

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, November 5, 2019**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm, Commissioner Troy Thompson

**Excused:** Vice Chairman Amber Ash

### Minutes

1. Consideration of the Minutes of Proceedings for October 15, 2019.

[19 - 457](#)

**Attachments:** [Draft Minutes October 15, 2019](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

2. Consideration of a memorandum of understanding between Laramie County, WY, and the University of Wyoming to authorize expenditures to support Extension programs from July 1, 2019, through June 30, 2023.

[19 - 440](#)

**Attachments:** [Univeristy of Wyoming Extension MOU](#)

This Consent Agenda Item was approved.

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3. Consideration of FY20 annual compensation agreements between Laramie County, WY, and the University of Wyoming. [19 - 441](#)

**Attachments:** [FY20 University of Wyoming Extension Annual Compensation Agreements](#)

This agenda item was approved.

4. Consideration of the ratification of a change order to the contract between Laramie County, WY, and FCI Constructors of Wyoming, LLC, for the Laramie County Detention Center HVAC modification project in the amount of \$144,709. [19 - 442](#)

**Attachments:** [FCI Change Order #005](#)

This agenda item was approved.

5. Consideration of the renewal of a service agreement between Laramie County, WY, and Vertiv Corp., to provide monitoring, inspection, and preventive services on batteries and other related equipment. [19 - 443](#)

**Attachments:** [Vertiv Corp. Agreement](#)

This agenda item was approved.

6. Consideration of the following fees collected by various County entities for September 2019: County Clerk, \$144,175.71; Sheriff, \$189,594.45; Clerk of District Court, \$16,686.00; Shooting Sports, \$17,032.53; Planning & Development, \$92,915.02; Circuit Court, \$95,237.00; DUI Court, \$500.00; Drug Court, \$640.00; August 2019 adjustment: County Clerk, \$3.00. [19 - 458](#)

**Attachments:** [September Fees 2019](#)

This agenda item was approved.

7. Consideration of the following part-time salaries in the amount of \$32,233.78 for October 2019: Coroner, \$2,440.70; Planning, \$416.00; Shooting Sports, \$4,384.01; Events Department, \$1,147.50; Buildings/Maintenance, \$16,805.54; Sheriff Operations, \$1,213.15; Detention, \$4,972.74; Drug Court, \$854.14. [19 - 459](#)

**Attachments:** [October Part-time Salaries 2019](#)

This agenda item was approved.

8. Consideration of warrants in the amount of \$4,544,036.98 for October 2019. [19 - 460](#)

**Attachments:** [October Warrants 2019](#)

This agenda item was approved.

## Resolutions

9. Consideration of a resolution adopting the E. Dell Range Blvd./U.S. 30 Corridor Study. [19 - 445](#)

**Attachments:** [Resolution Adopting E. Dell Range Blvd./U.S. 30 Corridor Study](#)  
[E. Dell Range Blvd./U.S. 30 Corridor Study Sept. 2019](#)  
[E. Dell Range Blvd./U.S. 30 Corridor Study PowerPoint Presentation](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

10. Consideration of a resolution to amend Resolution No. 191001-13, which authorized the submission of a grant application for the South Cheyenne Water and Sewer District for two sewer collector rehabilitation projects. The amended amounts are: Southern Interceptor, \$148,500, and Terry Road Sewer Collector, \$180,000. [19 - 446](#)

**Attachments:** [Amended Resolution South Cheyenne Water & Sewer District Grant](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

11. Consideration of an instrument requesting and consenting to vacation of Resolution No. 190903-27A and for approval of a plat known as BHE Ready Subdivision (BK #11, PG# 131) and a resolution to vacate the subdivision permit and plat, platted and known as BHE Ready Subdivision (BK #11, PG 131), located in a portion of land in the N1/2 NE 1/4, Sec. 5, T. 13N., R. 67 W., of the 6th P.M., Laramie County, WY. [19 - 449](#)

**Attachments:** [Instrument & Resolution Requesting & Consenting to Vacation of the BHE Ready Subdivision](#)

A motion was made by Commissioner Thompson, seconded by

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Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

12. Consideration of a resolution to approve a Subdivision Permit and Plat for a portion of land in the N1/2 NE1/4, Sec. 5,T. 13N.,R. 67W., of the 6th P.M., Laramie County, WY, to be platted and known as Amended BHE Ready Subdivision.

