

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, March 17, 2026

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of the Proceedings for March 3, 2026.

[26 - 148](#)

Attachments: [Draft Minutes March 3, 2026](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of a resolution authorizing submission of a FFY27 grant application to the WY Dept of Transportation, Highway Safety Behavioral Grants Program, for an Advanced Impaired Driving Detection Training and Coordination Program Grant (DRE) for the Sheriff's office in the amount of \$435,260.51.

[26 - 125](#)

Attachments: [FFY27 Grant Application, WYDOT, DRE](#)

This agenda item was approved.

3. Consideration of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, 2022/2023 State Homeland Security Grant Program, to request funds to purchase 100 safety barriers in the amount of \$16,035.03. [26 - 132](#)

Attachments: [2022/2023 SHSP Grant Application, Safety Barriers](#)

This agenda item was approved.

4. Consideration of a resolution authorizing submission of an invoice from Laramie County, WY, to the WY Dept of Health for a FY26 WY Gaming Commission allocation for gambling prevention efforts in the amount of \$65,117. [26 - 143](#)

Attachments: [Resolution, WY Dept of Health, Gambling Prevention](#)

This agenda item was approved.

5. Consideration of an agreement between Laramie County, WY, and Daran Olaveson to provide advanced impaired driving detection training throughout the State of Wyoming under the DRE grant. [26 - 127](#)

Attachments: [Agreement, DRE Instructor, Daran Olaveson](#)

This agenda item was approved.

6. Consideration of the ratification of a resolution authorizing submission of a FY27 and FY28 grant application to the WY Office of the Attorney General, Division of Victim Services, for a Victim/Witness grant in the amount of \$310,192.69 with a match not to exceed \$95,488.06 over the two-year period. [26 - 130](#)

Attachments: [FY27 and FY28 Grant Application, Office of AG, Victim/Witness Program](#)

This agenda item was approved.

7. Consideration of the ratification of a three-day catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on March 6, 7 and 8, 2026, at the Archer Complex. [26 - 126](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, March 6, 7 and 8, 2026](#)

This agenda item was approved.

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8. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on March 24, 2026, at 5611 High Plains Rd, Cheyenne, WY. [26 - 144](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, March 24, 2026](#)

This agenda item was approved.

9. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on March 28, 2026, at the Archer Complex. [26 - 128](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, March 28, 2026](#)

This agenda item was approved.

Resolutions

10. Consideration of a resolution acknowledging receipt and acceptance of the West Crow Creek Corridor Study. [26 - 112](#)

Attachments: [Memo, West Crow Creek Greenway Plan Presentation, West Crow Creek Greenway Plan Resolution, West Crow Creek Greenway Plan](#)

Nathan Silberhorn, Ayres Assoc, presented the West Crow Creek Corridor Study, part of the Cheyenne Greenway Plan. He noted the Greenway Plan was introduced in 1992. Silberhorn discussed the obstacles to the segment, which included crossings, challenges in the floodplain along the creek, and coordination constraints.

Silberhorn said the cost estimate is approximately \$3.6 million in 2025 dollars. He said the implementation is expected to be shared rather than funded by a single entity.

A motion was made by Commissioner Heath, seconded by Commissioner Hollingshead, to accept the study. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

11. Consideration of a resolution giving public notice of Laramie County's Intent to amend the Laramie County Consumer Fireworks Retail Sales Regulations. [26 - 133](#)

Attachments: [Resolution, Intent to Amend Laramie County CFRS Regulations](#)
[2026 Laramie County CFRS Regulations, Draft](#)

Matt Butler, Fire Warden, presented the resolution to start the 45-day public comment

period to amend the Laramie County Consumer Fireworks Retail Sales Regulations. Butler highlighted the additions and deletions. He said the amendments would codify last year's commissioner-imposed permit conditions.

A motion was made by Commissioner Hollingshead, seconded by Vice Chairman Thompson, to approve the notice of intent to amend the Laramie County Consumer Fireworks Retail Sales Regulations. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 12.** Consideration of a resolution imposing stage one fire restrictions for Laramie County as a result of extreme fire danger.

