



**Minutes of the Proceedings**  
**Board of County Commissioners**  
**Prepared by the Office of the Clerk of Laramie County**  
**Laramie County Wyoming**

Tuesday, June 20, 2017

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**170620 00** The Laramie County Commissioners met in regular session Tuesday, June 20, 2017. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice-Chairman; Commissioner Linda Heath; Commissioner Amber Ash; County Attorney Mark Voss; County Clerk Debra K. Lee. Commissioner K.N. Buck Holmes was excused.

Those in attendance were Captain Sorenson, Sheriff's Department; Undersheriff Hillegas, Sheriff's Department; Rob Geringer, Public Works; Dave Burmann, Public Works; Sandra Newland, Grants; Rob Cleveland, EMA; Stanley Walker, County Clerk Finance; Casey Palma, Steil Surveying; Jeff Ketcham, Fair Manager; Brad Emmons, Planning; Laurie Talich, Town & Country Liquors.

- 01** Commissioner Kailey moved to approve the minutes of proceedings for June 6, 2017. Commissioner Heath seconded the motion, which passed unanimously.
- 02** Commissioner Ash moved to approve ratification of an electronic recording procedure agreement between Laramie County and Simplifile LC. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 03** Commissioner Ash moved to approve a petition for a tax refund for tax year 2014 in the amount of \$4,999.38 submitted by EOG Resources, Inc. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Ash moved to approve a service agreement and addendum between Laramie County and Meridian Fire for testing and inspection of fire alarm detection systems at the Juvenile Detention Center in the amount of \$1,227 expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Ash moved to approve a service agreement and addendum between Laramie County and Meridian Fire for testing and inspection of fire alarm detection systems at the Sheriff's Department complex in the amount of \$2,912 expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 06** Commissioner Ash moved to approve a heavy equipment training-grounds usage agreement between Laramie County and Wyoming Contractors Association (WCA) Regional Training Center to allow the use of certain

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grounds at the Archer facility. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 07** Commissioner Ash moved to approve an agreement between Laramie County and Kubl Group for maintenance services for security systems at the Laramie County Juvenile Services Center in the amount of \$8,900 commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 08** Commissioner Ash moved to approve an agreement between Laramie County and Kubl Group for maintenance services for security systems at the Laramie County Detention Center in the amount of \$17,400 commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey, seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 09** Commissioner Ash moved to approve a request to trade in the following vehicles to Spradley Barr for the total amount of \$5,200: 2005 Crown Victoria, 2007 Ford Expedition, 2010 Ford Expedition. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 10** Commissioner Ash moved to approve an agreement and addendum between Laramie County and Honnen Equipment for a purchase order for equipment for John Deere motor graders in the amount of \$453,640. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11** Commissioner Ash moved to approve a warranty agreement and addendum between Laramie County and Honnen Equipment for the John Deere motor graders purchased. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 12** Stanley Walker, assistant finance manager, presented 10 proposed budget amendments. Chairman Thompson opened the meeting as a PUBLIC HEARING. Hearing no public comment, the Chairman closed the PUBLIC HEARING. Commissioner Heath moved to approve the budget amendments for FY 2017. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 13** Undersheriff Hillegas presented the agreement and addendum between Laramie County and Wireless Advanced Communications for communications equipment and service to the Laramie County Sheriff's Department in the amount of \$125,779. He stated funds would come from the 2012 6th Penny Project. Commissioner Ash moved to approve the agreement and addendum between Laramie County and Wireless Advanced Communications for the jail and bi-directional amplification system for communications equipment and service to the Laramie County Sheriff's Department in the amount of \$125,779. Commissioner Heath seconded the

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motion, which passed unanimously. The addendum/agreement is filed in central files with the County Clerk.