[19 - 450](#)

**Attachments:** [Resolution to Approve Amended BHE Ready Subdivision](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

13. Consideration of a resolution authorizing the issuance of commercial credit cards and a credit limit.

[19 - 454](#)

**Attachments:** [Resolution Authorizing Commercial Credit Cards and a Credit Limit](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

## Grants

14. Consideration of a grant award agreement between Laramie County, WY, and the Wyoming Office of Homeland Security for a Federal Emergency Management Agency award for a Pre-Disaster Planning grant to create a drainage plan for the Child's Draw Basin in the amount of \$199,999.50 with a match of \$66,666.50 for a total project cost of \$266,666 to run October 1, 2018, through January 1, 2022.

[19 - 447](#)

**Attachments:** [Child's Draw Agreement \\$199,999.50](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

- 15. Consideration of a grant award agreement between Laramie County, WY, and the WYDOT Highway Safety Program for a FY20 Selective Traffic Enforcement grant in the amount of \$8,820 to purchase in-car video cameras for the Sheriff's Office to run through September 30, 2020. [19 - 448](#)

**Attachments:** [FY20 Selective Traffic Enforcement Grant Award \\$8,820](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

**Contract/Agreement/Leases**

- 16. Consideration of a change order to the contract between Laramie County, WY, and FCI Constructors of Wyoming, LLC, for the Laramie County Detention Center HVAC modification project in the amount of \$140,713. [19 - 444](#)

**Attachments:** [FCI Change Order #7](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

**Land Use:Variances/Board App./Plats**

- 17. PUBLIC HEARING regarding a Subdivision Permit and Plat for Jordan Ranch, 1st Filing, a portion of land in the SW1/4 SW1/4, Sec. 22, T. 15 N., R. 66 W., of the 6th P.M., Laramie County, WY. (Item continued from July 2, August 6, and September 3, 2019, meetings) [19 - 452](#)

**Attachments:** [Jordan Ranch, 1st Filing Subdivision Permit and Plat](#)

Marissa Pomerleau, Planning, said Edwards Development Company, on behalf of Jordan Ranch, LLC, submitted a Subdivision Permit and Plat application for Jordan Ranch, 1st Filing, located southeast of the North Country subdivision. The application requests approval to subdivide the property into two residential use lots.

Ms. Pomerleau said based on evidence provided, staff recommends approval with the adoption of findings of fact a with one condition: Applicant shall provide documentation of legal access to the Jordan Ranch, 1st Filing boundary, prior to recordation of the Plat.

Chairman Heath opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Heath closed the public hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, to approve the Subdivision Permit and Plat for Jordan Ranch, 1st Filing with one condition and adopt the findings of fact a of the staff report. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

18. PUBLIC HEARING regarding a Wind Energy Site Plan for the Corriedale Wind Energy Project, located in portions of land in Secs. 1-4, 7-13, N1/2 Sec. 14, T. 13 N., R. 68 W., of the 6th P.M., Laramie County, WY.

[19 - 453](#)

**Attachments:** [Corriedale Wind Energy Project Wind Energy Site Plan](#)

Bryan Nicholas, Planning, said Black Hills Energy and Cheyenne Light, Fuel and Power, submitted a Wind Energy Site Plan application for the Corriedale Wind Energy System Project, located on the King Ranch property, approximately six miles west of Cheyenne. The application seeks approval for a Large Wind Energy System.

Mr. Nicholas said based on evidence provided, staff recommends approval with the adoption of findings of fact a with one condition: The applicant shall submit a supplementary document or revised site plan showing the routes of the proposed high power transmission lines prior to recordation of the resolution.

Chairman Heath opened the hearing for PUBLIC COMMENT. Clint Bassett, City of Cheyenne Board of Public Utilities (BOPU), said the applicant has been responsive in addressing the concerns of BOPU. Mark Eisele, owner and operator of King Ranch, expressed his support for the proposed project. Hearing no further PUBLIC COMMENT, Chairman Heath closed the public hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Thompson, to approve the Wind Energy Site Plan for the Corriedale Wind Energy Project with condition 1 and adopt the findings of fact a of the staff report. The motion carried by the following vote:

**Aye:** Heath, Holmes, Malm, Thompson

**Excused:** Ash

**The meeting adjourned at 4:16 p.m.**

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.