[26 - 150](#)

Attachments: [Resolution, Imposing Stage 1 Fire Restrictions](#)

Matt Butler, Fire Warden, presented a resolution to impose Stage One fire restrictions due to the severe drought.

A motion was made by Commissioner Heath, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Contract/Agreement/Leases

- 13.** Consideration of the ratification of a construction agreement between Laramie County, WY, and TRANE US, Inc, Trane Project No 8255552, in an amount not to exceed \$11,985,376 to make HVAC improvements and upgrades at 2020 Carey Ave.

[26 - 116](#)

Attachments: [Agreement, TRANE US, Inc](#)

Jason Smallwood, Building Maintenance, and Sam Greenwood, TRANE, noted the work is for much-needed HVAC and infrastructure improvements. Greenwood outlined the major scope of items and noted a \$55,000 annual electricity cost saving.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved.

Commissioner Thompson emphasized the HVAC/infrastructure needs were identified during multiple inspections prior to purchasing the building; the expense was anticipated and factored into the purchase.

The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Items #14 through #22 were consolidated into one motion.

14. Consideration of a temporary construction and perpetual easement between Laramie County, WY, and Jessica Chico Elizondo. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 134](#)

Attachments: [Easement, Jessica Chico Elizondo](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

15. Consideration of a temporary construction easement between Laramie County, WY, and 3204Terry, LLC. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 135](#)

Attachments: [Easement, 3204Terry, LLC](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

16. Consideration of a temporary construction easement between Laramie County, WY, and Guadalupe and Elsie Manzanares Barajas. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 136](#)

Attachments: [Easement, Guadalupe and Elsie Manzanares Barajas](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

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17. Consideration of a temporary construction easement between Laramie County, WY, and Kimberly Jo Draper and Irv Wolverton. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 137](#)

Attachments: [Easement, Kimberly Jo Draper and Irv Wolverton](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

18. Consideration of a temporary construction easement between Laramie County, WY, and Susan K Echberg. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 138](#)

Attachments: [Easement, Susan K Echberg](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

19. Consideration of a temporary construction easement between Laramie County, WY, and Paul Martinez. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 139](#)

Attachments: [Easement, Paul Martinez](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

20. Consideration of a temporary construction easement between Laramie County, WY and Diego Dominquez Rivera. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 140](#)

Attachments: [Easement, Diego Dominquez Rivera](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 21.** Consideration of a temporary construction easement between Laramie County, WY, and Marvin Strubhar and Linda Strubhar. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 141](#)

Attachments: [Easement, Marvin and Linda Strubhar](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 22.** Consideration of a temporary construction easement between Laramie County, WY, and Johnnie L Stuart. (Re Wallick and Division SPOT 2021 6th Penny Project) [26 - 142](#)

Attachments: [Easement, Johnnie L Stuart](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

License/Permits

- 23.** Consideration of liquor license fees for July 1, 2026, through June 30, 2027. [26 - 110](#)

Attachments: [Liquor License fees for 2026](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Items #24 through #26 were consolidated into one public hearing with separate motions.

- 24.** PUBLIC HEARING regarding a seasonal fireworks application submitted by Jolly Jacs, LLC, dba Fireworks Outlet, located at 251 I-25 Service Rd. [26 - 147](#)

Attachments: [Application, Fireworks Outlet, 251 I-25 Service Rd](#)
[Permit Conditions](#)

Matt Butler, Fire Warden, said all three locations have had the appropriate inspection and no issues were found. Butler confirmed the applicant is aware of the proposed fireworks regulation changes.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to approve the seasonal permit with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 25.** PUBLIC HEARING regarding a seasonal fireworks application submitted by Jolly Jacs, LLC, dba Pyro City, located at 3115 W College Dr. [26 - 146](#)

Attachments: [Application, Pyro City, 3115 W College Dr](#)
[Permit Conditions](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to approve the seasonal permit with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 26.** PUBLIC HEARING regarding a yearly fireworks application submitted by Jolly Jacs, LLC, dba Pyro City, located at 245 I-25 Service Rd. [26 - 145](#)

Attachments: [Application, Pyro City, 245 I-25 Service Rd](#)
[Permit Conditions](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, to approve the yearly permit with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

The meeting adjourned at 4:01 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.