- 14** Jeff Ketcham, Fair manager, presented the proposed contract for services between Laramie County and Cheyenne/Laramie County Economic Development Joint Powers Board for financial assistance with the RV Park facility at the Archer Government Complex. Commissioner Ash moved to approve the contract for services between Laramie County and Cheyenne/Laramie County Economic Development Joint Powers Board for financial assistance with the RV Park facility at the Archer Government Complex in the amount of \$99,926 to Laramie County commencing June 1, 2017, and expiring May 31, 2018. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 15** Rob Geringer, director, Planning, presented a proposed road use agreement between Laramie County and Samson Exploration for use of Iron Mountain and Tonto Road. Commissioner Heath moved to approve the road use agreement between Laramie County and Samson Exploration for use of Iron Mountain Road and Tonto Road for a six-month period with Samson paying Laramie County \$200,000. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 16** County Attorney Mark Voss stated the 2017 legislature made multiple changes to legislation regulating the sale of alcohol. Among the changes was elimination of provisions establishing opening and closing hours for alcohol sales. He said this meant local licensing authorities are able to set the hours. Voss proposed a resolution that with Board approval would take effect as emergency rules setting the Laramie County Alcohol Sales Hours of Operation Regulation beginning at 6:00 a.m. and closing at 2:00 a.m. the following day. Part 2 of the resolution would allow the Board to modify hours of operation on no more than four days each calendar year for license holders to sell for up to 24 hours. Commissioner Thompson asked about the need to leave the 24-hour provision in the resolution when it had never previously been exercised. Chairman Thompson opened the meeting as a PUBLIC HEARING. Laurie Talich, Town & Country Supermarket Liquors, spoke in favor of the 6 a.m. to 2 a.m. hours of operation. Hearing no further public comment, the Chairman closed the PUBLIC HEARING. Commissioner Thompson moved to approve the resolution adopting the hours of operation for alcohol sales pursuant to W.S. 16-3-103(b). Commissioner Kailey seconded the motion. Commissioner Thompson then moved to amend the resolution by striking part 2. Commissioner Kailey seconded the motion. Chairman Thompson opened the meeting as a PUBLIC HEARING to hear comments on the amendment. Hearing no public comment, the Chairman closed the PUBLIC HEARING. The amendment to remove part 2 of the resolution passed with Commissioners Heath, Kailey, and Thompson voting in favor of the amendment and Commissioner Ash voting against. Commissioners Heath, Kailey, and Thompson then voted in favor of the amended resolution and Commissioner Ash voted against.

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Motion passed. The resolution is filed in central files with the County Clerk.

- 17** Commissioner Ash moved to approve a resolution appointing Lorrell Walter to the Laramie County Fair Board to complete the term expiring December 31, 2018. Commissioner Kailey seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 18** Brad Emmons, representing Planning, presented a subdivision permit and plat for Welder Estates situated in the NE1/4 SW1/4 of Section 31, T.15N., R.64W., of the 6th P.M., Laramie County, Wyoming. The purpose of the application is to plat the property into two 19+ acre residential lots. Casey Palma, applicant's agent, said the permit and plan will convey almost 40 acres to a family member. Mr. Emmons said staff recommends approval with no conditions and adoption of findings of fact a and b of the staff report. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Heath moved to approve the subdivision permit and plat for Welder Estates situated in the NE1/4 SW1/4 of Section 31, T.15N., R.64W., of the 6th P.M., Laramie County, Wyoming, and to adopt the findings of fact a and b of the staff report. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

The meeting adjourned at 3:59 p.m.

- 19** The Board reconvened as the County Board of Equalization at 4:00 p.m. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice Chairman; Commissioner Linda Heath; Commissioner Amber Ash and Hearing Officer Marci Lind. Commissioner K.N. Buck Holmes was excused.

Chairman Thompson called on Ms. Lind to present the motion and order to dismiss the untimely appeal of Well Services Division of STC, Docket 2017-33. Ms. Lind called on County Attorney Mark Voss representing Assessor Ken Guille. Mr. Voss stated Well Services Division of STC failed to file the notice of appeal within the statutory timeframe set forth in both Wyoming Statute 39-13-109(b)(i) and the Rules of Practice and Procedure Before the County Board of Equalization Involving Taxation Matters. Commissioner Thompson moved to dismiss the untimely appeal of Well Services Division of STC, received on May 24, 2017. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

The meeting adjourned at 4:05 p.m.

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**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, June 20, 2017

**SEAL**

Approved by : \_\_\_\_\_

Debra K. Lee  
County Clerk

Reviewed by : \_\_\_\_\_

Troy Thompson, Chairman  
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.