

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: December 19, 2017

2. AGENDA ITEM: <input type="checkbox"/> Appointments <input type="checkbox"/> Bids/Purchases <input type="checkbox"/> Claims
<input type="checkbox"/> Contracts/agreements/leases <input type="checkbox"/> Grants <input type="checkbox"/> Land Use: Variances/Board App/Plats
<input type="checkbox"/> Proclamations <input type="checkbox"/> Public Hearings/Rules & Reg's <input type="checkbox"/> Reports & Public Petitions
<input type="checkbox"/> Resolutions <input type="checkbox"/> Other

3. DEPARTMENT: County Clerk

APPLICANT:

AGENT: Debra Lee

4. DESCRIPTION: Consideration of the Minutes of Proceedings for December 5, 2017.

Amount \$

From

To

5. DOCUMENTATION:

Originals

Copies

All items are due into the County Clerk's office by noon the Wednesday preceeding the Board meeting. All items must be approved by the Laramie County Attorney. Board meetings are held the first and third Tuesday of each month at 3:30 p.m. For questions, call 633-4266.

Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming

Tuesday, December 05, 2017

171205 00 The Laramie County Commissioners met in regular session Tuesday, December 5, 2017. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice-Chairman; Commissioner Linda Heath; Commissioner Amber Ash; Commissioner Buck Holmes; County Attorney Mark Voss; County Clerk Debra K. Lee and Deputy County Clerk Rhonda Bush.

Those present were Tim Banker; Ted Robinette; Joseph Patti Jr.; Nancy Trimble, Laramie County Planning; Bryan Nicholas, Laramie County Planning; Tom Cave, Accurate TDC, LLC; Glen Crumpton, Combined Communication; Richard Trevino; Matt Butler, LCEMA; Dave Bumann, Laramie County Public Works; Rich Hillegas, Sheriff Department; Rob Geringer, Laramie County Public Works; Ken Hodgan, S E H; Sandra Newland, Laramie County Grants; Seth Lloyd, City of Cheyenne, Planning & Development; Casey Palma, Steil Surveying; Richard & Jane Gilbert; Brad Emmons, AVI.

- 01** Commissioner Holmes moved to approve the Minutes of Proceedings for November 21, 2017. Commissioner Kailey seconded the motion, which passed unanimously.
- 02** Commissioner Ash moved to approve the following fees collected by various County entities for October 2017: Clerk of District Court, \$12,794.90; Circuit Court, \$78,466.00; Sheriff's Department, \$65,776.10; Planning & Development, \$129,848.17; Drug Court, \$640.00; DUI Court, \$950.00; County Clerk, \$137,278.98; Shooting Sports, \$17,251.04. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 03** Commissioner Ash moved to approve warrants in the amount of \$2,578,143.09 for November 2017. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Ash moved to approve the following part time salaries in the amount of \$29,522.34 for November 2017: Planning, \$550.00; Shooting Sports, \$4,610.00; Buildings/Grounds, \$14,882.04; Sheriff Operations, \$1,468.60; Detention, \$6,584.50; District Court, \$637.50; Drug Court, \$789.70. Commissioner Kailey seconded the motion, which passed unanimously.
- 05** Commissioner Ash moved to approve a resolution certifying that the Governing Body of Laramie County has agreed upon submitting a BFY 15/16 SLIB consensus application for replacing the Detention Center pumps in the

amount of \$71,209 to go before the SLIB Board on February 1, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

- 06** Commissioner Ash moved to approve a grant award with the Wyoming Association of Sheriffs and Chiefs of Police through the Wyoming Department of Transportation for a FY18 Selective Traffic Overtime Enforcement grant in the amount of \$12,179.04 to run through September 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 07** Commissioner Ash moved to approve the ratification of the Tobacco Inspection contract between the Wyoming Association of Sheriffs and Chiefs of Police and the Laramie County Sheriff's Department in the amount of \$1,700 beginning January 1, 2018, and ending June 10, 2018. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08** Commissioner Ash moved to approve the ratification of the Alcohol Inspection contract between the Wyoming Association of Sheriffs and Chiefs of Police and the Laramie County Sheriff's Department in the amount of \$1,700 beginning July 1, 2017, and ending May 28, 2018. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 09** Commissioner Ash moved to approve the ratification of a resolution authorizing the acceptance of a grant award from the Department of Justice, COPS program, in the amount of \$125,000 to hire a new patrol officer. (Matching funds are to be a total of \$126,562.35 over a three-year period, with officer retention for an additional year after the three-year term.) Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 10** Mark Voss, County Attorney, presented a resolution to adopt rules establishing hours of operation for alcohol sales pursuant to W.S. 16-3-103(b). This resolution is due to legislative changes made by the Legislature in Title 12 allowing local governmental entities the authority to set hours of operation for alcohol sales. The 45-day public notice was given and no public comment was received. Commissioner Ash read into record a proposed amendment: (b) The hours of operation designated in subsection (a) of this section may be modified by a resolution or agreement made by the appropriate licensing authority designating specific dates when individual licensees may operate their dispensing rooms for a period of twenty-four (24) hours beginning at 6:00 a.m. Chairman Thompson opened the hearing for PUBLIC COMMENT. Undersheriff Hillegas said he has public safety concerns about 24-hour operations and law enforcement resources are limited. Hearing no further comment, Chairman Thompson closed the hearing. Commissioner Ash moved to approve the resolution as printed in the board packet. Commissioner Holmes seconded the motion. Commissioner Ash then moved to amend the resolution by inserting item (b) as read into the record. Commissioner Kailey seconded the motion.

