

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 16, 2025

3:30 PM

Commissioners Board Room

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

To attend the meeting virtually and comment online please visit:
www.laramiecountywy.gov - Commissioner meeting

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for the special meeting Aug 29, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Special Meeting Aug 29, 2025](#)

2. Consideration of the Minutes of Proceedings for Sept 2, 2025.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Sept 2, 2025](#)

Consent Agenda

3. Consideration of the ratification of an addendum between Laramie County, WY, and the Town of Burns, WY, to transfer a Cummins generator 500 watt model VTA28GS1 from the Sheriff's office to the Town of Burns, WY, in as-is condition.

Dept: Commissioners

Agent: Mark Voss

Applicant: Town of Burns

Attachments: [Addendum, Town to Burns, Asset Transfer Cummins Generator](#)

4. Consideration of a certificate of no default for fiscal year ending June 30, 2025, from Cheyenne Regional Medical Center for Hospital Revenue Bonds, Series 2021.

Dept: Commissioners

Agent: CRMC

Applicant:

Attachments: [Certificate of No Default, CRMC, Hospital Revenue Bonds, Series 2021](#)

5. Consideration of five FY26 annual compensation agreements between Laramie County, WY, and the University of Wyoming.

Dept: Extension Service

Agent: Kristi Nagy

Applicant: University of Wyoming

Attachments: [FY26 Annual Compensation Agreements, UW Extension](#)

6. Consideration of amendment one to the WY Dept of Family Services subgrantee agreement (241001-6) between Laramie County, WY, and the Greater WY Big Brothers Big Sisters of Laramie County to increase the total award by \$13,264.29 and to extend the term to Sept 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: GWBBBS

Attachments: [Amendment One, Big Brothers Big Sisters, TANF](#)

7. Consideration of amendment one to the WY Dept of Family Services subgrantee agreement (241119-10) between Laramie County, WY, and Boys and Girls Club of Cheyenne to increase the total award by \$60,329.77 and to extend the term to Sept 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: Boys & Girls Club

Attachments: [Amendment One, Boys and Girls Club of Cheyenne, TANF](#)

8. Consideration of amendment one to the WY Dept of Family Services subgrantee agreement (241001-7) between Laramie County, WY, and CLIMB Wyoming of Cheyenne to increase the total award by \$72,313.08 and to extend the term to Sept 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: CLIMB WY

Attachments: [Amendment One, CLIMB WY of Cheyenne, TANF](#)

9. Consideration of amendment one to the WY Dept of Family Services subgrantee agreement (241015-2) between Laramie County, WY, and Wyoming Family Home Ownership Program dba My Front Door to increase the total award by \$8,842.86 and to extend the term to Sept 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: My Front Door

Attachments: [Amendment One, My Front Door, TANF](#)

10. Consideration of a subgrantee agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a WY Dept of Health, Public Health Division, Gambling Prevention grant, in the amount of \$69,515.02 for community gambling prevention and treatment services to run through June 30, 2027.

Dept: Grants

Agent: Sandra Bay

Applicant: CRMC

Attachments: [Subgrantee Agreement, CRMC, Gambling Prevention Funds](#)

11. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for lock boxes and Stop the Bleed kits for the Sheriff's office in partnership with Laramie County School District #2 in the amount of \$11,791.94.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FFY25 SHSP Grant Application, Sheriff, Lock Box & Stop the Bleed Kits](#)

12. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for portable radios for the Sheriff's office in the amount of \$71,158.30.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FFY25 SHSP Grant Application, Sheriff, Portable Radios](#)

13. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for a training simulator for Combined Communications Center in the amount of \$31,900.

Dept: Grants

Agent: Sandra Bay

Applicant: Combined Communications

Attachments: [FFY25 SHSP Grant Application, Combined Communications, 911 Training Simulator](#)

14. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for EMA to replace portable radios and equipment assigned to the communications and mobile command post in the amount of \$187,359.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [FFY25 SHSP Grant Application, EMA, Portable Radios](#)

15. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for equipment and supplies for the Laramie County Community Emergency Response Team in the amount of \$14,907.10.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [FFY25 SHSP Grant Application, CERT](#)

16. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for the purchase of a rapid DNA system with training for the Coroner's office in the amount of \$253,080.

Dept: Grants

Agent: Sandra Bay

Applicant: Coroner

Attachments: [FFY25 SHSP Grant Application, Coroner](#)

17. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for livestock panels for the Events Dept in the amount of \$316,048.42.

Dept: Grants

Agent: Sandra Bay

Applicant: Events

Attachments: [FFY25 SHSP Grant Application, Events Dept](#)

18. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 State Homeland Security Grant Program, to request funds for panic buttons at the Archer Complex in the amount of \$53,260.14.

Dept: Grants

Agent: Sandra Bay

Applicant: IT & Risk Management

Attachments: [FFY25 SHSP Grant Application, Archer Panic Buttons](#)

19. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY25 Emergency Management Planning Grant, to support the Emergency Management Agency for FY26 in the amount of \$90,423.

