

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 16, 2023

3:30 PM

Commissioners Board Room

Agenda updated May 15, 2023 at 5:28 pm

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for May 2, 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes May 2, 2023](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Alpacaglobo, LLC, in the amount of \$3,600 to provide twisting entertainment at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Alpacaglobo, LLC

Attachments: [Agreement, Alpacaglobo, LLC](#)

3. Consideration of an addendum between Laramie County, WY, and Billy Traughber, dba MicroMania, in the amount of \$10,000 to provide MicroMania Midget Wrestling during the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Billy Traughber

Attachments: [Agreement, Billy Traughber dba MicroMania](#)

4. Consideration of an addendum between Laramie County, WY, and Fuzion, Inc, in the amount of \$12,000 to provide Los Chicos del 512: The Selena Experience at the Archer Event Center.

Dept: Events

Agent: Dan Ange

Applicant: Fuzion Entertainment

Attachments: [Addendum, Fuzion Entertainment](#)

5. Consideration of an addendum between Laramie County, WY, and Randy McLelland in the amount of \$750 to provide comedy entertainment at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Randy McLelland

Attachments: [Addendum, Randy McLelland](#)

6. Consideration of an addendum between Laramie County, WY, and The Adventure Zone, Inc, in the amount of \$13,500 to provide games and attractions at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: The Adventure Zone, Inc

Attachments: [Addendum, Adventure Zone, Inc](#)

7. Consideration of an addendum between Laramie County, WY, and The Funny Bone Comedy Club & Restaurant in the amount of \$1,100 plus one night hotel stay to provide comedy entertainment at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: The Funny Bone Comedy

Attachments: [Addendum, The Funny Bone Comedy](#)

8. Consideration of an agreement between Laramie County, WY, and Schlosser Signs, Inc, in an amount not to exceed \$8,986 to design a monument display for the Archer Event Center.

Dept: Information Technology

Agent: Brad Alexander

Applicant: Schlosser Signs, Inc

Attachments: [Agreement, Schlosser Signs, Inc](#)

9. Consideration of an enterprise agreement between Laramie County, WY, and ESRI and a memorandum of understanding between Laramie County, WY, City of Cheyenne, Board of Public Utilities, Cheyenne/Laramie County Board of Health, and Cheyenne Regional Airport Board to define the management and coordination strategy in administering the small government enterprise agreement for the GIS software.

Dept: Information Technology

Agent: Jordan Evans

Applicant:

Attachments: [ESRI Enterprise Agreement and MOU](#)

10. Consideration of a catering permit submitted by S&W Properties, dba Vino's Wine and Spirits, for an event on June 10, 2023 at Curt Gowdy State Park.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine & Spirits

Attachments: [24-hour Permit, S&W Properties, June 10, 2023](#)

11. Consideration of a catering permit submitted by The Knotty Pine Saloon for an event on June 3, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine

Attachments: [24-Hour Permit, The Knotty Pine Saloon, June 3, 2023](#)

12. Consideration of three one-day catering permits submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for events on May 20 at LCCC; June 9 and 30, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Hell on Wheels Package

Attachments: [24-hour Permit, Hell on Wheels Package Liquors, May 20, June 9 and 30, 2023](#)

13. Consideration of a law enforcement services agreement between Laramie County, WY, and the Town of Pine Bluffs, WY, to allow the services of a Laramie County deputy sheriff to serve as a law enforcement officer.

Dept: Sheriff

Agent: Chance Walkama

Applicant: Town of Pine Bluffs

Attachments: [Agreement, Town of Pine Bluffs, WY](#)

14. Consideration of a contract between WY Dept of Health and Laramie County, WY, in an amount not to exceed \$179,245.30 to fund the Drug Court Program.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [FY24 Contract, DOH, Drug Court](#)

15. Consideration of a contract between WY Dept of Health and Laramie County, WY, in an amount not to exceed \$256,354.18 to fund the DUI Court program.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [FY24 Contract, DOH, DUI Court](#)

16. Consideration of 14 amendments to US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund. These amendments extend the term of the nonprofit subaward contracts from May 31, 2023 to Dec 31, 2023: CLIMB Wyoming, Cheyenne Regional Medical Center, Carpenter School & Community, Equal Justice of Wyoming, Family Promise of Cheyenne, Habitat for Humanity, Cheyenne Health & Wellness dba Healthworks, Kiwanis Club, Legal Aid of Wyoming, The Wyoming Family Homeownership Program dba My Front Door, The Pine Bluffs Lions Club, Town of Albin, Unaccompanied Students Initiative, and The Young Men's Christian Association of Boulder (YMCA of Cheyenne).

Dept: Grants

Agent: Sandra Bay

Applicant:

Attachments: [Amendments, 14 ARPA Nonprofit](#)

17. Consideration of a grant award agreement between the WY Office of Homeland Security and Laramie County, WY, for a State Homeland Security Program grant in the amount of \$5,000 for Emergency Management to run through Aug 31, 2023 for expenses associated with the National CERT Conference.

