

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 2, 2025

3:30 PM

Commissioners Board Room

Agenda updated Sept 2, 2025, at 1:41 pm

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Aug 19, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Aug 19, 2025](#)

Consent Agenda

2. Consideration of the ratification of an agreement between Laramie County, WY, and Cheyenne/Laramie County Economic Development Joint Powers Board in the amount of \$200,000 for FY25-26 to promote and support economic development activities in Laramie County. The term of the agreement is from July 1, 2025, to June 30, 2026.

Dept: Commissioners

Agent: Mark Voss

Applicant: Chey Lar Co ED JPB

Attachments: [Agreement, Cheyenne-Laramie County Econ Dev JPB](#)

3. Consideration of the ratification of an agreement between Laramie County, WY, and the University of Wyoming, Fay W Whitney School of Nursing, College of Health Sciences, for selected students of the university to be provided quality clinical education experiences at the county's facilities.

Dept: Sheriff

Agent: Perry Rockvam

Applicant: University of Wyoming

Attachments: [Agreement, UW](#)

4. Consideration of an addendum to service agreement between Laramie County, WY, and Motorola Solutions, Inc, in an amount not to exceed \$91,883.05, for Astro essential service renewal and local infrastructure repair from July 1, 2025, through Feb 28, 2027.

Dept: Sheriff

Agent: Chance Walkama

Applicant: Motorola Solutions, Inc

Attachments: [Addendum, Motorola Solutions, Inc, Sheriff](#)

5. Consideration of an addendum to agreement between Laramie County, WY, and TRANE US, Inc, in the amount of \$8,500 to replace chilled water pump on air handling unit at 2020 Carey Ave for services detailed in attachment A.

Dept: Building Maintenance

Agent: Jason Smallwood

Applicant: TRANE US, Inc

Attachments: [Addendum, TRANE US, Inc](#)

6. Consideration of the fifth amendment to the e-commerce agreement (200901-39) between Laramie County, WY, and ArcaSearch, LLC, in an amount not to exceed \$1,799 to renew access to indexes and records for e-commerce solution for a period of one year.

Dept: County Clerk

Agent: Debra Lee

Applicant: ArcaSearch, LLC

Attachments: [Fifth Amendment, ArcaSearch, LLC](#)

7. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on Sept 20, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vinos Wine & Spirits

Attachments: [24-hour Permit, Vinos Wine and Spirits, Sept 20, 2025](#)

8. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on Sept 27, 2025, at the Hereford Ranch.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vinos Wine & Spirits

Attachments: [24-hour Permit, Vinos Wine and Spirits, Sept 27, 2025](#)

9. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on Oct 11, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vinos Wine & Spirits

Attachments: [24-hour Permit, Vinos Wine and Spirits, Oct 11, 2025](#)

10. Consideration of a two-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Sept 19 and 20, 2025, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Sept 19 and 20, 2025](#)

11. Consideration of the following fees collected by various county entities for July 2025: County Clerk, \$134,821.63; Sheriff, \$190,564.00; Clerk of District Court, \$30,774.46; Shooting Sports, \$13,304.13; Planning & Development, \$151,836.60; Circuit Court, \$64,220.00; DUI Court, \$1,561.00; Drug Court, \$1055.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Fees 2025](#)

12. Consideration of the following part-time salaries in the amount of \$57,849.74 for Aug 2025: Shooting Sports, \$6,667.81; Buildings/Maintenance, \$19,357.78; Sheriff Operations, \$2,061.18; Detention, \$24,199.60; Events, \$643.20; District Court, \$1,639.44; Drug/DUI Courts, \$3,280.73.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Aug Part-time Salaries 2025](#)

Warrants

13. Consideration of warrants in the amount of \$3,637,538.38 for Aug 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Aug Warrants 2025](#)

Proclamations

14. Consideration of a resolution proclaiming Sept 16, 2025 as Laramie County Voter Registration Day.

Dept: County Clerk

Agent: Mikayla Portz

Applicant:

Attachments: [Resolution Proclaiming Sept 16 as Voter Registration Day](#)

Grants

15. Consideration of amendment one to contract (240917-12) between WY Dept of Health, Behavioral Health Division, and Laramie County, WY, to increase the total contract to \$349,900 and to extend the term to Oct 20, 2026, for Laramie County Treatment Courts to provide opioid use disorder and stimulant use disorder services.

Dept: Grants

Agent: Sandra Bay

Applicant: DUI/Drug Court

Attachments: [Amendment One, WY Dept of Health, Court Supervised Treatment Program](#)

Land Use:Variances/Board App./Plats

16. PUBLIC HEARING regarding a vacation and administrative plat for Lodgepole Estates, 3rd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Michael & Abbey Kercher

Attachments: [Kercher Vacation and Administrative Plat, Lodgepole Estates, 3rd Filing](#)

17. PUBLIC HEARING regarding a vacation of Cowboy Brew, 1st Filing, Tract 2, and BT II First Subdivision, Lot 2, Block 1, administrative plat known as BT II Subdivision, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: DeRoos Consulting, LLC

Applicant: BT II, LLC

Attachments: [BT II, LLC, Vacation and Administrative Plat, BT II Subdivision, 2nd Filing](#)

Further Business

18. Consideration of a resolution to rescind amendment two (250819-15) to the cooperative agreement (200218-02) between Laramie County, WY, and the WY Dept of Transportation County.

Dept: Public Works

Agent: Molly Cook

Applicant:

Attachments: [Resolution, Rescinding Amendment Two to the Cooperative Agreement](#)

19. Consideration of a resolution reappointing Mark T Voss as the Laramie County Attorney in accordance with WS 18-3-301(a) effective Sept 1, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Reappointing County Attorney Mark T Voss](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.