



# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 93212 Asset Number: 3040

Asset Description: NEOPOST IS6000B MAIL MACHINE

Asset Manufacturer: NEOPOST

Asset Model Number: IS6000B

Serial Number: MA1640001485

Asset Type: EQU-EQUIPMENT Assigned Location: CLERK-RC

Deletion Code: SC-SCRAPPE D Deletion Date: 3 / 23 / 2023

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \$0.00 USPS IS DECERTIFYING THESE MACHINES

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date: 1 / 26 / 2017 Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: Alma K. Lee Date: 3/27/2023

Commissioner's Signature: \_\_\_\_\_ Date:  / /

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:  / /

Action: \_\_\_\_\_

Print Form