

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: September 6, 2016

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchases ☐ Claims

☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats

☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions

☐ Resolutions Other

3. DEPARTMENT: County Clerk

APPLICANT:

AGENT: Debra Lee

4. DESCRIPTION: Consideration of Minutes of Proceedings for August 16th and 29th, 2016.

Amount \$ From To

5. DOCUMENTATION: Originals

<u>Commissioner</u>	<u>Clerks Use Only:</u>	<u>Signatures</u>	
Ash	_____	County Attorney	_____
Holmes	_____	Deputy Attorney	_____
Thompson	_____		
Heath	_____		
Kailey	_____	Grants Manager	_____
Action	_____	Outside Agency	_____
Postponed	_____		

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Monday, August 29, 2016

- 160829 00** The Laramie County Commissioners met in special session Monday, August 29, 2016. Those present were Commissioner Holmes, Chairman; Commissioner Linda Heath, Vice Chairman; Commissioner Ash; Commissioner Thompson; Commissioner Kailey; County Clerk Debra Lee.

Those signing the register were Clarence Styvar, Lars Lone, Valerie Miller.

- 01** Commissioners met to consider the appointment of a temporary successor to fill the vacant position for House District 12, pursuant to W.S. 22-18-111(a)(iii). The board discussed the qualifications of the two persons submitted by the Republican Party-- Lars Lone and Clarence Styvar.

Moved by Commissioner Thompson that the board appoint Lars Lone as the HD 12 representative to fill the vacancy created by the resignation of Harlan Edmunds. Seconded by Commissioner Heath. The board expressed its appreciation to both applicants for their willingness to serve.

The meeting adjourned at 4:55 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Monday, August 29, 2016

SEAL

Approved by : _____

Debra K. Lee
County Clerk

Reviewed by : _____

K. N. Buck Holmes, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, August 16, 2016

160816 00 The Laramie County Commissioners met in regular session Tuesday, August 16, 2016 at 3:30 p.m. Those in attendance were Commissioner K.N. Buck Holmes, Chairman; Commissioner Linda Heath; Vice Chairman; Commissioner Amber Ash; Commissioner Troy Thompson; Commissioner Ron Kailey; County Attorney Mark Voss and Deputy County Clerk Rhonda Bush.

Those signing the register were Rod Hottle, United Way; Arlene Holomon; George Callahan; Charles Shelby; Jeffery Holomon; Howard Baner; Shelby Ratzlaff; Larry Friederich; Dianna Wolvin; Mark Eisele; James Rosso; Matt Butler, LCEMA; Devonna Reiner; Jason Lindsay; Rob Geringer, Laramie County Public Works; Sandra Newland, Laramie County Grants; Tim Barth, Airport; Nathan Groh; Leonardo Ramirez.

- 01** Commissioner Thompson moved to approve the Minutes of Proceedings for August 2, 2016. Commissioner Heath seconded the motion, which passed unanimously.
- 02** Commissioner Thompson moved to approve the ratification of a resolution to submit a grant application to the Cheyenne Community Public Recreation District on behalf of the Laramie County Recreation Planning and Advisory Board for funding in the amount of \$50,000 to be used towards purchasing playground equipment for Clear Creek Park. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 03** Commissioner Thompson moved to approve five salary agreements between Laramie County and University of Wyoming beginning July 1, 2016 and ending June 30, 2017 for the total amount of \$171,841. Commissioner Kailey seconded the motion, which passed unanimously. The agreements are filed in central files with the County Clerk.
- 04** Commissioner Thompson moved to approve Amendment Number One to the Agreement (150407-21) between Laramie County and the State of Wyoming, Office of the Governor, for the Microsoft (Project Nephogram) Governor's Data Center Recruitment Fund Project. The Amendment is to extend the construction service completion date from June 30, 2016 to December 31, 2017 and to extend the Agreement expiration date to June 30, 2020. Commissioner Kailey seconded the motion, which passed unanimously. After obtaining all signatures, the amendment is to be filed in central files with the County Clerk.
- 05** Commissioner Thompson moved to approve an Economic Development Services Agreement between Laramie County and Cheyenne LEADS in the

