

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 19, 2022

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Budget Hearing Minutes of Proceedings for June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft of the Budget Hearing June 30, 2022 Minutes](#)

2. Consideration of the Minutes of Proceedings for July 5, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes July 5, 2022](#)

Consent Agenda

3. Consideration of the ratification of an agreement between Laramie County, WY, and Front Range Roofing Systems, LLC in an amount not to exceed \$12,000 to provide re-roofing service on a house/shed located in Albin. The agreement provides for potential future work upon mutual agreement between the contractor and the Laramie County Maintenance Director.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Front Range Roofing

Attachments: [Agreement, Front Range Roofing Systems, LLC](#)

4. Consideration of an addendum between Laramie County, WY, and Power Systems West to provide testing and maintenance of emergency standby generator sets as described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Power Systems West

Attachments: [Addendum, Power Systems West](#)

5. Consideration of an addendum between Laramie County, WY, and The Party People, LLC in the amount of \$6,000 to provide entertainment at the Laramie County Fair as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: The Party People, LLC

Attachments: [Addendum, The Party People, LLC](#)

6. Consideration of an addendum between Laramie County, WY, and Fusion Talent Group in an amount not to exceed \$8,000 to provide a Kids Pedal Tractor Pull Show during the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Fusion Talent Group

Attachments: [Addendum, Fusion Talent Group, Kids Pedal Tractor Pull Show](#)

7. Consideration of an addendum between Laramie County, WY, and Fusion Talent Group in an amount not to exceed \$12,000 for the Magic Bean Ag Show during the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant:

Attachments: [Addendum, Fusion Talent Group, Magic Bean Ag Show](#)

8. Consideration of an agreement between Laramie County, WY, and Artsy Events & Giggle Loopsy in the amount of \$4,865 to provide airbrush art services at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Artsy Events

Attachments: [Agreement, Artsy Events & Giggle Loopsy](#)

9. Consideration of the ratification of five memorandum of understandings between Laramie County, WY, and Caytlin Heatherington, Logan C Mansur-Holaday, Jayden Riddle, Savannah Schilling and Savannah Whittecar to provide a one-year stipend of \$1,500 each as consideration for representing Laramie County as Ambassadors. The Ambassadors will carry out the responsibilities outlined in the ambassador application for purposes of representing the County with a primary focus of promoting the Laramie County Fair and corresponding activities.

Dept: Events

Agent: Dan Ange

Applicant:

Attachments: [MOUs, Laramie County Fair Ambassadors](#)

10. Consideration of the appointment of Hannah West, as a part-time magistrate in the Circuit Court for the First Judicial District, Laramie County, WY, in accordance with WS 5-9-210(b).

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Appointment of Court Magistrate to Circuit Court, Hannah West](#)

11. Consideration of an addendum between Laramie County, WY, and ConvergeOne, Inc in an amount not to exceed \$16,039.39 to provide maintenance of 911 system including but not limited to monitoring, remote technical support and software protection as specifically described in attachments A and B.

Dept: Combined Communications

Agent: Amber Young

Applicant: ConvergeOne, Inc

Attachments: [Addendum, ConvergeOne, Inc, 911 Services](#)

12. Consideration of a malt beverage permit submitted by Ronald Pinther dba Tom Horn, LLC for an event on Aug 6, 2022 at 1192 Otto Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Tom Horn, LLC

Attachments: [24-hour Permit, Tom Horn, LLC, Aug 6, 2022](#)

13. Consideration of a FY23 contract between WY Office of the Attorney General, Division of Victim Services, and Laramie County, WY, for the Sheriff's Dept Victim Witness Program in a grant award amount not to exceed \$107,760 with a match not to exceed \$47,389.91, beginning July 1, 2022, and expiring June 30, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [FY23 Victim Witness Grant Award](#)

14. Consideration of the ratification of a grant application to the WY Dept of Transportation for a Transportation Alternatives Program grant to request funds for a drainage evaluation of Allison Draw/Greenway underpasses in the amount of \$135,735 with a match of \$14,265.

