

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, March 17, 2015

- 150317 00** The Laramie County Commissioners met in regular session Tuesday, March 17, 2015 at 3:30 p.m. Those in attendance were Commissioner Amber Ash, Chairman; Commissioner K.N. Buck Holmes, Vice-Chairman; Commissioner Troy Thompson; Commissioner Linda Heath; Commissioner Ron Kailey; County Attorney Mark Voss; County Clerk Debbye Lathrop and Deputy County Clerk Rhonda Bush.

Those signing the register were Rob Geringer, Laramie County Public Works; Brett Walker, Planning & Development; Rich Hillegas, Sheriff's Department; Sandra Newland, Laramie County Grants; Glen Crumpton, Combined Communication; Tara Rohwer; Tracy Navarro, UW Extension; Kristi Nagy, UW Extension; Ellie Riley, UW Extension; Brittany Johnson, UW Extension; Bill Hassler, Boys & Girls Club; Tim Barth, Cheyenne Airport; Chuck Rohwer; Mark Rohwer; Rick Fortney, I.T.; Molly Kruger, CLIMB Wyoming; Carey Hartmann, Laramie County Library Sys.; Sue Hollingshead, Laramie County Library Sys; Chad Rohwer; Bonnie Reider, SCCDA; Tammy Howard, WYFHOP; Donna Nelson, CLIMB Wyoming; Ray Fleming Dinneen, CLIMB Wyoming; Boyd Wiggam, Wyoming Liberty Group; Joe Dougherty, City Transit; Nancy Olson, MPO.

- 01** Commissioner Thompson moved to approve the Minutes of Proceedings for March 3, 2015. Commissioner Holmes seconded the motion, which passed unanimously.
- 02** Commissioner Holmes moved to approve mortgage releases under the WCDA grant program for the following properties: 4585 Canvas Back Lane, Burns; 10816 Roundtop Road, Cheyenne; and 304 5th Avenue, Albin. Commissioner Thompson seconded the motion, which passed unanimously. The releases are recorded in the Recording Department.
- 03** Commissioner Holmes moved to ratify a grant application to the National Highway Traffic Safety Administration (NHTSA) for FY 2016 in the amount of \$28,400.36. (Grant funds will be used to pay for overtime costs associated with selective traffic enforcement and provide radar equipment to the Sheriff's Office.) Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 04** Commissioner Holmes moved to approve Amendment Number One to the Wyoming Department of Family Services Subgrantee Agreement between Laramie County and The Boys and Girls Club of Cheyenne (140902-08) to allow for increased funding in the amount of \$10,000 bringing the total grant award to \$50,000. Commissioner Thompson seconded the motion, which

passed unanimously. The amendment is filed in central files with the County Clerk.

- 05 Commissioner Holmes moved to approve Amendment Number One to the Wyoming Department of Family Services Subgrantee Agreement between Laramie County and CLIMB Wyoming of Cheyenne (140902-09) to allow for increased funding in the amount of \$2,500 bringing the total grant award to \$75,360. Commissioner Thompson seconded the motion, which passed unanimously. The amendment is filed in central files with the County Clerk.
- 06 Commissioner Holmes moved to approve a one-year service contract for the Laramie County Combined Communications Center between Laramie County and Grabar Voice & Data for maintenance, repair, and technical support of the Eventide Recording Equipment in the amount of \$5,180 ending February 24, 2016. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 07 Commissioner Holmes moved to approve a Maintenance Agreement Renewal for fingerprint machines in the Booking area of Laramie County Detention Center in the amount of \$5,821 beginning July 1, 2015 and ending March 31, 2016. Commissioner Thompson seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 08 Commissioner Thompson moved to approve a Memorandum of Understanding among Laramie County, the City of Cheyenne, and Cheyenne Transit Program in the amount of \$19,375 per quarter for a total amount of \$77,500 for Fiscal Year 2016, with the potential to increase that amount as the budget process goes forward. Commissioner Holmes seconded the motion, which passed unanimously. After obtaining all signatures, the MOU is to be filed in central files with the County Clerk.
- 09 Commissioner Holmes moved to ratify a grant application from Laramie County to the Wyoming Department of Transportation Highway Safety Division for the DUI Court program to host an Impaired Driver Assessment (IDA) training, in the amount of \$10,000. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 10 Commissioner Holmes moved to approve the disposal of a salvaged mower/broom/trailer by sale to highest bidder, Bud's Wrecking, in the amount of \$635. (Claim under the WARM property pool) Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11 Commissioner Holmes moved to approve a Maintenance Agreement and Addendum between Laramie County and Meridian Fire & Security to test and inspect the Fire Alarm detection system at the Laramie County Juvenile Detention Center in the amount of \$1,137 for a period of one year beginning July 1, 2015 and ending June 30, 2016. Commissioner Thompson seconded the motion, which passed unanimously. The agreement and addendum is

