

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, June 4, 2024

3:30 PM

Commissioners Board Room

Agenda updated June 4, 2024 at 1:56 pm

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for May 21, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes May 21, 2024](#)

Consent Agenda

2. Consideration of a legal services contract between Laramie County, WY, and Ronnie Lopez and/or his designee to provide hearing officer services for administrative hearings, legal counsel to the Laramie County Board of Equalization, and to serve as hearing officer for the 2024 CBOE appeal hearings at a rate of \$275/hour.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Legal Services Contract, CBOE, Ronnie Lopez](#)

- 3. Consideration of an agreement between Laramie County, WY, and Trane US, Inc, in an amount not to exceed \$2,438 to provide a five-year SMA license to bring licensing to 2024-2025 and an additional five-year SMA license for future software updates to the Niagara Controls, as described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Trane US, Inc

Attachments: [Agreement, Trane US, Inc, SMA License](#)

- 4. Consideration of an addendum between Laramie County, WY, and Landree Trehal, dba ShowBarnFix, in an amount not to exceed for \$9,700 to provide livestreaming events at the Laramie County Fair as described in attachment A.

Dept: Events

Agent: Nicholle Watkins

Applicant: ShowBarnFlix

Attachments: [Addendum, Landree Trehal dba ShowBarnFlix](#)

- 5. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for Risk Management to purchase door sleeves and ramparts for door security at county facilities in the amount of \$8,000.

Dept: Grants

Agent: Sandra Bay

Applicant: Risk Management

Attachments: [FFY24 SHSP Grant Application, Risk](#)

6. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for the Local Amateur Radio Emergency Service and the Community Emergency Response Team to purchase mobile and portable radios in the amount of \$20,000.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [FFY24 SHSP Grant Application, ARES and CERT](#)

7. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for the Coroner's office to purchase five ferno cots and covers in the amount of \$24,769.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [FFY24 SHSP Grant Application, Coroner](#)

8. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for the Sheriff's office to purchase portable radios in the amount of \$39,718.30.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FFY24 SHSP Grant Application, Sheriff. Portable Radios](#)

9. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for Emergency Management to purchase portable radios and chargers in the amount of \$76,000.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [FFY24 SHSP Grant Application, EMA, Portable Radios](#)

10. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for the Sheriff's Office to purchase throwbots and ballistic shields in the amount of \$108,600.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FFY24 SHSP Grant Application, Sheriff, Throwbots and Ballistic Shields](#)

11. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY24 State Homeland Security Grant Program, for the Sheriff's Office to purchase a body scanner for the courthouse security desk in the amount of \$278,978.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FFY24 SHSP Grant Application, Sheriff, Body Scanner](#)

12. Consideration of the ratification of a resolution authorizing submission of a grant application to the Dept of Justice for a FY24 Bulletproof Vest Grant for the Sheriff's office to purchase up to 10 vests in the amount of \$5,526.30 with a 50% match.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Grant Application, Dept of Justice, Bulletproof Vest Grant](#)

13. Consideration of a nonattest accounting services agreement between Laramie County, WY, and RLR, LLP, in an amount not to exceed \$26,800 for nonattest accounting services.

Dept: County Clerk

Agent: Stanley Walker

Applicant: RLR, LLP

Attachments: [FY24 Nonattest Accounting Services Agreement, RLR, LLP](#)

14. Consideration of an agreement between Laramie County, WY, and Butler Accounting, Inc, in an amount not to exceed \$12,900 to provide year-end bookkeeping and accounting services as described in attachment A.

Dept: County Clerk

Agent: Stanley Walker

Applicant: Butler Accounting, Inc.

Attachments: [Agreement, Butler Accounting, Inc](#)

15. Consideration of an audit services agreement between Laramie County, WY, and CliftonLarsonAllen, LLP, in an amount not to exceed \$105,000 to audit financial statements of Laramie County for the fiscal year ending June 30, 2024.

