

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 21, 2026

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for July 7, 2026. [26 - 379](#)

Attachments: [Draft Minutes July 7, 2026](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of the ratification of a resolution authorizing the acceptance of a grant award from the Bureau of Justice Assistance for a FY25 Paul Coverdell Forensic Science Improvement Grant in the amount of \$21,147 to purchase two fingerprint scanners for the County Coroner's office to run through April 30, 2029. [26 - 375](#)

Attachments: [FY25 Grant Award, BJA, Paul Coverdell Forensic Science Improvement Grant](#)

This agenda item was approved.

3. Consideration of an amendment to the client service agreement and renewal schedule of services and fees between Laramie County, WY, and Legacy Partners Holdings, LLC, to provide consulting and management of the self-funded employee benefit plans. [26 - 381](#)

Attachments: [Amendment and Schedule, Legacy Partners Holdings, LLC Attachments, Legacy Partners Holdings, LLC](#)

This agenda item was approved.

4. Consideration of an administrative services agreement between Laramie County, WY, and Blue Cross Blue Shield of WY. The agreement pertains to an employee welfare benefit plan maintained by the county as plan sponsor and administrator. [26 - 382](#)

Attachments: [Administrative Services Agreement, BCBS of WY](#)

This agenda item was approved.

5. Consideration of amendment #2 to the agreement (231121-10) between Laramie County, WY, and Summit Food Service, LLC, to provide food services at the Juvenile Services Center. The amendment extends the agreement with pricing adjustments for an additional term through June 30, 2027. [26 - 385](#)

Attachments: [Amendment #2, Summit Food Service, LLC, Juvenile](#)

This agenda item was approved.

6. Consideration of amendment #2 to the agreement (231121-11) between Laramie County, WY, and Summit Food Service, LLC, to provide food services at the Detention Center. The amendment extends the agreement with pricing adjustments for an additional term through June 30, 2027. [26 - 386](#)

Attachments: [Amendment #2, Summit Food Service, LLC, Adult](#)

This agenda item was approved.

7. Consideration of amendment No 3 to agreement (240319-22) between Laramie County, WY, and MedTrust, LLC, dba MedHealth, to extend the agreement from July 1, 2026, through and including June 30, 2027, to provide correctional health care services. [26 - 387](#)

Attachments: [Amendment No 3, MedHealth](#)

This agenda item was approved.

8. Consideration of the deletion from Shooting Sports fixed asset inventory of a 1995 Ford Explorer to be sold at public auction. [26 - 378](#)

Attachments: [Asset Deletion, Shootings Sports, 1995 Ford](#)

This agenda item was approved.

9. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 2, 2026, at the Archer Complex. [26 - 389](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Aug 2, 2026](#)

This agenda item was approved.

10. Consideration of a three-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 4 through Aug 6, 2026, at the Archer Complex. [26 - 388](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquors, Aug 4, 5 and 6, 2026](#)

This agenda item was approved.

Contract/Agreement/Leases

11. Consideration of acceptance certificate between Laramie County, WY, and the WY Dept of Transportation for Federal Project STP-BROS CN02110, Bridge Over Union Pacific Railroad, Structure No. DLM, County Rd 210-2 (E Pershing Blvd). [26 - 380](#)

Attachments: [Acceptance Certificate, WYDOT, UPRR Bridge](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Resolutions

12. Consideration of a resolution imposing stage one fire restrictions for Laramie County as a result of extreme fire danger. [26 - 384](#)

Attachments: [Resolution, Imposing Stage 1 Fire Restrictions](#)

Matt Butler, Fire Warden, presented a resolution to impose Stage One fire restrictions due to the severe drought.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

13. Consideration of a resolution giving public notice of Laramie County's intent to amend the 2025 Laramie County Land Use Regulations under Title 1, Planning Commission Appeal Processes. [26 - 383](#)

Attachments: [Resolution, Amending the 2025 LCLUR Under Title 1, Planning Commission Appeal Processes](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, to approve the resolution to provide the notice of intent, as required under WY State Statute 16-3-103, to amend the 2025 Laramie County Land Use Regulations, Title 1, Planning Commission Appeal Processes, and set the Planning Commission public hearing date of Sept 10, 2026, to recommend adoption of the amendment, and the Board of County Commissioners hearing date of Sept 15, 2026, to consider adoption of the amendment. The motion carried

by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Land Use:Variances/Board App./Plats

14. PUBLIC HEARING regarding a vacation of Tracts 13, 14, 15, 16, 17, and 18, Lucky Star Ranch Subdivision, and approval of a modest subdivision permit and plat for Lucky Star Ranch Subdivision, 2nd Filing, Laramie County, WY. [26 - 377](#)

Attachments: [Green Acres, LLC Vacation, and Modest Subdivision Permit and Plat, Lucky Star Ranch, 2nd Filing](#)

Cate Cundall, Planning, said AVI, PC, on behalf of Green Acres, LLC, submitted a modest plat application for Lucky Star Ranch Subdivision, 2nd Filing, for a replat of Tracts 13, 14, 15, 16, 17, and 18, Lucky Star Ranch Subdivision, situated in the S1/2 of Sect 32, T15N, R66W, Laramie County, WY. She said the subject property is located at Iron Mountain Rd, and the purpose of the application is to replat six tracts to include three new 80-ft roadway rights-of-way to be dedicated for future development to the east.

Cundall said based on evidence provided, staff recommends approval of the vacation and the modest plat with the adoption of findings of fact a, b, with one condition: The vacation of Tracts 13, 14, 15, 16, 17 and 18, Lucky Star Ranch Subdivision, will become effective upon the recordation of Lucky Star Ranch Subdivision, 2nd Filing.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Heath to approve the vacation of Tracts 13, 14, 15, 16, 17, and 18, Lucky Star Ranch Subdivision, and approve the modest subdivision permit and plat for Lucky Star Ranch, 2nd Filing, with one condition and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

The meeting adjourned at 3:42 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.