

050215-05



DAVE FREUDENTHAL
Governor

THE STATE OF WYOMING

Office of Homeland Security

Joe Moore
Director

Telephone (307) 777-Home (4663)
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Herschler Bldg., First Floor East, 122 West 25th St., Cheyenne, Wyoming 82002

January 24, 2005

Grant Award Agreement for U.S. Department of Homeland Security (DHS), Office for Domestic Preparedness (ODP), FY2004 ODP Homeland Security Grant Program (HSGP), FY2004 Citizen Corps Program (CCP) Allocation.

Political Subdivision: Laramie County
Award Amount: \$21,236.28
Award Period: Mar 29, 2004 through Dec 31, 2005
CFDA #: 97.004
Project ID: 04-ODP-LAR-CC-1114-ODC4

1. **Parties:** The parties to this Grant Award Agreement [Grant] are the Wyoming Office of Homeland Security, whose principal address is Herschler Bldg, 1st Floor East, 122 West 25th Street, Cheyenne, WY 82002-0001 [Agency] and Laramie County, whose mailing address is County Courthouse 310 W. 19th Street, Ste. 300, Cheyenne, WY 82001 [Subrecipient].
2. **Contact Information:** Submission of required reports and forms designated herein by Subrecipient will be made using online tools when required by the procedures and protocol of the ODP Grant Program. All other reports, forms, and communications regarding this Grant shall be directed to the attention of the Agency's designated contact person. Subrecipient must keep Agency up-to-date as to the name of the person acting as the Subrecipient's primary contact person for this Grant, including any change of contact person, address, or telephone information. Preferably an e-mail address should be provided for the contact person and that e-mail account should be one regularly checked for new messages.

Subrecipient Contact:

Name: John W. Kluever
Address: 310 West 19th - Rm 400
City: Cheyenne State: WY Zip: 82001
Phone: 307-633-4201 Fax: 307-633-4514
E-mail: jkluever@laramiecounty.com

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WYOMING ATTORNEY GENERAL'S OFFICE
APPROVED AS TO FORM

THIS IS A TRUE AND
CORRECT COPY OF THE
ORIGINAL DOCUMENT

COPY OF RECORD

Agency Contact:

Gavin Donnelly, Chief, Operations Division
WY Office of Homeland Security/Emergency Management
Herschler Bldg, 1st Floor East
122 West 25th Street
Cheyenne, WY 82002-0001
Phone: 307-777-4903 Fax: 307-635-6017
gdonne@state.wy.us

Alternate Contact:

Kevin S. Overby, Grant Management Specialist
WY Office of Homeland Security/Emergency Management
Herschler Bldg, 1st Floor East
122 West 25th Street
Cheyenne, WY 82002-0001
Phone: 307-777-5768 Fax: 307-635-6071
koverb@state.wy.us

3. **Purpose of Grant Award:** To continue to improve the nation's ability to prevent, deter, respond to, and recover from threats and acts of terrorism.
 - a. The FY 2004 Citizen Corps Program (CCP) funds will be used to support Citizen Corps Councils with planning, outreach, and management of Citizen Corps programs and activities. The FY 2004 CCP provides the resources necessary for States and local communities to: 1) bring together the appropriate leadership to form and sustain a Citizen Corps Council; 2) develop and implement a plan for the community to engage all citizens in homeland security, community preparedness, and family safety; 3) conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures, including bioterrorism, and to encourage personal responsibility and action; 4) develop and implement Citizen Corps programs offering training and volunteer opportunities to support first responders, disaster relief groups, and community safety efforts, to include the four charter federal programs: Community Emergency Response Teams (CERT), Neighborhood Watch, Volunteers in Police Service (VIPS), and Medical Reserve Corps (MRC); and 5) coordinate Citizen Corps activities with other Department of Homeland Security (DHS) funded programs and other federal initiatives.
 - b. A complete list of authorized expenditures may be found in the FY2004 U.S. Department of Homeland Security (DHS), Office for Domestic Preparedness (ODP), Homeland Security Grant Program (HSGP) Program Guidance. This is a Non-Construction Grant and the Grant funds do not lose their federal identity.
4. **Funding Authority:** The funds Agency will distribute to Subrecipient are drawn from grant funds distributed to the State of Wyoming by the ODP FY2004 DHS ODP SHSP, as authorized by 1) Fiscal Year 2004 Homeland Security Appropriations Act; 2) The Omnibus Appropriations Act of 2004; 3) Public Law 107-56, the USA Patriot Act of 2001; and 4) Public Law 107-296, the Homeland Security Act of 2002.

