

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 1, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for September 17, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes September 17, 2019](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Legal Aid of Wyoming, Inc., to provide legal representation to individuals detained under the involuntary hospitalization process. The agreement shall remain in full force and effect until June 30, 2020. The County shall pay the Contractor \$100 per hour to provide legal services as described in the agreement.

Dept: County Attorney

Agent: Mark Voss

Applicant: Legal Aid of Wyoming

Attachments: [Legal Aid of Wyoming, Inc. Legal Services Agreement](#)

3. Consideration of a resolution authorizing the acceptance of a grant award from the Wyoming Association of Sheriffs and Chiefs of Police for a 2020 EUDL in the amount of \$544 to run through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Department

Attachments: [2020 EUDL Grant Award Contract](#)

4. Consideration of a subgrantee agreement between Laramie County, WY, and the Wyoming Family Home Ownership Program, dba My Front Door, for a FY20 Temporary Assistance to Needy Families grant in the amount of \$10,000 to run October 1, 2019, through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: My Front Door

Attachments: [My Front Door Subgrantee Agreement \\$10,000](#)

5. Consideration of a resolution authorizing the ratified submission of a grant application to the Wyoming State Forestry Division to fund Laramie County Fire Districts through the Fire Warden for the purchase of swift water rescue equipment in the amount of \$5,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Fire Warden

Attachments: [SFA Grant Application \\$5,000](#)

6. Consideration of a lease agreement between Cheyenne-Laramie County Emergency Management Agency and Messenger, LLC, in the amount of \$2,625 per month to lease a garage facility at 2507 E. 7th St., commencing October 1, 2019, through September 30, 2020.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Messenger LLC

Attachments: [Messenger LLC Lease Agreement](#)

7. Consideration of an addendum and contract between Laramie County, WY, and Metals Treatment Technologies, LLC, for the OSHA Audit Defender Program for the Shooting Sports Complex in the amount of \$4,500.

Dept: Shooting Sports Complex

Agent: Keith Tast

Applicant: Metals Treatment Tech.

Attachments: [Metals Treatment Technologies, LLC Addendum and Contract](#)

- 8. Consideration of the following fees collected by various County entities for August 2019: County Clerk, \$155,736.30; Sheriff, \$132,572.52; Clerk of District Court, \$20,742.33; Shooting Sports, \$16,253.23; Planning & Development, \$78,974.73; Circuit Court, \$55,823.50; DUI Court, \$650.00; Drug Court, \$740.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [August Fees 2019](#)

- 9. Consideration of the following part-time salaries in the amount of \$32,985.64 for September 2019: Coroner, \$2,440.70; Planning, \$480.00; Shooting Sports, \$4,039.58; Events Department, \$2,351.50; Buildings/Maintenance, \$15,777.86; Sheriff Operations, \$785.50; Detention, \$4,917.61; District Court, \$1,338.75; Drug/DUI Court, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [September Part-time Salaries 2019](#)

- 10. Consideration of warrants in the amount of \$3,421,485.78 for September 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [September Warrants 2019](#)

Resolutions

- 11. Consideration of a resolution granting an exception to the "201 Agreement" for development of a new office building to be served by an on-site small wastewater system, located at 7615 E. Pershing Blvd., generally within T. 14, R. 66, Sec. 25, Laramie County, WY (south of Pershing Blvd. west of the intersection with Christensen Road).

Dept: Health Department

Agent: Crystyn Merrill

Applicant: Stephen Keyt

Attachments: [Resolution Granting 201 Exception - Pershing Blvd.](#)

- 12. Consideration of a resolution initiating review renaming Road J to HR Ranch Road and appointment of Dave Bumann as viewer.

Dept: Planning & Development

Agent: Brad Emmons

Applicant:

Attachments: [Resolution to Review Renaming of Road J](#)

- 13. Consideration of a resolution authorizing submission of a grant application for the South Cheyenne Water and Sewer District for two sewer collector rehabilitation projects: Southern Interceptor \$297,000 and Terry Road Sewer Collector \$360,000.

Dept: Commissioners

Agent: Gene MacDonald

Applicant:

Attachments: [Resolution South Cheyenne Water & Sewer District Grant](#)

Contract/Agreement/Leases

- 14. Consideration of an annual service protection plan between Laramie County, WY, and VideoTronix, Inc., in the amount of \$36,300 for a term from October 1, 2019, through September 30, 2020.

Dept: Information Technology

Agent: Brad Alexander

Applicant: VTI

Attachments: [VTI Annual Service Protection Plan](#)

- 15. Consideration of a service agreement between Laramie County, WY, and Gilbarco, Inc., dba Gasboy, to provide telephone support, software corrections, and upgrades for the Public Works Dept. for a term from September 30, 2019, through June 14, 2021.

Dept: Public Works

Agent: Brad Alexander

Applicant: Gilbarco

Attachments: [Gasboy Service Agreement](#)

16. Consideration of an addendum and professional architectural agreement for design services between Laramie County, WY, and Winters Griffith Architects for the Cheyenne/Laramie County Emergency Management Agency, not to exceed \$7,000.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Winters Griffith Architects

Attachments: [Winters Griffith Architects Addendum to Professional Architectural Design Services Agreement](#)

17. Consideration of an addendum to agreement between Laramie County, WY, and Ameri-Tech HVAC Services, Inc., for the purpose of furnishing and installing a rooftop mounted air-conditioning unit in the laundry area at the Laramie County Sheriff's Dept., in the amount of \$56,880.

Dept: Sheriff

Agent: Rich Hillegas

Applicant: Ameri-Tech

Attachments: [Ameri-tech HVAC Services, Inc. Addendum and Proposal](#)

18. Consideration of a change order to the contract between Laramie County, WY, and FCI Constructors of Wyoming, LLC, for the Laramie County Detention Center Phase II Expansion project in the amount of \$125,557.

Dept: Commissioners

Agent: Ben Hornok

Applicant: FCI Constructors of WY, LL

Attachments: [FCI Change Order #008](#)

Land Use:Variances/Board App./Plats

19. PUBLIC HEARING regarding a Subdivision Permit and Plat for the Di Senso Subdivision, a portion of land in the SE1/4, Section 19, T. 14 N., R. 62 W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Griz Creek Engineering, LLC

Applicant: Gurnam Singh

Attachments: [Di Senso Subdivision](#)

- 20. PUBLIC HEARING regarding a Subdivision Permit and Plat for HCS Homestead, a portion of the W1/2 E1/2 NW1/4, Section 14, T. 13N., R. 63W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Western R&D

Applicant: Harold and Cynthia Stroot

Attachments: [HCS Homestead Subdivision](#)

- 21. PUBLIC HEARING regarding a Board Approval for an Accessory Living Quarter, located on the East 2' of Tract 15, and Tract 16, Richardson Tracts, Laramie County, WY, to be known as "Ermarth Accessory Living Quarter".

Dept: Planning & Development

Agent: Fritz and Maeke Ermarth

Applicant:

Attachments: [Ermarth Accessory Living Quarters Board Approval](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.