Dept: Grants

Agent: Sandra Bay

Applicant: EMA

Attachments: [FFY19 SHSP Grant Award, CERT](#)

Resolutions

18. Consideration of a resolution to rescind the COVID procedures personnel policy.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Personnel Policy Resolution, Rescind COVID Procedures](#)

Grants

19. Consideration of an agreement between Laramie County, WY, and Jayhawk Trailers, Inc, in an amount not to exceed of \$21,800 to purchase a bumper pull trailer.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Jayhawk Trailer, Inc Bid Packet, Factory Direct Trailer Sales Bid Packet, K's Trailer Parts & Service Bid Tabulation Form](#)

20. Consideration of a resolution authorizing the submittal of a grant application to the US Department of Transportation Federal Aviation Administration to fund the Cheyenne Regional Airport for a passenger boarding bridge and the acceptance of the FAA grant in an amount not to exceed \$5,050,000.

Dept: Grants

Agent: Tim Bradshaw

Applicant: Airport Board

Attachments: [FAA Grant Application, Airport Passenger Boarding Bridge](#)

21. Consideration of an agreement between Laramie County, WY, and WY Machinery Co in an amount not to exceed \$944,250 to purchase three caterpillar motor graders along with the trade-in of three John Deere graders.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Wyoming Machinery Co](#)

22. Consideration of an agreement between Laramie County, WY, and Fremont Motor Co in an amount not to exceed \$399,131.28 to purchase six 2023 Ford F-250s with mounted snowplows from Federal ARPA Funds.

Dept: Grants

Agent: Sandra Bay

Applicant: Public Works

Attachments: [Agreement, Fremont Motor Co](#)

Contract/Agreement/Leases

23. Consideration of an agreement between Laramie County, WY, and Martin/Martin WY, in an amount not to exceed \$370,000 to provide professional design services for the Archer sewer connection.

Dept: Commissioners

Agent: Ben Hornok

Applicant:

Attachments: [Agreement, Martin/Martin WY](#)

24. Consideration of an agreement between Laramie County, WY, and the Cheyenne/Laramie County Economic Development Joint Powers Board in the amount of \$200,000 for FY23-24 to promote and support economic development activities in Laramie County. The term of the agreement is from July 1, 2023 to June 30, 2024.

Dept: Commissioners

Agent: Gay Woodhouse

Applicant: Chey Lar Co ED JPB

Attachments: [Agreement, Cheyenne-Laramie County Econ Dev JPB](#)

License/Permits

- 25. PUBLIC HEARING regarding a yearly fireworks permit submitted by Richard Krehbiel, dba Wholesale Fireworks, Inc, located at 3229 W College Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: Wholesale Fireworks

Attachments: [Wholesale Fireworks, Inc - 3229 W College Dr](#)

- 26. PUBLIC HEARING to consider the following liquor license renewal applications for 2023-2024: Retail Liquor: BUNKHOUSE BAR; OUTLAW SALOON; TERRY BISON RANCH; ANTELOPE TRUCK STOP; LITTLE AMERICA; LITTLE BEAR INN; TOWN & COUNTRY SUPERMARKET LIQUORS; TUMBLEWEED BAR; THE DEN GENTLEMAN'S CLUB; T-JOES BAR & LOUNGE; HELL ON WHEELS PACKAGE LIQUORS; HARRINGTON'S SOUTH SIDE PUB Limited Retail Liquor (Club); CHEYENNE SHRINE CLUB; FORUM 619; MOOSE LODGE; VFW POST 4343 County Retail Malt Beverage Permit: ANTELOPE TRUCK STOP; TRAVEL CENTERS OF AMERICA Bar and Grill: TORTILLA FACTORY Special Malt Beverage Permit: INTERMOUNTAIN SPEEDWAY Resort: LCCC DINING SERVICES.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [2023 Liquor License Applications](#)

Land Use:Variances/Board App./Plats

- 27. PUBLIC HEARING regarding a subdivision permit and plat for Aspen Valley located in a portion of Tracts 5 and 6, Tracts 13 and 14, Wallick and Murray Tracts, Laramie County, WY.

Dept: Planning & Development

Agent: John Sayers

Applicant: Edwards Development

Attachments: [Aspen Valley Subdivision Permit and Plat](#)

28. PUBLIC HEARING regarding vacation of Tracts 10, 11 and 12, West Ridge Estates, 3rd Filing, located in the South 1/2 South 1/2 of Sect 29, T15N, R68W of the 6th PM, Laramie County, WY, and approval of an administrative plat, West Ridge Estates, 5th Filing, located in the South 1/2 South 1/2 of Sect 29, T15N, R68W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Shane Hansen

Applicant: G & G Enterprises

Attachments: [Vacation, West Ridge Estate, 3rd filing](#)

Report & Public Petitions

29. PUBLIC HEARING regarding potential damages and appointment of appraisers for the establishment of a 60-foot public right-of-way, also known as Laramie St, situated in the NE1/4 of the SE1/4 of Sect 26, T14N, R66W, of the 6th PM, Laramie County, WY.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Laramie St Road Petition - Damages Filed](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.