

RESOLUTION # _____

**RESOLUTION DESIGNATING REFERRALS FOR DETENTION DEPUTY AND
EMERGENCY TELECOMMUNICATOR BONUSES UNDER THE REFERRAL BONUS
POLICY**

WHEREAS detention deputies in the Laramie County Sheriff's Department and emergency telecommunicator in the Laramie County Combined Communications Center are critical to the safety of the citizens housed in the Laramie County Jail and the community at large, and;

WHEREAS it has been difficult to recruit and retain detention deputies and emergency telecommunicator to serve in this capacity;

WHEREAS those employees who referred, according to policy, a qualified candidate for emergency telecommunicator or detention deputy would be eligible for a \$1,100 referral bonus;

WHEREAS the payout schedule be paid 50% of the bonus on the first full pay period after the new employee starts and 50% in the first full pay period after the new employee reached their 6 month anniversary.

WHEREAS the bonus will be effective until they fill 85% of the eligible vacant positions are filled and funding is available.

IT IS THEREFORE RESOLVED by the Board of County Commissioners, Laramie County, Cheyenne, Wyoming, that hiring bonuses shall be authorized in accordance with the personnel policy regarding such bonuses for newly hired detention deputies at the Laramie County Sheriff's Department. The specifics of these bonuses shall be set forth in an agreement executed between the new hire and the County.

Authority to enter into contracts for bonuses shall be delegated jointly to the Human Resources Director and the Laramie County Sheriff or Director of Combined Communications, depending on the department hiring the employees identified to be eligible for this bonus.

The Laramie County Sheriff and Director of Combined Communications shall regularly consult with and advise the Board of County Commissioners of actions taken in regard to this delegated authority.

IT IS FURTHER RESOLVED that individuals identified under the referral bonus policy who refer a successfully employed applicant for this category of employment are eligible for a referral bonus as set forth in Laramie County Personnel Policy.

PRESENTED, READ AND ADOPTED this ____ day of March, 2023.

BOARD OF LARAMIE COUNTY COMMISSIONERS

Chairman

ATTEST:

Debra Lee, Laramie County Clerk

Date

Reviewed and approved as to form:



Laramie County Attorney's Office

3.1.23

Date