

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 21, 2020

3:30 PM

Commissioners Board Room

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for July 7, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes July 7, 2020](#)

Consent Agenda

2. Consideration of the ratification of a catering permit submitted by DeLancey Enterprises, LLC, for a weekly open rodeo at the Archer Complex on July 17, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises

Attachments: [Catering Permit, DeLancey Enterprises, LLC, July 17, 2020](#)

3. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, for a weekly open rodeo at the Archer Complex on July 24, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises

Attachments: [Catering Permit, DeLancey Enterprises, LLC, July 24, 2020](#)

4. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, for a weekly open rodeo at the Archer Complex on August 28, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises

Attachments: [Catering Permit, DeLancey Enterprises, LLC, August 28, 2020](#)

5. Consideration of a malt beverage permit submitted by DeLancey Enterprises, LLC, to host a fundraiser for a non-profit organization on August 3, 2020, at 1806 Torrington Rd. .

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises

Attachments: [Malt Beverage Permit, DeLancey Enterprises, LLC, August 3, 2020](#)

6. Consideration of a catering permit submitted by S&W Properties, dba Vino's Wine and Spirits, to cater the FFA Sale at the Archer Complex on August 7, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine & Spirits

Attachments: [Catering Permit, Vino's Wine and Spirits, August 7, 2020](#)

7. Consideration of an addendum to maintenance agreement and onsite support contract between Laramie County, WY, and DocuTek, Inc., to provide maintenance for a Minolta scanner located at the Records Center. The term of the contract is from August 15, 2020, through August 15, 2021 in the amount of \$1,125.

Dept: County Clerk

Agent: Deanna Grimm

Applicant: DocuTek, Inc.

Attachments: [Addendum and Contract, DocuTek, Inc.](#)

8. Consideration of the deletion from the County Clerk's fixed asset inventory of a 2011 Ford, trade-in to Cowboy Dodge.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Asset Deletion, County Clerk, 2011 Ford](#)

9. Consideration of a memorandum of understanding between Laramie County, WY, the City of Cheyenne, and the City of Cheyenne Transit Program to provide public transportation service to areas of Laramie County in the amount of \$83,816. MOU shall remain in full force and effect until June 30, 2021.

Dept: Commissioners

Agent: Renae Jording

Applicant: Cheyenne Transit

Attachments: [MOU, Cheyenne Transit Program](#)

Resolutions

10. Consideration of a resolution amending resolutions 190521-11 and 190702-14 designating a public records person.

Dept: Commissioners

Agent: Mark Voss

Applicant:

Attachments: [Resolution Amending Resolutions Designation of a Public Records Person](#)

11. Consideration of a resolution imposing a partial burn ban for Laramie County.

Dept: Emergency Management

Agent: Matt Butler

Applicant:

Attachments: [Resolution Imposing Partial Burn Ban](#)

Grants

12. Consideration of a FY21 contract between Laramie County, WY, and Office of the Attorney General, Division of Victim Services, for the Laramie County Sheriff's Dept. Victim Witness Program in the amount of \$122,341 with a cash match not to exceed \$35,850.94, beginning July 1, 2020, and expiring June 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [FY21 Contract, Division of Victim Services](#)

13. Consideration of a resolution authorizing the submission of a Coronavirus Relief Program grant application be submitted to the State Loan and Investment Board, in the amount of \$11,057,428, to request funds to cover necessary expenditures associated with COVID-19 mitigation and response efforts.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [SLIB Coronavirus Relief Grant Program Application](#)

Contract/Agreement/Leases

14. Consideration of a contract between Laramie County Events Dept. and High West Communication, Inc., dba High West Wiring, to provide on-call electrical services.

Dept: Events

Agent: Dan Ange

Applicant: High West Comm., Inc.

Attachments: [On-Call Electrical Services Contract, High West Communication, Inc.](#)

15. Consideration of a notice to proceed and agreement between Laramie County, WY, and Simon Contractors for the Railroad Rd. full-depth reclamation and overlay project.

Dept: Public Works

Agent: Dave Bumann

Applicant: Simon Contractors

Attachments: [Notice to Proceed and Agreement, Simon Contractors, Railroad Rd. Reclamation & Overlay Project](#)

16. Consideration of an agreement between Laramie County, WY, and CorrHealth to provide healthcare services for inmates at the County Detention and Juvenile Centers.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: CorrHealth

Attachments: [Agreement Comprehensive Inmate Healthcare Services, CorrHealth, Adult and Juvenile](#)

Appointments

17. Consideration of a resolution appointing a member to the Cheyenne/Laramie County Economic Development Joint Powers Board for a three-year term, expiring June 30, 2023.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Cheyenne/Laramie County Economic Development JPB](#)

Land Use:Variances/Board App./Plats

18. PUBLIC HEARING regarding a Subdivision Permit and Plat for Little Bear Estates, located in a portion of the W1/2, Sec. 25, T.15N., R.67W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: AVI PC

Applicant: West Slope Dev't Co.

Attachments: [Little Bear Estates Subdivision Permit and Plat](#)

19. PUBLIC HEARING regarding a Subdivision Permit and Plat for Paw Print Subdivision, located in a portion of Sec. 13, T.15N., R.67W., of the 6th P.M., less a strip of land 300' in width in the W1/2 conveyed to State Hwy. Commission, and except a tract in the E1/2, Laramie County, WY.

Dept: Planning & Development

Agent: AVI PC

Applicant: West Slope Dev't Co.

Attachments: [Paw Print Subdivision Permit and Plat](#)

20. PUBLIC HEARING and consideration of the postponement request regarding a Subdivision Permit & Plat for Green Subdivision, 3rd Filing, located on Lots 4 and 5, Green Subdivision, and a Zone Change request from MU - Mixed Use to MR - Medium Density Residential for Tract 23, Green Subdivision, 3rd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Svcs.

Applicant: SJT, LLC

Attachments: [Green Subdivision, 3rd Filing, Subdivison Permit & Plat and Zone Change Postponement Request](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.