

**LARAMIE COUNTY CLERK  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM PROCESSING FORM**

**1. DATE OF PROPOSED ACTION:** April 15, 2014

**2. AGENDA ITEM:**    ☐ Appointments    ☐ Bids/Purchases    ☐ Claims  
☒ Contracts/agreements/leases    ☐ Grants    ☐ Land Use: Variances/Board App/Plats  
☐ Proclamations    ☐ Public Hearings/Rules & Reg's    ☐ Reports & Public Petitions  
☐ Resolutions    ☐ Other

**3. DEPARTMENT:** Sheriff's Department

**APPLICANT:** City of Cheyenne

**AGENT:** Capt. Mike Sorenson

**4. DESCRIPTION:** Consideration of a renewal of the City's housing agreement

Amount \$100/per day per prisoner From 7/1/2014      To 6/30/2015  
\$ 40/per prisoner book & release

**5. DOCUMENTATION:**    2 Originals

<u>Commissioner</u>	<u>Clerks Use Only:</u>	<u>Signatures</u>
Ash _____		Co Attny _____
Hasenauer _____		Assist Co Attny _____
Holmes _____		Grants Manager _____
Humphrey _____		Outside Agency _____
Thompson _____		
Action _____		
Postponed/Tabled _____		

# City's Original

Risk Review

COUNTY CONTRACT NO. \_\_\_\_\_

D. White  
MMd 5, 2014

By: BX  
Date: 3-5-14

CITY CONTRACT NO. 6142

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of Cheyenne, Wyoming, a municipal corporation of the State of Wyoming, hereinafter referred to as the "City," and the Laramie County Sheriff's Department and Laramie County, Wyoming, a political subdivision of the State of Wyoming, hereinafter referred to as the "County."

## WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, it is hereby agreed as follows:

1. That the City and the County, for and in consideration of the covenants and agreements hereinafter mentioned to be kept and performed by them, hereby agree that the County shall make available to the City, the Laramie County Detention Center, located at 1910 Pioneer Avenue in Cheyenne, Wyoming, for the purpose of housing City prisoners. The County agrees to accept City prisoners for the duration of their confinement at the detention center. The County shall follow accepted security procedures which shall be determined by the County and made known to the City upon the City's request.

2. The term of this Agreement will be from July 1, 2014 to June 30, 2015.

3. The parties agree that the following definitions apply to the terms of this Agreement:

a. "City Prisoner": Any adult person arrested and booked by a City officer for an offense chargeable under City Code, or sentenced by the Municipal Court of Cheyenne for a jail term. All persons who are arrested on charges other than a City Code misdemeanor charge, but who are ultimately charged in Municipal Court, shall be City prisoners, and treated as City prisoners from the time of incarceration in the detention center.

b. "County Prisoner": Any person, regardless of the identity of the arresting officer, who has been arrested for a felony charge. All persons who are arrested on City Code misdemeanor charges, but who are ultimately charged for a felony or statutory misdemeanor, are treated as County prisoners from the time of incarceration.

c. "Held": When property of a prisoner is inventoried, clothing exchanged and the prisoner placed in a permanent holding cell or incarcerated in excess of twelve (12) hours.

d. "Inmate Laborers": Prisoners designated by the County as being subject to minimal security arrangements.

e. "Book and Release": Prisoners brought into the Laramie County Detention Center where only a picture, fingerprint card(s) and a booking card are requested and the subject is then released in less than twelve (12) hours.

4. That as consideration for the safe keeping of said City prisoners, the City agrees to pay the County for the term of this Agreement, on a monthly basis, the sum of One Hundred Dollars (\$100.00) per City prisoner per day and Forty Dollars (\$40.00) per prisoner for book and release. If the County determines that there is no space available to house a City prisoner at the Laramie County jail and the County must contract with a third party to house that City prisoner, the City will reimburse the County any costs associated with housing that City prisoner with a third party which exceeds the One Hundred Dollars (\$100.00) a day fee, provided however, that the County shall furnish one business day's notice to the City prior to moving a City prisoner out of the County.

5. The City shall be solely responsible for the safe and secure transportation of all City prisoners to and from the detention center, other than the transport of City prisoners to the Municipal Court for municipal inmates housed at the detention center which will be the responsibility of the Sheriff.

6. The County shall not release any City prisoner except to a duly authorized City of Cheyenne Police Officer who has presented proper credentials or proper court order or unless released upon proper court authority. Upon such release, the County will have no further responsibility for the prisoner until such prisoner is returned. The County may transfer City prisoners to other facilities for holding when deemed necessary by the Sheriff.

7. Basic medical care provided to City prisoners by the County shall be in accordance with County policies. The cost to the City for basic medical care shall be included in the per diem rate as outlined in paragraph 4. The cost of hospitalization, prescription, surgical, medical and dental care, in excess of the County's medical and dental care contractual limitations, will be a cost borne by the City. City prisoners will be subject to medical co-payment charges for health care and medications as outlined in the County policy.

8. From time to time the City and County may together consult and designate certain City prisoners as inmate laborers. The County shall make said inmate laborers available to the City to perform various responsibilities in the detention center or on City properties. The County shall not be responsible for the safe and secure custody of said inmate laborers at any time when said inmate laborers are not in the custody of the County.

9. The County specifically reserves the right to refuse to accept City prisoners when appropriate housing space is not available, as determined by the County. The City shall comply with and follow established policies and procedures when utilizing the detention center for official business.

10. The County shall provide the City access to all arrest file fingerprint cards and inmate photographs.

11. The parties agree that as long as both Laramie County and the City of Cheyenne are members of the WARM pool, any legal problems encountered by the Sheriff's Department in housing County or City prisoners will be referred to the WARM pool.

12. It is hereby understood and agreed that either party may terminate this Agreement by giving the other party no less than thirty (30) days written notice thereof by certified or registered mail sent to the last known address of the principal office of the other party. The date of the postmark shall be deemed the effective date of the delivery of said notice.

13. All parties to this Agreement assure that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against, in connection with the award and performance of this Agreement on the grounds of age, race, color, disability, national origin or sex. The parties further assure that it will include the language of this paragraph in all agreements associated or connected in any way with this Agreement and shall cause all existing agreements to similarly include this clause therein.

14. The County is hereby notified that it must comply fully with all requirements of the Equal Employment Opportunity Commission (EEOC) and the Americans with Disability Act (ADA) in the same manner as is expected from the City.

15. Neither the City nor the County waive their governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based upon this Agreement. Further, neither the City nor the County waive its sovereign immunity under contract, tort or any other applicable theory of law by entering into this Agreement.

16. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to the Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring action for breach of this Agreement.

17. This Agreement contains the entire understanding of the parties and there are no other terms or conditions, oral or written, concerning or controlling this matter.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

CITY OF CHEYENNE, WYOMING

BY:

Richard L. Kaysen, Mayor

3/25/2014

Date

(SEAL)

ATTEST:

Carol Intlekofer  
Carol Intlekofer, City Clerk

Approved as to form only:

Daniel E. White  
Cheyenne City Attorney

LARAMIE COUNTY SHERIFF'S  
DEPARTMENT

BY:

Laramie County Sheriff

Date

LARAMIE COUNTY, WYOMING

BY:

Chairman

Laramie County Commissioners

Date

(SEAL)

ATTEST:

Deborah K. Lathrop, County Clerk

Approved as to form only:

4-1-14  
Laramie County Attorney, Deputy