Dept: Grants

Agent: Sandra Bay

Applicant: Emergency Management

Attachments: [FFY25 EMPG Grant Application, Emergency Management](#)

20. Consideration of an agreement between Laramie County, WY, and Axon Enterprises, Inc, in an amount not to exceed \$37,082 to purchase two Axon Sky-Hero Sigyn Ground Robots including accessories and warranty.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [Agreement, Axon Enterprises, Inc](#)

21. Consideration of the ratification of a subaward agreement between WY Dept of Transportation and Laramie County, WY, for a FFY26 Highway Safety Program Drug Recognition Expert (DRE) grant in the amount of \$379,031.08 to run through Sept 30, 2026.

Dept: Grants

Agent: Sandra Bay

Applicant: Sheriff

Attachments: [FFY26 HSP Subaward Agreement, WYDOT, DRE](#)

22. Consideration of the ratification of the deletion from Public Works fixed asset inventory of a 2024 CPS Belly Dump Trailer to be sold.

Dept: Public Works

Agent: Molly Cook

Applicant:

Attachments: [Asset Deletion, Public Works, 2024 CPS](#)

23. Consideration of the deletion from the Sheriff's fixed asset inventory of two 2014 and one 2015 Ford Taurus vehicles to be sold at public auction.

Dept: Sheriff

Agent: Chance Walkama

Applicant:

Attachments: [Asset Deletion, Sheriff, Two 2014 Fords and one 2015 Ford](#)

24. Consideration of an addendum to maintenance agreement and onsite support contract between Laramie County, WY, and DocuTek, Inc, in the amount of \$1,500 to provide maintenance for a Minolta scanner located at the County Clerk's Records Center. The term of the contract is from Aug 22, 2025, through Aug 22, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant: DocuTek, Inc

Attachments: [Addendum and Contract, DocuTek, Inc](#)

25. Consideration of the annual economic development services agreement between Laramie County, WY, and Cheyenne LEADS in the amount of \$100,000 to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY26 Agreement, Cheyenne LEADS](#)

26. Consideration of the annual funding agreement between Laramie County, WY, and Cheyenne Downtown Development Authority in the amount of \$10,000 to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY26 Agreement, Cheyenne Downtown Development Authority](#)

27. Consideration of the annual human services agreement between Laramie County, WY, and Pine Bluffs Senior Citizens, Inc, in the amount of \$45,000 to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY26 Agreement, Pine Bluffs Senior Center, Inc](#)

28. Consideration of the annual human services agreement between Laramie County, WY, and United Way of Laramie County in the amount of \$125,000 to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY26 Agreement, United Way of Laramie County](#)

29. Consideration of the annual human services agreement between Laramie County, WY, and Volunteers of America - Northern Rockies in the amount of \$40,000 to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY26 Agreement, Volunteers of America - Northern Rockies](#)

30. Consideration of a memorandum of understanding concerning the annual human services agreement between Laramie County, WY, and Laramie County Senior Services Board in the amount of \$300,000 to remain in full force and effect until June 30, 2026.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY26 MOU, Laramie County Senior Services Board](#)

Report & Public Petitions

31. Presentation by Laramie County Senior Services.

Dept: Commissioners

Agent: Laramie Co Senior Services

Applicant:

Contract/Agreement/Leases

32. Consideration of the transfer of property from the Laramie County Commissioners to Memorial Hospital of Laramie County dba Cheyenne Regional Medical Center (CRMC) for the purpose of disposition of property located at 814 8th St, Wheatland, WY, by CRMC.

Dept: Commissioners

Agent: Mark Voss

Applicant:

Attachments: [Warranty Deed, CRMC](#)

License/Permits

33. PUBLIC HEARING regarding a new retail liquor license submitted by White Antelope Barn, LLC, dba White Antelope Barn, located at 1876 Mountain Shadow Lane N.

Dept: County Clerk

Agent: Debra Lee

Applicant: White Antelope Barn, LLC

Attachments: [White Antelope Barn, LLC, Retail Liquor License Application](#)

Public Hearings/Rules & Reg's

34. PUBLIC HEARING regarding a resolution to amend the 2024 International Residential Code, Section R303.5.10 Interior Finish.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Resolution, Amending the 2024 Int'l Residential Code](#)

Land Use:Variances/Board App./Plats

35. PUBLIC HEARING regarding a subdivision permit and plat for CJH Ranches Subdivision, located in a portion of Sect 6, T14N, R64W, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: C & A Good Holdings, LLC

Attachments: [CJH Ranches Subdivision Permit and Plat](#)

36. PUBLIC HEARING regarding a site plan for the AB Camping Facility located at Tract 1, Mohrlang Meadows, Laramie County, WY.

Dept: Planning & Development

Agent: BenchMark Engineers, PC

Applicant: ORR Cheyenne, LLC

Attachments: [AB Camping Facility Site Plan](#)

37. PUBLIC HEARING regarding a subdivision permit and plat for Bailey Estates, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Randall Reed

Attachments: [Bailey Estates, Subdivision Permit and Plat](#)

38. PUBLIC HEARING regarding the Laramie Range Wind Project site plan and high power transmission line, Laramie County, WY.

Dept: Planning & Development

Agent: ConnectGen Laramie Co, LLC

Applicant: Charlie Banke

Attachments: [Laramie Range Wind Project Site Plan and Public Hearing High Power Transmission Line](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.