

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, July 7, 2020**

**3:30 PM**

**Commissioners Board Room**

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*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for June 16, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes June 16, 2020](#)

2. Consideration of the Budget Hearing Minutes of Proceedings for June 23, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft of the Budget Hearing June 23, 2020 Minutes](#)

### Consent Agenda

3. Consideration of a contract between Laramie County, WY, and the WY Dept. of Health to fund operations of the Drug Court program in the amount of \$183,133.59.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

**Attachments:**     [FY21 Contract, DOH, Drug Court](#)

- 4. Consideration of a contract between Laramie County, WY, and the WY Dept. of Health to fund the operations of the DUI Court program in the amount \$269,881.08.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

**Attachments:** [FY21 Contract, DOH, DUI Court](#)

- 5. Consideration of a renewal of an engineering services agreement between, Laramie County, WY, and BenchMark Engineers, PC, for FY21 and 22.

Dept: Public Works

Agent: Dave Bumann

Applicant: BenchMark Engineering

**Attachments:** [FY21 and 22 Services Agreement, BenchMark Engineering, PC](#)

- 6. Consideration of a catering permit submitted by The Knotty Pine Saloon for a wedding reception located at the Archer Complex on July 11, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

**Attachments:** [Catering Permit, The Knotty Pine Saloon, July 11, 2020](#)

- 7. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, to cater a wedding reception at Berry Ranch, 2490 Torrington Rd., on August 22, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises

**Attachments:** [Catering Permit, DeLancey Enterprises, LLC, Aug. 22, 2020](#)

- 8. Consideration of a malt beverage permit submitted by Dave and Cindy DeLancey to host a non-profit organization reception, located at 1806 Torrington Rd., on July 21, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: Dave & Cindy DeLancey

**Attachments:**     [Malt Beverage Permit, Dave and Cindy DeLancey, July 21, 2020](#)

- 9. Consideration of the following fees collected by various County entities for May 2020: County Clerk, \$114,026.69; Sheriff, \$140,639.94; Clerk of District Court, \$15,099.00; Shooting Sports, \$14,704.97; Planning & Development, \$81,355.80; Circuit Court, \$71,583.00; DUI Court, \$670.00; Drug Court, \$1,380.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [May Fees 2020](#)

- 10. Consideration of the following part-time salaries in the amount of \$36,602.08 for June 2020: Coroner, \$2,440.70; Planning, \$500.00; Shooting Sports, \$4,663.13; Events Department, \$1,770.50; Buildings/Maintenance, \$16,724.98; Sheriff Operations, \$1,552.50; Detention, \$8,096.13; Drug/DUI Courts, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [June Part-time Salaries 2020](#)

- 11. Consideration of warrants in the amount of \$3,867,633.57 for June 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [June Warrants 2020](#)

**Report & Public Petitions**

- 12. PUBLIC HEARING and consideration of the postponement request regarding a road dedication petition for Laramie St., approximately 1,425 feet more or less, beginning in the NE1/4 SE1/4, Sec. 26, T.14N., R.66W., of the 6th P.M., Laramie County, WY. (Postponed from May 19, 2020)

Dept: Planning & Development

Agent: Dave Bumann

Applicant: Rick Redella

**Attachments:** [Laramie St. Dedication Petition Postponement Request](#)

**Grants**

- 13. Consideration of a grant agreement between Laramie County, WY, and the WY Dept. of Health, Public Health Division, for a FY21 and 22 grant award to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide in the amount of \$900,492.

Dept: Grants

Agent: Sandra Newland

Applicant:

**Attachments:** [FY 21 and 22 Prevention Grant Agreement, WDH](#)

- 14. Consideration of a resolution certifying a Coronavirus Relief Program grant application be submitted to the State Loan and Investments Board, in the amount of \$75,000, to request funds to cover necessary expenditures incurred by Laramie County due to the public health emergency.

Dept: Grants

Agent: Sandra Newland

Applicant:

**Attachments:** [SLIB Coronavirus Relief Grant Program Application](#)

**Contract/Agreement/Leases**

- 15. Consideration of a lease agreement between Laramie County, WY, Cheyenne-Laramie County Health Dept., and Crossroads Healthcare Clinic. The lease agreement shall commence on July 1, 2020, and remain in full force and effect until June 30, 2022.

Dept: Health Department

Agent: Kathy Emmons

Applicant: Crossroads Healthcare

**Attachments:** [Lease Agreement, Crossroads Healthcare Clinic](#)

- 16. Consideration of a notice of award and agreement between Laramie County, WY, and JTL Group Inc., dba Knife River, for the Chip Seal 2020 project in the amount of \$555,104.

Dept: Public Works

Agent: Dave Bumann

Applicant: Knife River

**Attachments:** [Chip Seal 2020 Project, JTL Group, Inc. dba Knife River](#)

- 17. Consideration of the ratification of an agreement between Laramie County, WY, and Carpet One Commercial Flooring for the supply and installation of carpet tiles at the Detention Center as described in attachment A.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: Carpet One

**Attachments:** [Carpet One Commercial Flooring Agreement, Sheriff's Dept.](#)

**Appointments**

- 18. Consideration of a resolution appointing Capt. Don Hollingshead to the Laramie County Adult Community Corrections Board, completing the four-year term left vacant by Lt. Paul Webster, term expiring on December 31, 2022.

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:**    [Adult Community Corrections Board Appointment](#)

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.