

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 1, 2024

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Sept 17, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Sept 17, 2024](#)

Consent Agenda

2. Consideration of the ratification of an agreement between Laramie County, WY, and Appraise Wyoming, Inc, to provide for appraisal of the property in connection with the Pacific Ave project.

Dept: Commissioners

Agent: Mark Voss

Applicant: Appraise Wyoming, Inc

Attachments: [Agreement, Appraise Wyoming, Inc](#)

3. Consideration of amendment two to the memorandum of understanding (240319-9) between the WY Livestock Board, funding agency, and Laramie County, WY, to increase the total dollar amount to \$45,000.

Dept: Sheriff

Agent: Brian Kozak

Applicant: WY Livestock Board

Attachments: [Amendment Two, WY Livestock Board](#)

4. Consideration of a resolution authorizing the acceptance of a grant award from the Cheyenne Community Recreation District in the amount of \$50,000 to replace playground equipment at North Clear Creek Park.

Dept: Grants

Agent: Sandra Bay

Applicant:

Attachments: [Grant Award, CCRD](#)

5. Consideration of a grant award contract between Laramie County, WY, and the State of WY, Office of the Attorney General, Division of Criminal Investigation, for a FY22 Project Safe Neighborhoods Grant for the Sheriff's office in the amount of \$11,543 to provide funding for training and travel.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Grant Award Contract, Office of AG, Project Safe Neighborhoods Grant](#)

6. Consideration of a subgrantee agreement between Laramie County, WY, and the Greater WY Big Brothers Big Sisters of Laramie County for a WY Dept of Family Services TANF grant in the amount of \$13,264.29 to run through Sept 30, 2025.

Dept: Grants

Agent: Sandra Bay

Applicant: GWBBBS

Attachments: [Subgrantee Agreement, TANF Grant, Greater WY Big Brothers Big Sisters](#)

7. Consideration of a subgrantee agreement between Laramie County, WY, and CLIMB WY of Cheyenne for a WY Dept of Family Services TANF grant in the amount of \$72,313.08 to run through Sept 30, 2025.

Dept: Grants

Agent: Sandra Bay

Applicant: CLIMB WY

Attachments: [Subgrantee Agreement, TANF Grant, CLIMB WY of Cheyenne](#)

8. Consideration of an agreement between Laramie County, WY, and Carpet One Commercial Flooring, Inc, in the amount of \$12,711 to install carpet at the Guardian ad Litem office, located at 310 W 19th St, Suite 100, pursuant to estimate JE022707-001, attached and incorporated herein as "Attachment".

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Carpet One Commercial

Attachments: [Agreement, Carpet One Commercial Flooring, Inc](#)

9. Consideration of an addendum to the 2024-2025 janitorial services agreement for 2020 Carey Ave between Laramie County, WY, and TFM22, LLC, in the amount of \$9,256 per month to provide and complete the services as fully described in attachment A, commencing Oct 1, 2024, until July 31, 2025.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: TFM22, LLC

Attachments: [Addendum, TFM22, LLC](#)

10. Consideration of the ratification of an addendum between Laramie County, WY, and Power Systems West, Inc in the amount of \$5,434.32 to provide and complete the services as fully described in attachment A.

Dept: Building Maintenance

Agent: Jerry Pribble

Applicant: Power Systems West, Inc

Attachments: [Addendum, Power Systems West, Inc](#)

11. Consideration of the ratification of a catering permit submitted by Omasai Hospitality, LLC, dba Red Lion Hotel & Conference Center, for an event on Sept 27, 2024, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Red Lion Hotel

Attachments: [24-hour Permit, Red Lion Hotel & Conference Center, Sept 27, 2024](#)

12. Consideration of the annual human services agreement between Laramie County, WY, and Cheyenne Housing Authority in the amount of \$150,000 to remain in full force and effect until June 30, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY25 Agreement, Cheyenne Housing Authority](#)

13. Consideration of the following fees collected by various county entities for Aug 2024: County Clerk, \$131,000.64; Sheriff, \$54,058.92; Clerk of District Court, \$25,500.50; Shooting Sports, \$16,608.90; Planning & Development, \$1,002,758.73; Circuit Court, \$59,780.00; DUI Court, \$150.00; Drug Court, \$565.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Aug Fees 2024](#)

14. Consideration of the following part-time salaries in the amount of \$51,011.67 for Sept 2024: Planning, \$832.16; Shooting Sports, \$6,548.44; Buildings/Maintenance, \$17,449.78; Sheriff Operations, \$3,811.50; Detention, \$19,606.00; Drug/DUI Courts, \$2,763.79.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Sept Part-time Salaries 2024](#)

Warrants

15. Consideration of warrants in the amount of \$4,038,624.69 for Sept 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Sept Warrants 2024](#)

Report & Public Petitions

16. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer." This petition pertains to the vacation of the public right-of-way known as Rd 103, as identified on exhibit A.

Dept: Planning & Development

Agent: Justin Arnold

Applicant: Bonnie Reider

Attachments: [Resolution for Road Petition & Appt Viewer, Rd 103](#)
[Road Petition](#)

17. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer." This petition pertains to the vacation of the public right-of-way known as Astronaut Dr, as identified on exhibit A.

Dept: Planning & Development

Agent: Justin Arnold

Applicant: Cotton Jones

Attachments: [Resolution for Road Petition & Appt Viewer, Astronaut](#)
[Dr Road Petition](#)

18. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer." This petition pertains to the vacation of the public right-of-way known as Knowlwood Rd, as identified on exhibit A.

Dept: Planning & Development

Agent: Justin Arnold

Applicant: Curtis Allsop

Attachments: [Resolution for Road Petition & Appt Viewer, Knowlwood Road Road Petition](#)

Resolutions

19. Consideration of a resolution giving public notice of Laramie County's intent to adopt the 2024 International Code Council Building Codes.

Dept: Planning & Development

Agent: Daniel Peters

Applicant:

Attachments: [Resolution, 2024 International Code Council Building Codes](#)

Land Use:Variances/Board App./Plats

20. PUBLIC HEARING regarding a vacation and administrative plat for Cheyenne Pass, 2nd Filing, located on Tracts 10 and 11, Cheyenne Pass, 1st Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: G & G Enterprises of WY

Attachments: [G & G Enterprises of Wyoming, LLC, Board Approval Vacation and Administrative Plat, Cheyenne Pass, 2nd Filing](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.