

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, December 21, 2021

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for Dec 7, 2021.

[21 - 564](#)

Attachments: [Draft Minutes Dec 7, 2021](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of an addendum to the Intrado maintenance renewal agreement between Laramie County, WY, and ConvergeOne, Inc as successor-in-interest to ISC, Inc dba Venture Technologies, to provide 911-managed services as fully described in attachment A in an amount not to exceed \$38,834.42.

[21 - 552](#)

Attachments: [Addendum, ConvergeOne, Inc, 911 Services](#)

This agenda item was approved.

3. Consideration of the ratification of a resolution authorizing the acceptance of a grant award from the Bureau of Justice Assistance for a Paul Coverdell Forensic Science Improvement Grant in the amount of \$15,000 to purchase three forensic cameras for the Coroner's Office to run through Sept 30, 2023. [21 - 559](#)

Attachments: [Grant Award, BJA, Paul Coverdell Forensic Science Improvement Grant](#)

This agenda item was approved.

4. Consideration of the ratification of an addendum to modify agreement 210921-7 between Laramie County, WY, and AVI Professional Corp to provide ALTA and survey services of the Archer Complex. [21 - 557](#)

Attachments: [Addendum, AVI Professional Corp](#)

This agenda item was approved.

5. Consideration of the deletion from Public Works fixed asset inventory of a 2003 GMC Sierra and a 2008 Toyota Tacoma, trade-ins to KGA-Chey, LLC. [21 - 560](#)

Attachments: [Asset Deletion, Public Works, 2003 GMC](#)
[Asset Deletion, Public Works, 2008 Toyota](#)

This agenda item was approved.

6. Consideration of an addendum to master equipment lease agreement between Laramie County, WY, and Wyoming Machinery Co for the purpose of leasing/renting equipment to the Public Works Dept. [21 - 562](#)

Attachments: [Addendum, Wyoming Machinery Co, Master Lease Agreement](#)

This agenda item was approved.

Resolutions

7. Consideration of a resolution consenting to and approving dissolution of Cheyenne Regional Health Services Corp with corresponding distribution of HSC's assets and liabilities to CRMC in accordance with applicable laws and governing documents. [21 - 558](#)

Attachments: [Resolution, CRMC Dissolution of CRHS Corp](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Contract/Agreement/Leases

8. Consideration of a memorandum of understanding between Laramie County, WY, and the Cheyenne Housing Authority for financing and construction of the 6th Penny-funded Laramie County Senior Activity Center. [21 - 565](#)

Attachments: [MOU, Cheyenne Housing Authority, 6th Penny-funded Senior Activity Center](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Report & Public Petitions

9. Presentation and comment regarding a condition in Subdivision Permit issued for Meadowlark Airpark Subdivision. [21 - 563](#)

Philip Trefren, Meadowlark Airport, LLC, stated a traffic study was performed approximately a year ago and recent revisions were made to the traffic count. He questioned why he should have to pay to pave RR Rd into the subdivision. Chairman Malm acknowledged receipt of the updated traffic numbers and said the report was referred to staff. He noted the board is taking the matter under advisement, with no action by the governing body at this time.

Land Use:Variances/Board App./Plats

10. PUBLIC HEARING regarding a Subdivision Permit and Plat for CR136 Subdivision, located in a portion of the SW1/4 Sect 19, T15N, R64W, of the 6th PM, Laramie County, WY. [21 - 561](#)

Attachments: [CR136 Subdivision, Subdivision Permit & Plat](#)

Marissa Pomerleau, Planning, said AVI PC, on behalf of Drake William Jorns, submitted a Subdivision Permit and Plat application for CR136 Subdivision, located at 1717 Rd 136. The application was submitted to subdivide approximately 48 acres into eight single-family residential tracts.

Mustafa Raja, AVI PC and agent for the applicant, explained the purpose of the request. Mr. Raja said the easement for access to the proposed Tract 2 has been recorded. There was a discussion if the applicant would be willing to postpone the hearing. Mr. Raja said his client would like to move forward with the hearing because access easement has been recorded. Mr. Raja said the utility company has confirmed in an email that the gas pipeline will be buried to the appropriate depth. County Planning and the Attorney's office advised the hearing could move forward if the condition to accommodate the existing gas pipeline is noted on the resolution.

Ms. Pomerleau said based on evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a with one condition: Sufficient Right-of-Way must be shown on the plat to construct Rd 136 to County standards while accommodating existing appurtenances.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to approve the Subdivision Permit and Plat for CR136 Subdivision with one condition and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 3:58 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Dec 21, 2021.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Troy Thompson, Chairman,

Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.