

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, February 03, 2015

- 150203 00** The Laramie County Commissioners met in regular session Tuesday, February 3, 2015 at 3:30 p.m. Those in attendance were Commissioner Amber Ash, Chairman; Commissioner K.N. Buck Holmes, Vice-Chairman; Commissioner Troy Thompson; Commissioner Linda Heath; Commissioner Ron Kailey; County Attorney Mark Voss and Deputy County Clerk Rhonda Bush.

Those signing the register were Tim Thorson, Juvenile Services; Rob Geringer, Public Works; Sandra Newland, Laramie County Grants; Robert Cook, Accounting; Lucie P. Osborn, Laramie County Library System; Bill McHenry, Laramie County EMA; Valerie Miller, Laramie County Commissioners; Bonnie Reider, SCCDA; Brad Emmons, AVI; Anja Bendel, Cheyenne LEADS; Tammy Howard, WYFHOP; Ron Sargent, Coroner's Office; Justin Brown, Coroner's Office; Rebecca Reid, Coroner's Office; Lorraine Grigsby; Dick Berry, Youth Alternatives; Mike Heath.

- 01** Commissioner Holmes moved to approve the Minutes of Proceedings for January 20, 2015. Commissioner Thompson seconded the motion, which passed unanimously.
- 02** Commissioner Thompson moved to approve the following fees collected by various County entities for December 2014: Clerk of District Court, \$15,796.50; Sheriff's Department, \$69,810.88; County Clerk, \$139,427.65; Shooting Sports Complex, \$17,251.70; DUI Court, \$285.00; Drug Court, \$1020.00; Planning & Development, \$134,759.60; Circuit Court, \$59,407.00. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 03** Commissioner Thompson moved to approve warrants in the amount of \$11,909,519.70 for January 2015. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Thompson moved to approve the following part-time salaries in the amount of \$28,343.51 for January 2015: Planning, \$500.00; Shooting Sports Complex, \$2,976.22; Building/Grounds Maintenance, \$13,582.38; Sheriff Operations, \$980.00; Detention Operations, \$7,909.35; Coroner, \$1,800.00; Drug Court, \$595.56. Commissioner Heath seconded the motion, which passed unanimously.
- 05** Commissioner Thompson moved to approve a Final Proof of Loss in the amount of \$35,292.86 for hail damage done to vehicles in 2014. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

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- 06 Commissioner Thompson moved to approve the renewal of adoption agreement for a Flexible Benefits Plan between Laramie County and Blue Cross/Blue Shield. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 07 Commissioner Thompson moved to approve a request to dispose of 43 Havis Docking Stations (see attachment) submitted by the Sheriff's Department. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08 Commissioner Thompson moved to approve a notice of award to Halladay Motors for the purchase of a 2015 GMC Yukon LX 1/2 ton SLE with a LSS150 slide out installed for the County Coroner in the amount of \$42,468.00. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 09 Robert Cook, Finance Department, presented the following budget amendments for FY 2015: \$1,708,225 in Consensus Block Funding for various projects; \$130,000 in TANF grant funds for the Boys and Girls Club, Climb Wyoming, the Wyoming Family Home Ownership Program and Strong Family-Strong Wyoming; \$132,066 in Homeland Security SHSP General Grant Funds; \$20,944 from the Wyoming Department of Transportation for DRUG and DUI Court personnel training; \$1,800,000 from the Wyoming Department of Transportation CRIP Grant for work on a section of Road 162; \$5,000,000 from the Wyoming Business Council and \$1,200,000 in private funds for infrastructure improvements for Project Nephogram; \$78,651 from the Volunteers of America Northern Rockies for juvenile diversion officer; \$25,000 from the Wyoming Business Council to fund a feasibility study by the Cheyenne Chamber of Commerce; \$50,758 from the U.S. Department of Justice for law enforcement equipment; and \$24,830 in Wyoming Homeland Security funds, \$5,000 from the 1% Optional Sales Tax Fund, and \$3,500 from the Fire Warden General Fund budget for the creation of a Wildlife Fire Protection Plan. Chairman Ash opened the meeting as a PUBLIC HEARING. Hearing no public comment, Chairman Ash closed the public hearing. Commissioner Thompson moved to approve the budget amendments as presented. Commissioner Holmes seconded the motion, which passed unanimously.
- 10 Sandra Newland, Grants Manager, presented a resolution authorizing the submission of a Homeownership Assistance Community Development Block Grant (CDBG) to the Wyoming Business Council for the purpose of obtaining funding for the Wyoming Family Home Ownership Program in the amount of \$40,000 to assist in providing down payment assistance to eight qualified applicants. Chairman Ash opened the meeting as a PUBLIC HEARING. Tammy Howard, Executive Director WYFHOP, thanked the Board for their ongoing support. Hearing no further public comment, Chairman Ash closed the public hearing. Commissioner Thompson moved to approve the resolution. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

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- 11 Lucie Osborn presented the Laramie County Library 2014 annual report. The Board complimented the Library for all the services they provide. Documentation is filed in central files with the County Clerk.
 - 12 Commissioner Holmes moved to approve a petition for a tax refund for tax year 2014 for Rocky Mountain Pipeline Systems, LLC on application 14-01 through 14-04 in the amount of \$60,109.01. Commissioner Kailey seconded the motion, which passed unanimously. The petition is filed in central files with the County Clerk.
 - 13 Commissioner Thompson moved to approve a petition for a tax refund for tax year 2014 for Zayo Group, LLC on applications 14-05 through 14-10 in the amount of \$18,151.26. Commissioner Holmes seconded the motion, which passed unanimously. The petition is filed in central files with the County Clerk.
 - 14 Commissioner Holmes moved to approve a resolution authorizing the submission of a grant application to the Burlington Northern Santa Fe Railway Foundation for matching funds towards the Laramie County Wildland Fire Protection Plan in the amount of \$31,760. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
 - 15 Commissioner Thompson moved to approve a resolution certifying that the Governing Body of Laramie County has agreed upon submitting a BFY 15/16 SLIB Consensus application in the amount of \$53,000 for Laramie County Fire District #3 toward the purchase of a Fire Tender. Commissioner Holmes seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
 - 16 Commissioner Holmes moved to approve the ratification of a Nondisturbance Agreement for Sublease among Laramie County, LEADS, and Sierra Trading Post for the property located at 7201 Commerce Circle. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
 - 17 Commissioner Thompson moved to approve a contract among Laramie County, Laramie County Community Juvenile Services Joint Powers Board, and the City of Cheyenne for Youth Alternatives to provide Crisis Counselor services in the amount of \$5,750 per month beginning December 1, 2014 and ending June 30, 2016 with payments being made by the Joint Powers Board with funds from the Wyoming Department of Family Services. Commissioner Kailey seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.
 - 18 Commissioner Heath moved to award the bid to AVI PC in the amount of \$55,000 for design and engineering services for the Clear Creek Park Picnic Shelter project as outlined in the Request for Proposals submitted on January 6, 2015. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

The meeting adjourned at 4:06 p.m.

CERTIFICATION

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, February 03, 2015

SEAL

Approved by : _____

Debra K. Lathrop
County Clerk

Reviewed by : _____

Amber Ash, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.