filed in central files with the County Clerk.

- 12 Commissioner Holmes moved to approve a Maintenance Agreement Renewal and Addendum to test and inspect the Fire Alarm detection system at the Laramie County Detention Center in the amount of \$2,912 for one year beginning July 1, 2015 and ending June 30, 2016. Commissioner Thompson seconded the motion, which passed unanimously. The agreement and addendum is filed in central files with the County Clerk.
- 13 Chairman Ash opened the meeting as a PUBLIC HEARING to take comment regarding potential projects for which funding may be applied under the Temporary Assistance for Needy Families, Community Partnership Initiative (TANF/CPI) for Program Year 2016 to run October 1, 2015 through September 30, 2016. Molly Krueger, Climb Wyoming, stated the purpose of their organization is to provide training to women and then place them in jobs, so they might earn a higher wage and make a contribution to the tax base. She introduced Kristina Kirk who recently graduated from Climb Wyoming. Ms. Kirk gave an overview of how her training has helped advance her career. Climb Wyoming will be requesting funding to continue their program. Bill Hassler, 1941 E 18th Street, representing the Boys and Girls Club, stated they will be requesting funding to continue their after school and summer programs. They currently serve over 100 boys and girls and have a waiting list of another 100. Tammy Howard, Wyoming Home Ownership Program, stated that since 2007, 21 families and 94 children are now living in their own homes. The program will be seeking funding again to continue their services. Hearing no further comment, the Chairman closed the PUBLIC HEARING.
- 14 Commissioner Thompson moved to approve a resolution proclaiming April 2015 the Month of the Military Child. Commissioner Holmes seconded the motion, which passed unanimously.
- 15 Commissioner Thompson moved to approve an Intergovernmental Agreement between the U.S. Department of Transportation and the Cheyenne Regional Airport Board for a Small Community Air Service Development Grant in the amount of \$200,000. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 16 Commissioner Holmes moved to approve a Memorandum of Understanding between Laramie County, on behalf of the Laramie County Combined Communications Center, and American Medical Response Ambulance Service, Inc. for provision of emergency medical dispatch services, ambulance dispatch series, and dispatch software to run March 17, 2015 to January 1, 2020. Commissioner Heath seconded the motion, which passed unanimously. The MOU is filed in central files with the County Clerk.
- 17 Commissioner Thompson moved to approve an amendment to contract #131119-08 between Laramie County and Tyler Technologies, Inc. to change one module of the Document Pro Software from iDoc Web Interface to iDoc Market at no cost for the software, \$145 additional for annual maintenance, \$1,200 annually for hosting, \$300 for staging and up to 10

hours for project management, training, and implementation. Commissioner Kailey seconded the motion, which passed unanimously. The amendment is filed in central files with the County Clerk.