5. **Term of Grant Award and Required Approvals:** This Grant is effective when all parties have executed it and all required approvals have been granted. The term of this Grant is from Mar 29, 2004 through Dec 31, 2005. The federal share of this Grant is \$21,236.28 (no matching funds are required).
6. **Payment:** Agency agrees to pay Subrecipient for the services described herein. The total payment under this Grant shall not exceed twenty-one thousand, two hundred thirty-six dollars, twenty-eight cents (\$21,236.28). No payment shall be made for services performed before the date upon which the last required signature is affixed to this Grant. Payment will be made using the request form provided and incorporated herein as Form FCR-1, Attachment 1. All expenditures must comply with applicable federal and state laws, a partial list of which is incorporated herein as Federal Grant References, Attachment 2.
7. **Responsibilities of the Subrecipient:**
- a. Subrecipient shall use these funds to bring together the appropriate leadership to form and sustain a Citizen Corps Council. Subrecipient is also expected to register and update information regarding its Citizen Corps Councils and programs/activities on the Citizen Corps website and on other relevant programmatic websites.
 - b. Subrecipient agrees to use the funds to support Citizen Corps Councils with planning, outreach, and management of Citizen Corps programs and activities by providing resources necessary to: 1) develop and implement a plan for the community to engage all citizens in homeland security, community preparedness, and family safety; 2) conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures, including bioterrorism, and to encourage personal responsibility and action; and 3) coordinate Citizen Corps activities with other Department of Homeland Security (DHS) funded programs and other federal initiatives.
 - c. Subrecipient agrees to develop and implement Citizen Corps programs offering training and volunteer opportunities to support first responders, disaster relief groups, and community safety efforts, including the four charter federal programs:
Community Emergency Response Teams (CERT)
 - i. Neighborhood Watch
 - ii. Volunteers in Police Service (VIPS)
 - iii. Medical Reserve Corps (MRC)
 - d. Subrecipient agrees to and acknowledges the following limitations. A complete list of authorized activities may be found in Part VIII of the FY2004 DHS ODP HSGP Program Guidance. This is a Non-Construction Grant and the Grant funds do not lose their federal identity. As delivered, all radio equipment purchased by Subrecipient shall be capable of transmitting and receiving digital unencrypted voice in the Project 25 Common Air Interface (CAI) conventional mode. Subrecipient may use this Grant funding to purchase Project 25 CAI radio equipment without trunking, encryption, or data capabilities; however, if the radio equipment has any trunking, encryption, or data features, it shall comply with the corresponding Project 25 Standards dealing with those features, upon delivery. Subrecipient is notified that radio equipment

purchased will need VHF Project 25 digital trunking capabilities to be WyoLink compatible.

- Subrecipient may not use this Grant funding to purchase equipment or supplies not specifically authorized in Part VIII of FY2004 DHS ODP HSGP Program Guidance, unless the proposed acquisition is reviewed by Agency and approved by the Office for Domestic Preparedness Program Manager prior to purchase. Subrecipient shall ensure all equipment is maintained and available for response to terrorist incidents.
 - The Office of Justice Programs' Office of the Comptroller (OC) will continue to provide fiscal support and oversight of this Grant.
 - Subrecipients shall be familiar with the requirements included in the U.S. Department of Justice, Office of Justice Programs, and Office of the Comptroller Financial Guide.
 - Compensation for consultants shall comply with the U.S. Department of Justice, Office of Justice Programs, Office of the Comptroller Financial Guide, Chapter 15, paragraph 6.
 - Unauthorized program expenditures include: 1) expenditures for items such as general use software (word processing, spreadsheet, graphics, etc), general-use computers and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the CCP; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.
 - Agency and/or ODP staff to ensure that the program goals, objectives, timelines, budgets and other related program criteria are being met may monitor subrecipient periodically. Monitoring will be accomplished through a combination of office-based and on-site monitoring visits. Monitoring will involve the review and analysis of the financial, programmatic, and administrative issues relative to each program, and will identify areas where technical assistance and other support may be needed.
 - As mandated by Homeland Security Presidential Directive/HSPD-5 (HSPD-5), beginning in FY2005, adoption of the National Incident Management System (NIMS) will be a requirement for receipt of grant funds from ODP. As such, Subrecipient is encouraged to begin utilizing NIMS concepts, principles, terminology, and technologies as they are made available by DHS. Additionally, if Subrecipient is not already using the incident command system (ICS) as taught by DHS, Subrecipient should plan to institutionalize the use of ICS across their entire response system by the end of the two-year performance period.
- e. Subrecipient shall submit the required Initial Strategy Implementation Plan (ISIP) within forty-five (45) days of the receipt of this agreement and Biannual Strategy Implementation Reports, as required, demonstrating how the expenditure of Grant funds are supporting the State Strategy's goals and objectives.
- f. By October 1, 2005, Subrecipient must encumber or spend all Grant funds, finish all performance activities and submit all of its requests for Grant funds. If this deadline cannot be met, a written request for an extension with an explanation must be submitted no later than July 1, 2005, to the Agency for review and to the ODP