Dept: Grants

Agent: Molly Bennett

Applicant: Public Works

Attachments: [Grant Application, WYDOT, TAP](#)

15. Consideration of an agreement between Laramie County, WY, and Carpet One Commercial Flooring in an amount not to exceed \$27,582 to provide removal and installation of carpeting for the County Clerk's offices, security and maintenance areas within the Laramie County Governmental Complex .

Dept: Grants

Agent: Sandra Newland

Applicant: Maintenance

Attachments: [Agreement, Carpet One Commercial Flooring](#)

Grants

16. Consideration of a notice of award to Convergent for a gunshot detection system for the historic and new courthouses (Laramie County Governmental Complex).

Dept: Grants

Agent: Sandra Newland

Applicant: Risk

Attachments: [Notice of Award, Covergint](#)

17. Consideration of a US Dept of Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract between Laramie County, WY, and the Town of Albin in an amount not to exceed \$74,000 from ARPA funds to run through May 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant: Town of Albin

Attachments: [SLFRF Subgrantee Contract, US Dept of the Treasury, Town of Albin](#)

18. Consideration of seven ARPA nonprofit subrecipient agreements between Laramie County, WY, and Grace for 2 Brothers Foundation \$82,850; Family Promise of Cheyenne \$57,489.79; Friday Food Bag Foundation \$100,000; Platte Rivers Veterans Fly Fishing \$14,793; Unaccompanied Students Initiative \$55,000; Wyoming Breast Cancer Initiative \$12,500; and Young Men's Christian Association (YMCA) \$174,500. Agreements to run through May 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Agreements, ARPA Nonprofits](#)

Contract/Agreement/Leases

19. Consideration of a three-year agreement between Laramie County, WY, and Trane US, Inc dba Trane to provide service and maintenance of the County's HVAC systems as described in attachment A. Schedule of annual amounts: Year one \$352,339.40, year two \$366,432.98 and year three \$381,090.30.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Trane US, Inc

Attachments: [Agreement, Trane US, Inc](#)

20. Consideration of a lease agreement between Laramie County, WY, and Southeast WY RC Club. This lease agreement shall remain in full force and effect until Dec 31, 2024.

Dept: Events

Agent: Dan Ange

Applicant: Southeast WY RC Club

Attachments: [Lease Agreement, Southeast WY RC Club](#)

21. Consideration of Laramie County, WY, acknowledgment of Saddlehorn Pipeline Co, LLC temporary easement extension.

Dept: Planning & Development

Agent: Justin Arnold

Applicant: Saddlehorn Pipeline Co

Attachments: [Acknowledgement, Saddlehorn Pipeline Co, LLC Easement Extension](#)

22. Consideration of an agreement between Laramie County, WY, and Ayres Assoc, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Ayres Associates, Inc

Attachments: [Agreement, Ayres Assoc, Inc](#)

23. Consideration of an agreement between Laramie County, WY, and CivilWorx, LLC to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: CivilWorx, LLC

Attachments: [Agreement, CivilWorx, LLC](#)

24. Consideration of an agreement between Laramie County, WY, and Coffey Engineering & Surveying to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Coffey Engineering

Attachments: [Agreement, Coffey Engineering & Surveying](#)

25. Consideration of an agreement between Laramie County, WY, and GLM Design Group to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: GLM Design Group

Attachments: [Agreement, GLM Design Group](#)

26. Consideration of an agreement between Laramie County, WY, and HDR Engineering, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: HDR Engineering, Inc

Attachments: [Agreement, HDR Engineering, Inc](#)

27. Consideration of an agreement between Laramie County, WY, and Inberg-Miller Engineers to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Inberg-Miller Engineers

Attachments: [Agreement, Inberg-Miller Engineers](#)

28. Consideration of an agreement between Laramie County, WY, and Jones Land Surveying, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Jones Land Surveying, Inc

