

**ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN
LARAMIE COUNTY, WY AND PRESTIGIOUS INVESTIGATIVE SERVICES INC.**

THIS ADDENDUM is made and entered into by and between Laramie County, Wyoming, P. O. Box 608, Cheyenne, Wyoming 82003-0608, (“COUNTY”) and Prestigious Investigative Services Inc., 2436 N. Euclid Ave., Suite D, Upland, California 91784 (hereinafter, “CONTRACTOR”).

I. PURPOSE

The purpose of this Addendum is to modify the professional services agreement to assist the Laramie County Sheriff’s Department with employment background investigations, attached hereto as Attachment ‘A’ and fully incorporated herein (hereinafter “Agreement”).

II. TERM

This Addendum shall commence on the date last executed by the duly authorized representatives of the parties to this Addendum and Agreement and shall remain in full force pursuant to the terms of the Agreement and this Addendum.

III. RESPONSIBILITIES OF CONTRACTOR

A. CONTRACTOR shall provide and complete the services described in Attachment ‘A’, attached hereto and fully incorporated herein.

B. COUNTY shall pay CONTRACTOR based on the costs as described in Attachment ‘A’. Payment will be made upon receipt of the CONTRACTOR’S invoice to the COUNTY. No payment shall be made before the last signature is affixed to this Agreement. Payments shall be in accordance with Wyo. Stat. § 16-6-602 (as amended).

IV. ADDITIONAL PROVISIONS

1. Independent Contractor: The services to be performed by CONTRACTOR are those of an independent contractor and not as an employee of COUNTY. CONTRACTOR is not eligible for Laramie County Employee benefits and will be treated as an independent contractor for federal tax filing purposes. CONTRACTOR assumes responsibility for its personnel who provide services pursuant to this contract and will make all deductions required of employers by state, federal and local laws and shall maintain liability insurance for each of them. CONTRACTOR is free to perform the same or similar services for others.

2. Preference-Wyoming Labor: Should the subject of this agreement constitute the construction, reconstruction, improvement, enlargement, alteration, or repair, of any public works project or improvement, by signature below CONTRACTOR acknowledges the

requirement for the use of Wyoming labor pursuant to W.S. §16-6-203 as amended, except in circumstances as provided by law including, but not limited to W.S. §16-6-201 et seq.

3. **Entire Agreement:** The Agreement (4 pages) and Addendum (5 pages) represents the entire and integrated agreement and understanding between the parties in regard to the subject matter herein and supersedes all prior negotiations, statements, representations and agreements, whether written or oral.

4. **Assignment:** Neither this Agreement and Addendum, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

5. **Modification:** This Agreement and Addendum shall be modified only by a written agreement, duly executed by all parties hereto.

6. **Termination:** This Agreement may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of this agreement; (b) by either party, with thirty (30) days' prior written notice to the other party; or (c) upon mutual written agreement by both parties.

7. **Invalidity:** If any provision of this Agreement and Addendum is held invalid or unenforceable by any court of competent jurisdiction, or if the COUNTY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties the provisions of this Agreement and Addendum are fully severable.

8. **Applicable Law and Venue:** The parties mutually understand and agree this Agreement and Addendum shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any dispute arises between the parties from or concerning this Agreement and Addendum or the subject matter hereof, any suit or proceeding at law or in equity shall be brought in the District Court of the State of Wyoming, First Judicial District, sitting at Cheyenne, Wyoming or the Federal District Court, District Of Wyoming. This provision is not intended nor shall it be construed to waive COUNTY's governmental immunity as provided in this Agreement and Addendum.

9. **Discrimination:** All parties agree they will not discriminate against any person who performs work under the terms and conditions of this Agreement and Addendum because of race, color, gender, creed, handicapping condition, or national origin.

10. **ADA Compliance:** All parties agree they will not discriminate against a qualified individual with disability, pursuant to a law as set forth in the Americans With Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, *et seq.*, and/or any properly promulgated rules and regulations relating thereto.

11. Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 et seq., by entering into this Agreement and Addendum. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement and Addendum.

