

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: October 17, 2017

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchase ☐ Claims
☐ Contracts/Agreements/lease ☐ Grants ☐ Land Use: Variances/Board App/Plats
☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions
☐ Resolutions ☒ Other Minutes

3. DEPARTMENT: County Clerk

APPLICANT: _____ **AGENT:** Debra Lee

4. Consideration of the Minutes of Proceedings for October 3, 2017.

Amount \$ _____ From _____ to _____

5. DOCUMENTATION: _____ Originals

Clerks Use Only:

Commissioner

Holmes _____
Heath _____
Ash _____
Kailey _____
Thompson _____
Action _____
Postponed/Tabled _____

Signatures

Co Attny _____
Assist Co Attny _____
Grants Manager _____
Outside Agency _____

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, October 03, 2017

- 171003 00** The Laramie County Commissioners met in regular session Tuesday, October 3, 2017. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice-Chairman; Commissioner Linda Health; Commissioner Amber Ash; County Attorney Mark Voss; County Clerk Debra K. Lee and Deputy County Clerk Rhonda Bush.

Those present were Nancy Trimble, Laramie County Planning; Matt Butler, Laramie County EMA; David Bumann, Laramie County Public Works; Karmen Rossi, Office of Representative Cheney; Ron Sargent, County Coroner; Linda Goodman, Peak Wellness; Ben Hornok, Public Works; Sandra Newland, Laramie County Grants; Kevin James, Sheriff's Office; Gus Lopez, Cheyenne Laramie County Health Department; Ken Hodgen, S E H Inc.; Diane Sanchez, Clerk of District Court; Cindy Delancey, 4-H; Austin Huguelet, Wyoming Tribune Eagle.

- 01** Commissioner Heather moved to approve the Minutes of Proceedings for September 19, 2017. Commissioner Kailey seconded the motion, which passed unanimously.
- 02** Commissioner Ash moved to approve the following part-time salaries in the amount of \$45,309.95 for September 2017: Planning, \$830.00; Shooting Sports, \$6,980.00; Buildings/Maintenance \$22,796.08; Sheriff Operations, \$996.55; Detention, \$10,947.77; District Court, \$1,575.00; Drug Court, \$1,184.55. Commissioner Heath seconded the motion, which passed unanimously.
- 03** Commissioner Ash moved to approve warrants in the amount of \$1,117,271.05 for September 2017. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Ash moved to approve August fees collected by various County entities: County Planning & Development, \$124,296.51; Drug Court, \$1,102.00; DUI Court, \$1,290.00; Sheriff, \$139,872.15; Circuit Court, \$81,745.00; Clerk of District Court, \$13,324.83; County Clerk, \$161,696.07; Shooting Complex \$18,056.78. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Ash moved to approve a lease agreement between Laramie County and Crossroads Healthcare Clinic to lease a portion of the building, which will provide medical and related social services, in the amount of \$1,950 a month beginning July 1, 2017, and expiring June 30, 2018. Commissioner Heath seconded the motion, which passed unanimously. The

agreement is filed in central files with the County Clerk.

- 06** Commissioner Ash moved to approve the an addendum to a regulated medical waste services agreement between Laramie County and Stericycle, Inc., in the amount of \$100 per pick-up beginning September 1, 2017. Commissioner Heath seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.
- 07** Commissioner Ash moved to approve the an engineering services agreement between Laramie County and Western Research & Development, Ltd., for ongoing engineering and surveying services for fiscal years 2018 and 2019. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 08** Commissioner Ash moved to approve an engineering services agreement between Laramie County and AVI Professional Corporation for ongoing engineering and surveying services for fiscal years 2018 and 2019. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 09** Commissioner Ash moved to approve an extended service agreement between Laramie County and Space Concepts in the amount of \$557.66 to assist the District Court with an extended service agreement beginning September 1, 2017, and expiring August 31, 2018. Commissioner Heath seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.
- 10** Commissioner Ash moved to approve an agreement between Laramie County and Free Notes Harmony Park to purchase musical instrument equipment for the Leadership Park Project not to exceed \$28,474. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 11** Commissioner Ash moved to approve a resolution ratifying authorization of a grant application to the Wyoming State Forestry Division to assist Laramie County Fire Districts with the purchase of water rescue equipment in an amount not to exceed \$5,000. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 12** Commissioner Ash moved to approve an agreement between Laramie County and LuckyDog Recreation to purchase picnic tables and trash receptacles for the Leadership Park Musical Park Project in an amount not to exceed \$3,754. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 13** Commissioner Kailey moved to approve a resolution authorizing execution by the director of Laramie County Public Works and his designee(s) of agreements or change orders related to the courthouse remodel and jail expansion projects and setting the parameters of such delegation. Commissioner Ash seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

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- 14 Commissioner Holmes moved to approve a resolution rescinding the partial closure of Laramie County as a result of extreme fire danger. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
 - 15 Commissioner Holmes moved to approve an MOU between Laramie County and Laramie County School District #1 for law enforcement services at various school and school-related events under its control and supervision. Commissioner Ash seconded the motion, which passed unanimously. The MOU is filed in central files with the County Clerk.
 - 16 Commissioner Ash moved to approve a cooperative agreement between Laramie County and the Wyoming Department of Family Services Child Support Enforcement to delineate the mutual responsibilities between DFS and the Clerk of District Court beginning July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. After obtaining all signatures, the agreement is to be filed in central files with the County Clerk.
 - 17 Commissioner Ash moved to postpone a contract between Laramie County and FCI Constructors of Wyoming LLC for construction manager at risk (CMAR) services for the Laramie County Detention Center Phase II Expansion project in the amount of \$16,176,680 beginning September 25, 2017, and expiring May 31, 2019, until October 17, 2017. Commissioner Kailey seconded the motion, which passed unanimously.
 - 18 Commissioner Ash moved to postpone a contract between Laramie County and FCI Constructors of Wyoming LLC for construction manager at risk (CMAR) services for the Laramie County Government Center Courthouse Remodel project in the amount of \$9,000,000 beginning September 25, 2017, and expiring May 31, 2019, until October 17, 2017. Commissioner Heath seconded the motion, which passed unanimously.
 - 19 Commissioner Holmes moved to approve an MOU between Laramie County, Peak Wellness, Cheyenne Regional Medical Center, and the City of Cheyenne to outline the roles and responsibilities of the involved parties in the Title 25 process. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the MOU is to be filed in central files with the County Clerk.
 - 20 Evie Hess, Raegen DeLancey, and Damien Mason spoke about their 4-H projects.

The meeting adjourned at 4:09 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, October 03, 2017

SEAL

Approved by : _____

Debra K. Lee
County Clerk

Reviewed by : _____

Troy Thompson, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.