Program Manager for approval. Agency cannot guarantee approval for any extension request.

- g. This Grant cannot be changed or altered in any way without written authorization. Any proposed changes must be formally submitted to the Agency for review and approval before proceeding with any changes to the project or the federal grant funding may be jeopardized.
- h. Subrecipient's quarterly progress reports through March 31, June 30, September 30, and December 31 must be submitted to the Agency by April 10, July 10, October 10, and January 10, respectively. Quarterly reports will cover all items listed in FY2004 DHS ODP HSGP Program Guidance and shall be submitted in the format specified herein.
- i. Subrecipient shall keep informed of and comply with federal statutes, rules and regulations as well as all state statutes, rules and regulations applicable to this Grant including, but not limited to, those listed in Attachment 2.
- j. Subrecipient acknowledges all allocations and use of funds under the HSGP must support the goals and objectives included in the State Homeland Security Strategy. The required Initial Strategy Implementation Plans and Biannual Strategy Implementation Reports (see FY2004 DHS ODP HSGP Program Guidance) will demonstrate how the expenditure of Grant funds at both the State and local levels are supporting the Strategy's goals and objectives.

8. Responsibilities of Agency Agency will be available to provide necessary and feasible technical advice, which may be reasonably required by the Subrecipient.

- a. Agency will provide Subrecipient with one copy of the FY2004 DHS ODP HSGP Program Guidance referenced in paragraph 3 herein.
- b. Agency will pay Subrecipient as stated in paragraph 6 above.
- c. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance as provided herein. Agency will provide the Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- d. The Agency shall notify the Subrecipient at the earliest possible time of the services, which will or may be affected by a shortage of funds.
- e. The Agency shall notify the Subrecipient of information and updates received from the ODP or other federal agency, which may affect the availability of or otherwise restrict the State of Wyoming's use of its federal grant funds, which have been awarded to the Subrecipient herein.

9. Special Provisions:

- a. **Limitations on Lobbying Activities:** In accordance with Public Law 101-121, payments made from a federal grant shall not be utilized by the Subrecipient in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan. The Subrecipient shall submit a certification statement and disclosure form acceptable to the Agency before commencement of the work.
- b. **Monitor Activities:** The Agency shall have the right to monitor all Grant related activities of the Subrecipient. This shall include, but not be limited to, the right to