amount of \$50,000 for FY 2017. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 06** Commissioner Thompson moved to approve a Human Services Agreement between Laramie County and United Way of Laramie County in the amount of \$125,000 for FY 2017. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 07** Commissioner Thompson moved to approve a Funding Agreement between Laramie County and the Cheyenne DDA in the amount of \$5,000. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 08** Commissioner Thompson moved to approve a Human Services Agreement between Laramie County and Peak Wellness in the amount of \$40,000 for FY 2017. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 09** Commissioner Thompson moved to approve a Human Services Agreement between Laramie County and Pine Bluffs Senior Citizen Center in the amount of \$23,500 for FY 2017. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 10** Commissioner Thompson moved to approve a Malt Beverage Permit submitted by ARC of Laramie County for the Oktoberfest fundraiser to be held September 24th, 2016 at the Archer Complex. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11** Commissioner Thompson moved to approve a resolution certifying that the Governing Board of Laramie County has agreed upon submitting a BFY11/12 SLIB Consensus application on behalf of the Town of Albin for reallocating \$4000 from MRG-11231 La. Sprinkler Upgrade to MRG-11229 La. Ball Field Park to bring the total project amount to \$34,000. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 12** Commissioner Thompson moved to approve a contract between Laramie County and Childress Accounting and Consulting for accounting services in the amount of \$12,200 ending September 30, 2016. Commissioner Kailey seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.
- 13** Commissioner Thompson moved to approve a contract between Laramie County and RLR, LLP for accounting services in the amount of \$12,000 ending December 31, 2016. Commissioner Kailey seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.
- 14** Commissioner Thompson moved to approve a contract between Laramie

County and McGee, Hearne & Paiz, LLP for auditing services in the amount of \$80,200 ending March 31, 2017. Commissioner Kailey seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.

- 15 Commissioner Thompson moved to approve a resolution rescinding the Full Closure of Laramie County as a result of extreme fire danger. Commissioner Ash seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 16 Commissioner Thompson moved to approve a resolution imposing Partial Closure of Laramie County as a result of extreme fire danger. Commissioner Ash seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 17 Commissioner Thompson moved to approve a resolution authorizing acceptance of an agreement (s) with the Federal Aviation Administration to fund the Cheyenne Regional Airport Project Described as "Construct Terminal Building" (Earthwork and non-revenue producing parking lot) not to exceed \$2,000,000. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 18 Commissioner Thompson moved to approve a resolution authorizing acceptance of an agreement (s) with the Federal Aviation Administration to fund the Cheyenne Regional Airport Project described as "Construct Apron Commercial Terminal Apron" not to exceed \$5,000,000. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 19 Commissioner Ash moved to postpone a Zone Change for a portion of the NW1/4, Section 17, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming until September 6, 2016. Commissioner Thompson seconded the motion, which passed unanimously.
- 20 Commissioner Ash moved to postpone a Subdivision Permit and Plat for Highlands Park Ranch, located in a portion of the NW1/4, Section 17, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming, until September 6, 2016.
- 21 Nathan Groh, Black Hills Power, presented a request for a Board Approval for BHE Met Towers, situated on the King Ranch in a portion of the SE1/4 Section 4, T.13N., R.68W. and a portion of the NW1/2 Section 13, T.13N., R.68W., of the 6th P.M., Laramie County, Wyoming. The purpose of this request is to place two meteorological towers for assessment of wind resource on the property. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Heath moved to grant Board Approval for BHE Met Towers with no conditions and to adopt the findings of fact a and b of the staff report. Commissioner Ash seconded the motion. The resolution is recorded in the Recording Department.
- 22 Pepper McClenahan, Planning, presented a request for a Board Approval for

Toilets on the Go located at Schrader Addition: Tract 1, Laramie County, Wyoming. The application is to permit Toilets on the Go onsite use for limited commercial operations, with the application to run concurrently with a Site Plan to address and mitigate impacts. Ms. McClenahan stated there has been a lot of negative comment regarding this request. Leonardo Ramirez, applicant, said he went through a realtor to lease the property and was not informed of the zoning regulations. Don Schrader, owner of the property, said Mr. Ramirez is a clean operator and doing a good job. Chairman Holmes opened the hearing for PUBLIC COMMENT. Arlene Holomon, Larry Friederich, Jason Lindsay, Charles Shelby, and other citizens spoke against the application for the following reasons: eyesore, wrong location, potential contamination of water, and increase of rodents. Gabriel Pina, 1603 Capitol Avenue, said he represents small business growth, and Mr. Ramirez is a member in good standing. Angie Cruz, 3437 East 12th, said the units are pumped out on site and suggested screening to help satisfy the opposition. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Thompson moved to continue the discussion on September 6, 2016. Commissioner Ash seconded the motion, which passed unanimously.

The meeting adjourned at 5:07 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, August 16, 2016

SEAL

Approved by : _____

Debra K. Lee
County Clerk

Reviewed by : _____

K. N. Buck Holmes, Chairman
Board of County Commissioners

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