Dept: County Clerk

Agent: Stanley Walker

Applicant: CliftonLarsonAllen LLP

Attachments: [Agreement, CliftonLarsonAllen LLP](#)

16. Consideration of the following fees collected by various county entities for April 2024: County Clerk, \$120,686.18; Sheriff, \$187,029.58; Clerk of District Court, \$25,006.63; Shooting Sports, \$13,363.37; Planning & Development and Public Works, \$308,103.57; Circuit Court, \$51,067.00; DUI Court, \$710.00; Drug Court, \$70.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [April Fees 2024](#)

17. Consideration of the following part-time salaries in the amount of \$78,283.96 for May 2024: Planning, \$4,878.66; Shooting Sports, \$9,285.30; Buildings/Maintenance, \$25,238.71; Sheriff Operations, \$8,219.58; Detention, \$26,084.85; District Court, \$1,105.86; Drug/DUI Courts, \$3,471.00

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Part-time Salaries 2024](#)

Warrants

18. Consideration of warrants in the amount of \$4,061,049.92 for May 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Warrants 2024](#)

Grants

19. Consideration of a resolution authorizing submission of a grant application to the Cheyenne Community Public Recreation District to fund a playground to be located at the north end of Clear Creek Park in the amount of \$50,000.

Dept: Grants

Agent: Sandra Bay

Applicant: LC Rec Board

Attachments: [Grant Application, CCRD](#)

Contract/Agreement/Leases

20. Consideration of an addendum between Laramie County, WY, and Beanworks Solutions USA, Inc, in an amount of \$28,666 to provide the county with subscription access to an accounts payable platform. The county shall pay \$2,606 per month for 11 months from the effective date of agreement.

Dept: County Clerk

Agent: Stanley Walker

Applicant: Beanworks Solutions USA,

Attachments: [Addendum, Beanworks Solutions USA, Inc](#)

21. Consideration of an agreement between Laramie County, WY, and Trane US, Inc, in an amount not to exceed \$245,740 to replace the covered equipment at the old courthouse as described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Trane US, Inc

Attachments: [Agreement, Trane US, Inc, Old Courthouse](#)

22. Consideration of a memorandum of understanding between Laramie County, WY, and US Marshals Service (USMS) for temporary, short-term, joint operations use with state/local agencies, not a part of standing USMS Investigative Operations Division regional and/or district task forces and in a geographic area not routinely served by standing USMS regional and/or district task forces.

Dept: Sheriff

Agent: Chance Walkama

Applicant: US Marshals Service

Attachments: [MOU, US Marshals Service](#)

23. Consideration of the adoption of a separate contract between Laramie County, WY, as operator, and 24/7 Sobriety Systems, LLC, for county's access and use of software related to the administration of a remote alcohol and drug use monitoring platform.

Dept: Sheriff

Agent: Chance Walkama

Applicant: 24/7 Sobriety Systems, LLC

Attachments: [Agreement, 24/7 Sobriety Systems, LLC](#)
[Agreement, 24/7 Sobriety Systems, LLC, Revised](#)

24. Consideration of the adoption of the Laramie County Events Booking Policy.

Dept: Events

Agent: Dan Ange

Applicant:

Attachments: [Laramie County Events Booking Policy](#)

25. Consideration of a construction services contract between Laramie County, WY, and Alco Fence Co. Inc, in an amount not to exceed \$898,402.84 for construction of a perimeter fence at the Archer Events Complex.

Dept: Events

Agent: Dan Ange

Applicant: Alco Fence Co, Inc

Attachments: [Contract, Alco Fence Co, Inc](#)

Bids/Purchases

26. Consideration of the ratification of a notice of award to JTL Group, Inc, dba Knife River, for the Archer Parkway Rd & Site Improvement Project, in an amount not to exceed \$2,763,990.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Notice of Award, JTL Group, Inc, dba Knife River, Archer Parkway Rd & Site Improvement Project](#)

Land Use:Variances/Board App./Plats

27. PUBLIC HEARING regarding a zone change from AR - Agricultural Residential to LI - Light Industrial for the north 116 feet of Tracts 143 and 144, Sunnyside Addition, 5th Filing, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: WC Investments, Inc.

Attachments: [WC Investments, Inc, Zone Change](#)

Contract/Agreement/Leases

28. Consideration of change order #8 to the Sampson Construction Co, Inc, agreement (231017-8), adding concrete parking areas instead of asphalt on the north and east sides for the new senior activity center for an additional amount of \$71,340.30.

Dept: Commissioners

Agent: Ben Hornok

Applicant: Sampson Construction Co

Attachments: [Change Order #8, Sampson Construction Co, Inc](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.