- make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress, and to observe all Subrecipient personnel in every phase of performance of Grant related work.
- c. **No Finder's Fees:** None of the parties shall pay a finder's fee, employment agency fee, or other such fee related to the procurement of this Grant.
 - d. **Nondiscrimination:** The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 Wyo. Stat. § 27-9-105 *et seq.*), the Americans With Disabilities Act (ADA), 42 U.S.C. 12101, *et seq.*, and the Age Discrimination Act of 1975. The Subrecipient shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Grant.
 - e. **Publicity:** Any publicity given to the program or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Subrecipient, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval from the Agency.
 - f. **Non-Supplanting Certification:** The Subrecipient hereby affirms that federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be addressed in the application review as well as in the preaward review, postaward monitoring, and the audit. Subrecipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
 - g. **Financial and Compliance Audit Report:** Subrecipients that expend an aggregate amount of \$500,000 or more in federal funds during their fiscal year are required to undergo an organization-wide financial and compliance single audit. The audit must be performed in accordance with the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133. Audit reports are currently due to the Federal Audit Clearinghouse no later than 9 months after the end of the recipient's fiscal year. In addition, the Secretary of the Department of Homeland Security and the Comptroller General of the United States shall have access to any books, documents, and records of recipients of FY2004 HSGP assistance for audit and examination purposes, provided that, in the opinion of the Secretary of the Department of Homeland Security or the Comptroller General, these documents are related to the receipt or use of such assistance. The Subrecipient will provide one (1) copy of the audit report to Agency and also give the Agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers or documents related to this Grant. Subrecipient shall require release of the audit report by its auditor be held until adjusting entries are disclosed and made to the Agency's records.
 - h. **Required Performance Related Information:** To insure compliance with the Government Performance and Results Act, Public Law 103-62, Subrecipient acknowledges that ODP's performance is measured by local jurisdictions enhanced capacity to respond to chemical, biological, radiological, nuclear or explosive (CBRNE) incidents. Subrecipient is required to: 1) complete an update of their needs assessment and state homeland security strategy using a tool provided by and in the

time frame specified by ODP; and, 2) encourage jurisdictions within their political subdivision to participate in the assessment and strategy update process.

10. General Provisions:

- a. **Amendments:** Any changes, modifications, revisions or amendments to this Grant which are mutually agreed upon by the parties to this Grant shall be incorporated by written instrument, executed and signed by all parties to this Grant.
- b. **Applicable Law/Venue:** The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this Grant. The Courts of the State of Wyoming shall have jurisdiction over this Grant and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- c. **Assignment/Grant Not Used as Collateral:** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant without the prior written consent of the other party. The Subrecipient shall not use this Grant, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the Agency.
- d. **Assumption of Risk:** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to Subrecipient's failure to comply with state or federal requirements.
- e. **Availability of Funds:** Each payment obligation of the Agency is conditioned upon the availability of government funds, which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by the Subrecipient, this Grant may be terminated by the Agency at the end of the period for which the funds are available. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the Agency to terminate this Grant to acquire similar services from another party.
- f. **Award of Related Contracts:** The Agency may undertake or award supplemental or successor contracts for work related to this Grant. The Subrecipient shall cooperate fully with other Subrecipients, contractors and the Agency in all such cases.
- g. **Confidentiality of Information:** Notwithstanding the release of records as required by the Wyoming Public Records Act, Wyo. Stat. § 16-4-201 et seq., all documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by the Subrecipient exclusive to the performance of this Grant shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release.
- h. **Conflicts of Interest:** Subrecipient shall notify the Agency of any potential or actual conflicts of interest arising during the course of the Subrecipient's performance under this Grant. This Grant may be terminated in the event a conflict of interest arises. Termination of this Grant will be subject to a mutual settlement of accounts.
- i. **Drug-Free Workplace:** The Subrecipient shall certify that a drug-free workplace is maintained in accordance with the Drug-Free Workplace Act of 1989, Subpart F of 28 CFR Part 67.

- j. **Entirety of Grant:** This Grant, consisting of eleven (11) pages plus two (2) attached documents: (1) Payment Request Form two (2) pages; and (2) Federal Grant References two (2) pages incorporated herein by reference, represents the entire and integrated Grant between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- k. **Ethics:** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*), and any and all ethical standards governing Subrecipient's profession.
- l. **Force Majeure:** Neither party shall be liable for failure to perform under this Grant if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.
- m. **Indemnification:** Each party to this agreement shall be responsible for any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- n. **Independent Subrecipient:** The Subrecipient shall function as an independent contractor for the purposes of this Grant, and Subrecipient or its agents and/or employees shall not be considered employees of the State of Wyoming for any purpose. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Grant, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Grant. Nothing in this Grant shall be interpreted as authorizing the Subrecipient or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency, or to incur any obligation of any kind on the behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipients agents and/or employees as a result of this Grant.
- o. **Kickbacks:** The Subrecipient certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant. If the Subrecipient breaches or violates this warranty, the Agency may, at its discretion, terminate this Grant without liability to the Agency, or deduct from this Grant price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- p. **Modifying Grant:** Nothing in this Grant document, or any other guidance from the Agency, shall be interpreted to modify, change, or supercede pertinent state statute and procedures, or federal grant guidance, rules, regulations, statutes, and procedures.