Attachments: [Agreement, Jones Land Surveying, Inc](#)

29. Consideration of an agreement between Laramie County, WY, and Martin/Martin WY, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Martin/Martin WY, Inc

Attachments: [Agreement, Martin-Martin WY, Inc](#)

30. Consideration of an agreement between Laramie County, WY, and Short Elliott Hendrickson, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: SEH, Inc

Attachments: [Agreement, Short Elliott Hendrickson, Inc](#)

31. Consideration of an agreement between Laramie County, WY, and T-O Engineers, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: T-O Engineers, Inc

Attachments: [Agreement, T-O Engineers, Inc](#)

32. Consideration of an agreement between Laramie County, WY, and Trihydro, Corp to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Trihydro, Corp

Attachments: [Agreement, Trihydro, Corp](#)

33. Consideration of an agreement between Laramie County, WY, and Wood Environment & Infrastructure Solutions, Inc to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Wood Envir & Infr

Attachments: [Agreement, Wood Environment & Infrastructure Solutions](#)

34. Consideration of an agreement between Laramie County, WY, and Y2 Consultants, LLC to provide engineering and surveying services.

Dept: Public Works

Agent: Molly Bennett

Applicant: Y2 Consultants, LLC

Attachments: [Agreement, Y2 Consultants, LLC](#)

License/Permits

35. PUBLIC HEARING regarding a new retail liquor license submitted by WYO Campground, LLC, dba WYO Campground, LLC, located at 4066 I-80 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: WYO Campground, LLC

Attachments: [WYO Campground, LLC, Retail Liquor License Application](#)

Appointments

36. Consideration of a resolution appointing a member to the Laramie County Library Board to complete the term left vacant by Keyosha Atwater expiring June 30, 2024.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Library Board Appointment](#)

Public Hearings/Rules & Reg's

37. PUBLIC HEARING regarding a resolution adopting the Laramie County Clerk procedures, fees, costs and charges for inspecting, copying and producing public records existing primarily or solely in electronic format.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution, County Clerk Public Record Fee Schedule](#)

38. PUBLIC HEARING regarding a resolution adopting updated Planning & Development and Building Permit fee schedules for FY23.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Resolution, FY23 Planning & Development and Building Permit Fee Schedules](#)

Land Use:Variances/Board App./Plats

39. PUBLIC HEARING regarding a Subdivision Permit and Plat for Sleepy Hollow, located in a portion of the NW1/4 Sect 20, T15N, R66W, of the 6th PM, Laramie County, WY. (Postponed from June 21, 2022 meeting)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: G & G Enterprises, LLC

Attachments: [Sleepy Hollow, Subdivision Permit & Plat](#)

40. PUBLIC HEARING regarding a Subdivision Permit and Plat for Allison Tracts, 7th Filing, a replat of Tract 68, less the north 5', Allison Tracts, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Roberto Rodriquez

Attachments: [Allison Tracts, 7th Filing, Subdivision Permit & Plat](#)

41. PUBLIC HEARING regarding a Subdivision Permit and Plat for Heaven View, located in a portion of the NW1/4 Sect 20, T13N R62W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: G & G Enterprises, LLC

Attachments: [Heaven View, Subdivision Permit & Plat](#)

42. PUBLIC HEARING regarding a vacation of all of Tract 4, Allison Tracts, less the east 330 feet and less that portion granted to the State Highway Commission of WY, located in a portion of Sect 8, T13N, R66W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Palma Land Planning, LLC

Applicant: Coffee Brew, LLC

Attachments: [Tract 4, Less a Portion, Allison Tracts, 1st Filing, Vacation](#)

Report & Public Petitions

43. PUBLIC HEARING regarding a request for the establishment of the public right-of-way, a 50 foot section of Second St from Adams Ave south to Rd 203.

Dept: Commissioners

Agent: Molly Bennett

Applicant:

Attachments: [Resolution, Road Petition](#)
[Road Petition Exhibit A](#)
[Road Petition Viewer's Report](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.