

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, December 6, 2022

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Nov 15, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Nov 15, 2022](#)

Consent Agenda

2. Consideration of the official 2023 holiday schedule for Laramie County, WY.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [2023 Holiday Schedule](#)

3. Consideration of an agreement between Laramie County, WY, and MASA Medical Transport Solutions to provide emergent air transportation as described in the agreement.

Dept: Human Resources

Agent: Heather Rudy

Applicant: MASA MTS

Attachments: [Agreement, MASA Medical Transport Solutions](#)

4. Consideration of an agreement between Laramie County, WY, and the Greater Cheyenne Foundation for use of the facilities at the Archer Complex from Nov 10 to Dec 2, 2022 for a livestock exposition. The Foundation shall pay \$33,700 for the reservation of facilities.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Agreement, Greater Cheyenne Foundation](#)

5. Consideration of the ratification of a legal services agreement between Laramie County, WY, and Marci Linde to provide hearing officer services to Laramie County for administrative hearings.

Dept: County Attorney

Agent: Mark Voss

Applicant: Marci Linde

Attachments: [Legal Services Agreement, Marci Linde](#)

6. Consideration of the ratification of a resolution authorizing acceptance of a grant award from the US Dept of Justice, Bureau of Justice Assistance, in the amount of \$1,300,000 for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program grant for the Sheriff's Dept in partnership with the City of Cheyenne Police Dept, Cheyenne Regional Medical Center, Healthworks, Volunteers of America and Crossroads Health Clinic to run through Sept 30, 2025.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff et al

Attachments: [Grant Award, US Dept of Justice, COSSAP](#)

7. Consideration of a grant award agreement between the WY Office of Homeland Security and Laramie County, WY, for a State Homeland Security Program grant in the amount of \$43,744 to fund a bomb suit for the Sheriff's Dept to run through Aug 31, 2024.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [FFY22 SHSP Grant Award, Sheriff](#)

8. Consideration of a grant award agreement between the WY Office of Homeland Security and Laramie County, WY, for a State Homeland Security Program grant in the amount of \$15,000 to fund CERT Program to run through Aug 31, 2024.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [FFY22 SHSP Grant Award, CERT](#)

9. Consideration of a grant award agreement between the WY Office of Homeland Security and Laramie County, WY, for a State Homeland Security Program grant in the amount of \$23,000 for Emergency Management to run through Aug 31, 2024.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [FFY22 SHSP Grant Award, EMA](#)

10. Consideration of a grant award agreement between the WY Office of Homeland Security and Laramie County, WY, for an Emergency Management Performance Grant in the amount of \$142,920 to run through Sept 30, 2023 with a 50% match.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [EMPG Grant Award, EMA](#)

11. Consideration of 12 addenda to subaward contracts under the US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund. These addenda provide all federal requirements for pass-through entities receiving federal funds: Carpenter School and Community Foundation; CLIMB Wyoming; COMEA, Inc.; Family Promise of Cheyenne; Friday Food Bag Foundation; Kiwanis Club, WY Family Home Ownership Program dba My Front Door; Cheyenne Frontier Days Old West Museum; Raising Readers; Safe House Services; Troop 101 Foundation; and Unaccompanied Student Initiative.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Addenda, ARPA Nonprofits](#)

12. Consideration of the ratification of seven-day and three-day catering permits submitted by Town & Country Supermarket Liquors for an event on Nov 14 - 20 and Nov 25 - 27, 2022, at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: Town & Country

Attachments: [24-hour Permit, Town and Country Supermarket Liquors, Nov 14 - 20 and Nov 25 - 27, 2022](#)

13. Consideration of a catering permit submitted by the Knotty Pine Saloon for an event on Dec 10, 2022 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [24-Hour Permit, The Knotty Pine Saloon, Dec 10, 2022](#)

14. Consideration of the following fees collected by various County entities for Oct 2022: County Clerk, \$133,770.01; Sheriff, \$124,990.76; Clerk of District Court, \$19,215.00; Shooting Sports, \$21,388.78; Planning & Development, \$178,884.32; Circuit Court, \$53,055.00; DUI Court, \$360.00; Drug Court, \$140.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Oct Fees 2022](#)

15. Consideration of the following part-time salaries in the amount of \$38,622.84 for Nov 2022: Grants, \$1,778.18; Planning, \$1,400.85; Shooting Sports, \$4,795.62; Events Dept, \$1,127.00; Buildings/Maintenance, \$15,604.15; Sheriff Operations, \$3,105.24; Detention, \$9,580.78; Drug/DUI Courts, \$1,231.02.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Nov Part-Time Salaries 2022](#)

Warrants

16. Consideration of warrants in the amount of \$2,004,769.05 for Nov 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Nov Warrants 2022](#)

Resolutions

17. Consideration of a resolution authorizing establishment election in the matter of the proposed Ironhorse Improvement and Service District.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution, Establishment Election, Proposed Ironhorse I&S District](#)

18. Consideration of a resolution to amend the personnel policy on Social Media.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Personnel Policy Resolution](#)
[Social Media Policy - Revised](#)

Grants

19. Consideration of an agreement between Laramie County, WY, and LN Curtis & Sons dba Curtis Blue Line in an amount not to exceed \$73,816.05 to purchase riot gear for the Sheriff's Dept.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [Agreement, LN Curtis & Sons](#)

Contract/Agreement/Leases

20. Consideration of the annual human services agreement between Laramie County, WY, and the Cheyenne Housing Authority in the amount of \$75,000 to remain in full force and effect until June 30, 2023.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [FY23 Agreement, Cheyenne Housing Authority](#)

Appointments

21. Consideration of a resolution appointing a member to the board of Community Action of Laramie County for a three-year term, expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Action of Laramie County Board Appointment](#)

Land Use:Variances/Board App./Plats

22. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer." This petition pertains to the vacation of a portion of public right-of-way known as 4th St, described as beginning at Monroe Ave and terminating at Main Ave, Sect 31, T13N, R62W, Carpenter, Laramie County, WY.

Dept: Planning & Development

Agent: Shane Hansen

Applicant: Roger Jewell

Attachments: [Resolution for Road Petition & Appt Viewer, 4th St](#)

23. PUBLIC HEARING regarding a Subdivision Permit and Plat for North View Subdivision, 3rd Filing, a portion of the NE1/4, Sect 24, T15N, R67W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Mark E Hardy

Attachments: [North View Subdivision, 3rd Filing, Subdivision Permit and Plat](#)

24. PUBLIC HEARING regarding approval of a vacation of Lot 7, Block 1, Hope Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: John Larimore

Attachments: [Larimore, Board Approval Vacation](#)

25. PUBLIC HEARING regarding approval of a vacation of a portion of Vossler Tracts, that portion of Tract 4 lying south of Columbia Dr and the east 1/2 of Tract 5, Laramie County, WY.

Dept: Planning & Development

Agent: Bill and Ann Vossler

Applicant:

Attachments: [Vossler, Board Approval Vacation](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.