- q. **Notices:** All notices arising out of, or from, the provisions of this Grant shall be in writing and given to the parties using the contact information in paragraph 2, or as subsequently updated, either by regular mail, facsimile, e-mail, or delivery in person.
- r. **Patent or Copyright Protection:** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by the Subrecipient will violate any such restriction.
- s. **Prior Approval:** This Grant shall not be binding upon either party, no services shall be performed under the terms of this Grant, and the Wyoming State Auditor shall not draw warrants for payment on this Grant, until this Grant has been reduced to writing, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. § 9-2-1016(b)(iv)(D).
- t. **Program Income:** Income attributable to this Grant shall be used to (a) increase the scope of the program, or (b) returned to Agency.
- u. **Severability:** Should any portion of this Grant be judicially determined to be illegal or unenforceable, the remainder of the Grant shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- v. **Sovereign Immunity:** The State of Wyoming and the Agency do not waive sovereign immunity by entering into this Grant and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other state law. Subrecipient retains all immunities and defenses provided by law including Wyo. Stat. § 1-39-101 *et seq.*
- w. **Taxes:** The Subrecipient shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.
- x. **Termination of Grant award:** Grant funding may be terminated upon mutual agreement by Agency and Subrecipient and subject to settlement of all accounts. Grant funding may be suspended or terminated for cause if the Subrecipient fails to perform in accordance with the terms of this Grant, including: failure to make satisfactory progress, failure to follow the requirements herein, failure to submit the required reports, and false certification in any report or other document. Agency will provide the Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- y. **Third Party Beneficiary Rights:** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant shall operate only between the parties to this Grant, and shall inure solely to the benefit of the parties to this Grant. The provisions of this Grant are intended only to assist the parties in determining and performing their obligations under this Grant. The parties to this Grant intend and expressly agree that only parties signatory to this Grant shall have any legal or equitable right to seek to enforce this Grant, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Grant, or to bring an action for the breach of this Grant.
- z. **Time is of the Essence:** Time is of the essence in all provisions of this Grant.

- aa. **Titles Not Controlling:** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Grant.
- bb. **Waiver:** The waiver of any breach of any term or condition in this Grant shall not be deemed a waiver of any prior or subsequent breach.

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11. **Signatures:** By signing this Grant, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Grant, that they have the authority to sign it.

The effective date of this Grant is the date of the signature last affixed to this page.

AGENCY

Joe Moore
Joe Moore, Director

2/24/05
Date

SUBRECIPIENT

Diane Humphrey
Chair, Laramie County Commissioners (Signature)

2-16-05
Date

DIANE Humphrey
Chair, Laramie County Commissioners (Printed)

Attest: Debra L. Lathrop

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM

Melissa M. Swearingen
Melissa M. Swearingen, Assistant Attorney General

25 January 2005
Date

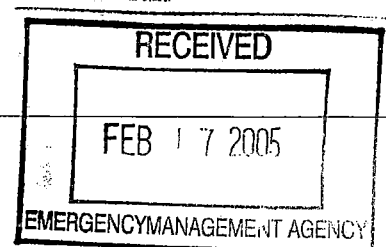
Attachments:

1. Payment Request Form (2 pages)
2. Federal Grant References (2 pages)

Received And Approved
As To Form Only
By The County Attorney

[Signature] 1/31/05

interoffice
MEMORANDUM



To: Dave
From: Rhonda
Date: February 17, 2005
Subject: Citizen Corps Agreement

Attached is the agreement (050215-05) that was approved at the Commissioners' meeting this week. Please obtain signatures and return "Copy of Record" to me. Thanks.

Attachments

*Hand Carried
Delivered to Jim
for*



LARAMIE COUNTY PLANNING DEPARTMENT

Planning • Zoning • Addresses • Mapping • Permits

February 25, 2005

MEMO

TO: Rhonda Reed, Deputy County Clerk

FROM: John Kluever *JK*

SUBJECT: Agenda Item

At the 2/15/05 Commissioners meeting, an Agreement for Homeland Security Funding was approved. Please find a signed copy of this Agreement for your records.

Please let me know if you should have any questions.

c: Bob Cook, Accounting Manager
Peter Froelicher, Attorney
Dave Thompson, Fire Warden