Chairman Thompson said there is no good reason to be selling alcohol between 2:00 a.m. and 6:00 a.m. and he has concerns about the burden on law enforcement. Commissioner Heath shared Chairman Thompson's concerns. Commissioner Kailey said the amendment gives the opportunity to address specific events and the board will consult law enforcement. The amendment passed, 3 to 2, with Commissioner Thompson and Commissioner Heath voting in opposition. The main motion to approve the resolution as amended passed, 4 to 1, with Commissioner Heath voting in opposition. The resolution is filed in central files with the County Clerk.

- 11** Commissioner Holmes moved to approve a surface use agreement between Laramie County and EOG Resources. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 12** Commissioner Ash moved to approve addendum #2 to communications system agreement (141216-08) for the two new 800 MHZ sites in the amount of \$1,488,098 ending 2022. Commissioner Holmes seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.
- 13** Commissioner Kailey moved to approve a request for withdrawal of Board Approval for Group Dwellings for Nursing Review Students, to be located in a portion of Section 6, T.14N., R.66W., Laramie County, Wyoming. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 14** Nancy Trimble, County Planning, presented a subdivision permit and plat application for approval of North Range Business Park, 9th Filing, a replat of Lot 4, Block 10, North Range Business Park, 3rd Filing, Laramie County, Wyoming. The application has been submitted for the purpose of subdividing approximately 19.5 acres into six (6) lots to prepare for future commercial development. Casey Palma, Steil Surveying, stated the applicant is working with WYDOT and is in agreement with conditions recommended by Planning. Ms. Trimble said based on evidence provided, staff recommends approval with the following three conditions: 1) a master drainage plan for the proposed new lots shall be approved by the County Engineer; 2) revisions shall be made to the plat according to BOPU and County Planner; 3) clerical errors and technical corrections shall be completed on the plat; and adoption of findings of fact a and b. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Heath moved to approve the Subdivision Permit and Plat for North Range Business Park, 9th Filing, with conditions 1 through 3 and to adopt the findings of fact a and b of the staff report. Commissioner Holmes seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 15** Nancy Trimble, County Planning, presented a subdivision permit and plat application for approval of Swan Ranch Rail Park, 12th Filing, for a portion of Sections 27 and 28, T.13N., R.67W., of the 6th P.M., Laramie County,

Wyoming. The application has been submitted for the purpose of platting the area currently being used as the Cheyenne Rail Hub into a single lot. Brad Emmons, AVI, said this permit and plat was previously approved in 2015 but was not recorded because one of the owners refused to sign the plat. Ms. Trimble said based on evidence provided, staff recommends approval and adoption of findings of fact a and b of the staff report. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Holmes moved to approve the subdivision permit and plat for Swan Ranch Rail Park, 12th filing, and to adopt the findings of fact a and b of the staff report. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

- 16 Nancy Trimble, County Planning, presented a subdivision permit and plat application for approval of Swan Ranch Rail Park, 13th Filing, for a portion of Section 22, T.13N., R.67W., of the 6th P.M., Laramie County, Wyoming. The application has been submitted for the purpose of platting a lot for a new tenant. Brad Emmons, AVI, said the applicant is preparing for an alcohol processing plant due to the possibility of funding from the SLIB Board. Ms. Trimble said based on evidence, staff recommends approval with the adoption of the findings of fact a and b of the staff report. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Ash moved to approve the subdivision permit and plat for Swan Ranch Rail Park, 13th filing, and to adopt the findings of fact a and b of the staff report. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 17 Bryan Nicholas, County Planning, presented a zone change application for approval of a PUD amendment request for Rolling Hills Estates 3rd Filing, Lot 13, Block 3, Laramie County, Wyoming. (1706 Treadway Trail). The purpose of the application is to amend the current PUD to conform to current Laramie County Regulations and replace the existing PUD. Casey Palma, Steil Surveying, said the applicant would like to build additional structures. Mr. Nicholas said based on the evidence, staff recommends approval and the adoption of the findings of fact a and b of the staff report. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Kailey moved to approve the PUD amendment zone change for "Sutherland PUD" and to adopt the findings of fact a and b of the staff report. Commissioner Ash seconded the motion, which passed unanimously. The resolution is recorded in the Recording Department.

The meeting adjourned at 4:29 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, December 05, 2017

SEAL

Approved by : _____

Debra K. Lee
County Clerk

Reviewed by : _____

Troy Thompson, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.