goals, and aligned with the core capabilities identified in our THIRA process, we have identified the following priorities for our program: resource typing, public notification, public health and medical services, national disaster recovery framework planning, operational coordination, and fire management and suppression. Each of the following priorities is detailed below and is incorporated into our work plan for the next fiscal year.

Resource Typing - Resource typing is defining and categorizing, by capability, the resources requested, deployed and used in incidents. Resource typing definitions are established for a common language and they define resource (equipment, teams, and units) minimum capabilities. NIMS resource typing definitions serve as the common language for the mobilization of resources. Laramie County has identified resource typing as a program priority moving forward.

Public Notification - Laramie County has multiple avenues of public notification such as outdoor warning sirens, CodeRed, IPAWS, media outlets, emergency services and amateur radio. This year, our focus will be to continue to research ways of enhancing our notifications through all outlets currently in place to ensure proper notification is accessible to all residents including those with access and functional needs (AFN).

Public Health and Medical Services - A focus of Emergency Management is the continued relationship with Public Health and Medical Services. Public Health is identified as a leading core capability and leading emergency support function in our emergency response plans. Infectious disease response, operational coordination, operational communications and fatalities management are a critical portion of our P.O.E.T.E.

National Disaster Recovery Framework Planning - During this next fiscal year, we will continue to work towards the development of a Distribution Management Plan for Laramie County. This will be in coordination with our local and regional partners and be included in the update to our county Emergency Response Plan.

Threat Hazard Identification Risk Assessment - As a continuation from previous years EMA will update and complete the 2022 THIRA to include a scenario based on long term power outages and a pandemic. During this next fiscal year we will work to assess and build on our surveys of critical infrastructure.

Operational Coordination - Identified from multiple real world events, the need for operational coordination across all mission areas has been identified by a coordinated group of first responders. This group will establish and exercise an operational structure and process designed to coordinate response to multi agency events.

All of the activities and goals outlined above will meet our high priority capabilities to provide quality Emergency Management services within Laramie County. It is in addressing the five mission areas of prevention, security, mitigation, response and recovery. Requested funding supports our agency's ability to provide these key services in the community.

Documents [top](#)

Documents Requested *

Required? Attached Documents *

[Budget Description](#)

[sam.gov registration](#)

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**Laramie County, Wyoming
2024 Budget Request Worksheets**

1050				2024
		County Emergency Management	Budget Request	
22241050	401020	Division Managers	\$	82,178.00
22241050	401030	Regular Employees	\$	86,143.00
22241050	402010	Health Insurance	\$	25,639.00
22241050	402015	Dental Insurance	\$	1,076.00
22241050	402020	Life Insurance	\$	239.00
22241050	402030	Retirement	\$	25,856.00
22241050	402040	Social Security	\$	10,400.00
22241050	402050	Medicare	\$	2,434.00
22241050	402060	Workers Compensation	\$	1,664.00
22241050	594323	R&M HVAC	\$	25,000.00
22241050	604410	Building Rent	\$	38,000.00
22241050	635311	Postage	\$	250.00
22241050	636119	Printer Supplies Toner & Ink	\$	2,500.00
22241050	636131	Office Supplies	\$	4,000.00
22241050	655313	Telephone	\$	7,500.00
22241050	655333	Cell Phone/Wireless Cards	\$	5,000.00
22241050	697015	Continuing Education	\$	2,500.00
22241050	736210	Electric-Gas-Propane	\$	16,000.00
TOTAL BUDGET			\$	336,379.00
EMPG REQUEST			\$	168,189.00
50% MATCH			\$	168,190.00
			\$	336,379.00



LARAMIE COUNTY GOVERNMENT

Unique Entity ID E9DLJC1HGNQ8	CAGE / NCAGE 398U8	Purpose of Registration Federal Assistance Awards Only
Registration Status Active Registration	Expiration Date Nov 30, 2023	
Physical Address 309 W 20TH ST Cheyenne, Wyoming 82001-3601 United States	Mailing Address 310 W. 19TH Street Suite 300 Cheyenne, Wyoming 82001-4449 United States	

Business Information

Doing Business as (blank)	Division Name Laramie County	Division Number (blank)
Congressional District Wyoming 00	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Dec 5, 2022	Submission Date Nov 30, 2022	Initial Registration Date May 18, 2005
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Entity Dates

Entity Start Date Jan 1, 1890	Fiscal Year End Close Date Jun 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Not Selected

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure	Entity Type	Organization Factors
U.S. Government Entity	US Local Government	(blank)
Profit Structure		
(blank)		

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government
 County
 Other Government Entities
 Council of Governments

Financial Information

Accepts Credit Card Payments	Debt Subject To Offset
No	No

EFT Indicator	CAGE Code
0000	398U8

Electronic Funds Transfer

Account Type	Routing Number	Lock Box Number
Checking	****0152	(blank)
Financial Institution	Account Number	
BANK OF THE WEST	****1971	

Automated Clearing House

Phone (U.S.)	Email	Phone (non-U.S.)
3077712065	(blank)	(blank)
Fax		
(blank)		

Remittance Address

GALE RICE
 2200 E Lincolnway
 Cheyenne, Wyoming 82001
 United States

Taxpayer Information

EIN	Type of Tax	Taxpayer Name
****0111	Applicable Federal Tax	Laramie County
Tax Year (Most Recent Tax Year)	Name/Title of Individual Executing Consent	TIN Consent Date
2021	Chief Deputy Treasurer	Nov 30, 2022
Address	Signature	
310 W 19TH ST	Tammy Deisch	
Cheyenne, Wyoming 82001		

Points of Contact

Accounts Receivable POC

♀
 Tammy Deisch, Deputy Treasurer
 tammy.deisch@laramiecountywy.gov
 3076334227

Electronic Business

♀ Sandra L Newland, Grants Manager sandra.newland@laramiecountywy.gov 3076334201	310 W 19TH Street Suite 320 Cheyenne, Wyoming 82001 United States
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Government Business

♀ Sandra Newland, Grants Manager sandra.newland@laramiecountywy.gov 3076334201	310 W. 19TH Street Suite 320 Cheyenne, Wyoming 82001 United States
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Past Performance

♀ Sandra Newland snewland@laramiecounty.com 3076334201	310 West 19TH Street Suite 300 Cheyenne, Wyoming 82001 United States
KAREN Fortney kfortney@laramiecounty.com 3076334227	309 W 20TH ST Cheyenne, Wyoming 82001 United States

Security Information

Company Security Level (blank)	Highest Level Employee Security Level (blank)
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Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
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Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121) (blank)	Number of Employees (in accordance with 13 CFR 121) (blank)
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Location

Annual Receipts (in accordance with 13 CFR 121) (blank)	Number of Employees (in accordance with 13 CFR 121) (blank)
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Industry-Specific

Barrels Capacity (blank)	Megawatt Hours (blank)	Total Assets (blank)
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Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

This entity does not appear in the disaster response registry.