12. Third Parties: The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement and Addendum shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement and Addendum shall operate only between the parties to the Agreement and Addendum, and shall inure solely to the benefit of the parties to this Agreement and Addendum.

13. Indemnification: To the fullest extent permitted by law, CONTRACTOR agrees to indemnify and hold harmless COUNTY, its elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands or expenses arising from or in connection with work performed by or on behalf of CONTRACTOR for COUNTY except to the extent liability is caused by the sole negligence or willful misconduct of COUNTY or its employees. CONTRACTOR shall carry liability insurance sufficient to cover its obligations under this provision and provide COUNTY with proof of such insurance.

14. Conflict of Interest: COUNTY and CONTRACTOR affirm, to their knowledge, no CONTRACTOR employee has any personal beneficial interest whatsoever in the agreement described herein. No staff member of CONTRACTOR, compensated either partially or wholly with funds from this Agreement, shall engage in any conduct or activity which would constitute a conflict of interest relative to this Agreement.

15. Force Majeure: Neither party shall be liable to perform under this Agreement and Addendum if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

16. Limitation on Payment: COUNTY's payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services and equipment provided by CONTRACTOR, the Agreement may be terminated by COUNTY at the end of the period for which funds are available. COUNTY shall notify CONTRACTOR at the earliest possible time of the services which will or may be affected by a shortage of funds. At the earliest possible time means at least thirty (30) days before the shortage will affect payment of claims, if COUNTY knows of the shortage at least thirty (30) days in advance. No penalty shall accrue to COUNTY in the event this provision is exercised, and COUNTY shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision.

This provision shall not be interpreted or construed to permit COUNTY to terminate this Agreement in order to acquire similar services from another party.

17. Notices: All notices required and permitted under this Agreement shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed herein, or when personally delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

18. Addendum Controls: Where a conflict exists or arises between any provision or condition of this Addendum and the Agreement, the provisions and conditions set forth in this Addendum shall control.

19. Compliance with Law: CONTRACTOR agrees and warrants that in its performance hereunder it shall comply with all applicable laws, regulations and ordinances, whether Federal, State or Local. This includes, but is not limited to, the Wyoming Criminal History Records Act, W.S. §7-19-101, *et seq.*, Wyoming Public Records Act, W.S. §16-4-203 *et seq.* 28 C.F.R. § 20 *et seq.* and 45 C.F.R. § 164.500 *et seq.* (HIPPA)

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**ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN
LARAMIE COUNTY, WY AND PRESTIGIOUS INVESTIGATIVE SERVICES INC.
*Signature Page***

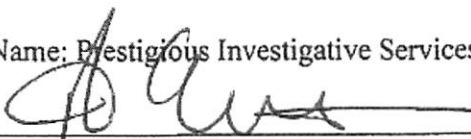
LARAMIE COUNTY, WYOMING

By: _____ Date _____
Chairman, Laramie County Commissioners

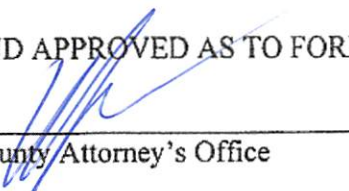
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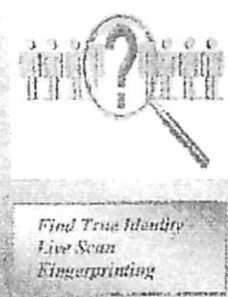
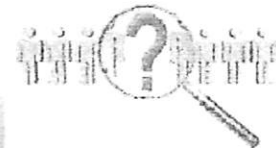
By: _____ Date _____
Laramie County Clerk

Vendor Name: Prestigious Investigative Services, Inc.