- 18 Commissioner Thompson moved to approve an agreement between Laramie County and the Laramie County Library for point-to-point connectivity of not less than one gigabit between the Library and County to include internet services for the Library. (County will receive monthly fee of \$2,000 per month and one time set-up fee of \$1,500) Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 19 Commissioner Holmes moved to approve a software and maintenance agreement and addendum between Laramie County and Brazos Technology Corp. for website eCitation processing that interfaces with New World and the State of Wyoming Supreme Court in the amount of \$35,310 for 40 software licenses, configuration and installation and extended training; annual maintenance will begin upon completion of the first year of this agreement. Commissioner Heath seconded the motion, which passed unanimously. The agreement and addendum is filed in central files with the County Clerk.
- 20 Commissioner Thompson moved to approve agreement between Laramie County and Front Range Roofing Systems, Inc., for the re-roofing of the Laramie County Historic Courthouse in the amount of \$197,800. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 21 Chairman Ash opened the meeting as a PUBLIC HEARING to take comment on an application for a Seasonal Fireworks Permit submitted by Jim Landis d/b/a USA Fireworks located at 102 West College Drive. Hearing no comment, the Chairman closed the PUBLIC HEARING. Commissioner Kailey moved to approve the application. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 22 Brett Walker presented an Administrative Appeal of the Planning Director's decision to not allow a 1950's vintage mobile home to be replaced with a 2015 manufactured home on property located at 3820 South Greeley Highway. According to Mr. Walker, the older mobile home was abandoned in 2011; therefore, the property does not qualify to have another home or accessory building placed on the property. The applicants stated that last August they started the process of removing the old mobile home from the site in preparation of the lot for placing a new manufactured home. The older mobile home had been vacant since 2011. They were informed by the Planning Department that they had six months to remove the existing mobile home. As they started to prepare to do that, they learned they needed to install water and sewer line and hook up to South Cheyenne Water and Sewer District. The cost for that was \$20,000 and by the time the applicants acquired the financing, they had exceeded the 180-day period specified on the building permit. Mr. Walker clarified that the document the applicants

had was the application for the building permit and that an actual building permit had not been issued at this time. The applicants question why an existing address from the early 1970's is no longer valid and why they would have to subdivide the land in order to just replace one home with a newer home. Mr. Walker stated that the initial mobile home was installed legally in the 1970s, however, current code states that once a manufactured home ceases to be used for housing for a period of one year, the legal grandfathered use is no longer good. Mr. Walker stated that the conversations being referred to between the applicants and the Planning Department occurred prior to his employment. Commissioner Thompson clarified for the applicants that once the mobile home was vacated in 2011, the grandfather rights ceased. Commissioner Holmes asked if this could be accomplished by a simple subdivision and Mr. Walker stated that yes the applicants would need to do a subdivision. The applicants asked about the fact that each of the lots has its own legal description. The question went unanswered. The applicants asked that they be allowed to move their new home onto the property and then be given a year to complete the subdivision of the property. Commissioner Thompson asked to discuss without a motion and then went on to state that there could be no more clear cut case for denial by the Planning Director but common sense says otherwise and he is inclined to oppose the Director's decision. County Attorney Mark Voss said that the decision for the Board is to reverse or confirm the decision of the Planning Director and he was providing that information for a motion. Commissioner Holmes said he has done some homework on this matter and that he has a local engineer who is willing to do the work necessary for subdividing the land at a nominal fee and he is therefore inclined to confirm the decision of the Planning Director. Commissioner Kailey stated the purpose of the appeal process is to hear these matters on a case by case basis and he supports Commissioner Thompson's desire. Commissioner Holmes asked if the subdivision could be accomplished for \$500 or less, would they be willing to go forward with that. The applicants responded that the property is owned by their grandfather and that sometime in the future they may wish to address the entire property rather than just do a lot split at this time. Commissioner Thompson moved to reverse the decision of the Planning Director. Commissioner Kailey seconded the motion. Commissioner Holmes suggested the applicants take the time between now and the next meeting to meet with the property owner and see if he is agreeable to subdividing the property. The motion passed unanimously.

CERTIFICATION

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, March 17, 2015

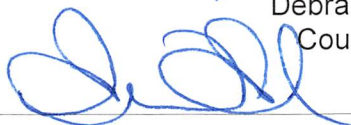
SEAL

Approved by :



Debra K. Lathrop
County Clerk

Reviewed by :



Amber Ash, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.