

# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: \_\_\_\_\_ Asset Number: \_\_\_\_\_

Asset Description: 2 Body lifts one white one orange

Asset Manufacturer: \_\_\_\_\_

Asset Model Number: \_\_\_\_\_

Serial Number: \_\_\_\_\_

Asset Type: Body lifts Assigned Location: Coroners office

Deletion Code: \_\_\_\_\_ Deletion Date:  / /

<sup>Donation</sup>  
Sold/Traded to Whom: 1 to each Local Funeral Home

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date:  / / Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: Rebecca R Date: 01,20,19

Commissioner's Signature: \_\_\_\_\_ Date:  / /

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:  / /

Action: \_\_\_\_\_

Print Form