By:  _____ Date 9-27-22
Authorized Signature

REVIEWED AND APPROVED AS TO FORM ONLY

By:  _____ Date 9/28/22
Laramie County Attorney's Office

 <p>Find True Identity Live Scan Fingerprinting</p>	<p>PRESTIGIOUS INVESTIGATIVE SERVICES INC 2436 N. Euclid Ave., Suite D Upland, Ca. 91784</p>	<p><i>Ardrick Elmore</i> State License # PI 21447 LSD # X13 Post Certification # 2200-30340</p>
	<p>Office (909) 303-3153 Fax (909) 303-3085 Cell (909) 285-5430 E-mail Prestinvestserv@gsol.com www.prestigiousinvestigativeservices.com</p>	

PROFESSIONAL SERVICES AGREEMENT

Between The Laramie County Sheriff's Department and Prestigious Investigative Services Inc.

This agreement is made and entered into as of September 12, 2022 by and between Prestigious Investigative Services Inc., a corporation organized and operating under the laws of the state of California with its principal place of business at 2436 N. Euclid Ave., Suite D, Upland, Ca. 91784, and Laramie County Sheriff's Department with its principal place of business at 1910 Pioneer Avenue., Cheyenne, Wyoming 82001.

RECITALS

Prestigious Investigative Services Inc. is a private investigative agency and has been requested by the Laramie County Sheriff's Department to provide professional services for the following project.

Public Safety Background Investigations

- Prestigious Investigative Services Inc. is duly licensed and has the necessary qualifications to provide such services.
- The parties desire by this agreement to establish the terms for Prestigious Investigative Services Inc. to provide the services described herein.

SERVICES

Prestigious Investigative Services Inc. shall conduct comprehensive compliant public safety background investigations for sworn officers, dispatchers, and non-sworn job classifications for the Laramie County Sheriff's Department. Upon completion of an investigation, Prestigious Investigative Services Inc. shall prepare and submit a comprehensive background investigation report.

Prestigious Investigative Services Inc. will conduct the following:

- Review Personal History Statement for any discrepancies or missing information.
- Conduct telephonic / Zoom interview with the candidate.
- Conduct telephonic / Zoom interview with spouse or significant other.
- Send electronic mailers to listed references for a comprehensive character representation of the candidate.
- Identify and attempt contact of developed references.
- Identify and attempt contact with a minimum of three neighbors, documentation of non-respondents.
- Contact Employers and Human Resource Departments telephonically for employment verification and history.

CONFIDENTIAL

- Employment checks for sworn personnel back 10 years.
- Employment checks for non-sworn back 5 years.
- Conduct local law enforcement checks on all candidates.
- Maintain liaison with the Laramie County Sheriff's assigned personnel.
- Review all documentation submitted by candidate.
- Prepare and submit a completed background summary report.

SUPPLIES

Prestigious Investigative Services Inc. will provide all necessary supplies such as binders, paper, folders etc., to create background report.

COST

Completed sworn compliant background investigation report \$1,000.00

Completed compliant dispatcher background investigation report \$1,000.00

Completed non-sworn background investigation report \$800.00

Additional Fees – The work number verification fee \$54.95

Additional Fees – Postage in mailing back files.

AGENCY TO:

* ADDRESS CORRECTION:
2436 N. EUCLID AVE.
SUITE D.
UPLAND, CA 91784

Send all collected documentation referencing candidates directly to the office of
PRESTIGIOUS INVESTIGATIVE SERVICES, INC.
at the address of 2436 N. 4th Avenue, Upland CA 91784
via a certified courier or mail service.

TIMELINESS OF BACKGROUND INVESTIGATIONS

All background investigations will be completed within six weeks excluding weekends and holidays. If the investigation will take longer than this period, Prestigious Investigative Services will communicate the reason (s) for any delay.

CONFIDENTIAL

Signature Page for Professional Services Agreement Between Prestigious Investigative Services Inc. and Laramie County Sheriff's Department

In witness whereof, the parties have executed this agreement as of the date first written above

Prestigious Investigative Services Inc.

Laramie County Sheriff's Department

Approved by:

A handwritten signature in black ink, appearing to read 'A. Elmore', with a horizontal line extending to the right from the end of the signature.

Ardrick Elmore
Chief Background Investigator/Owner

Approved by: