

**Minutes of the Proceedings  
Board of County Commissioners  
Prepared by the Office of the Clerk of Laramie County  
Laramie County Wyoming**

Tuesday, December 01, 2015

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**151201 00** The Laramie County Commissioners met in regular session Tuesday, December 1, 2015 at 3:30 p.m. Those in attendance were Commissioner Amber Ash, Chairman; Commissioner K.N. Buck Holmes, Vice-Chairman; Commissioner Troy Thompson; Commissioner Linda Heath; Commissioner Ron Kailey; County Attorney Mark Voss and Deputy County Clerk Rhonda Bush.

Those signing the register were Dan Cooley, Planning Department; Chad Brown, Wyo Malt; Gene Purdy, Wyo Malt; Sandra Newland, Laramie County Grants; Nancy Trimble, Planning & Development; Matt Murphy, Wyoming Tribune Eagle; Casey Palma, Steil Surveying; Keith P. Tast, Laramie County Shooting Sports Complex.

- 01** Commissioner Holmes moved to approve the Minutes of Proceedings for November 17, 2015. Commissioner Kailey seconded the motion, which passed unanimously.
- 02** Commissioner Thompson moved to approve the following part-time salaries in the amount of \$30,791.35 for November 2015: Building Maintenance, \$13,822.67; District Court, \$2002.5; Detention Center \$9,130.89; County Coroner, \$939.00; Shooting Range, \$3,516.59; Drug Court, \$394.84; DUI Court, \$394.86; Planning & Development, \$590.00. Commissioner Heath seconded the motion, which passed unanimously.
- 03** Commissioner Thompson moved to approve warrants in the amount of \$4,517,446.18 for November 2015. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Thompson moved to approve the following fees collected by various County entities for October 2015: Laramie County Clerk, \$142,772.45; Circuit Court, \$62,121.00; Shooting Sports Complex, \$19,018.06; Clerk of District Court, \$16,871.20; Planning & Development, \$62,597.76; Sheriff, \$151,458.21; DUI Court, \$847.00; Drug Court, \$800.00. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Thompson moved to approve the following 2016 holiday schedule: Friday, January 1st, New Year's Day; Monday, January 18th, Martin Luther King Jr. Day; Monday, February 15th, President's Day; Monday, May 30th, Memorial Day; Monday, July 4th, Independence Day; Wednesday, July 27th, Cheyenne Day (Full Day); Monday, September 5th, Labor Day; Friday, November 11th, Veteran's Day; Thursday, November 24th, Thanksgiving Day; Friday, November 25th, Day after Thanksgiving;

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Monday, December 26th, Christmas Holiday. (Monday, October 10th will be an in-service day for employees and closed to the public.) Commissioner Heath seconded the motion, which passed unanimously.

- 06 Commissioner Thompson moved to approve a 2014/2015 Subaward Agreement between Laramie County and Volunteers of America Northern Rockies accepting funds for (VOANR) for an Office of Juvenile Justice Delinquency Prevention (OJJDP) Non-Participating State Formula Grant for the purpose of contracting with the City of Cheyenne Police Department to provide Juvenile Diversion Services in the amount of \$48,061 beginning October 1, 2015 through September, 2016. Commissioner Heath seconded the motion, which passed unanimously. After obtaining all signatures, the agreement is to be filed in central files with the County Clerk.
- 07 Commissioner Thompson moved to approve the disposal of office equipment from the Sheriff's Department either through donation to Meals on Wheels or by salvage. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08 Commissioner Thompson moved to approve a Contingency and Development Agreement among Laramie County, Cheyenne LEADS, Town of Pine Bluffs, and the Wyoming Malting Company for constructing a malting facility with grant funding in the amount of \$2,856,784 from the Wyoming Business Council and a loan in the amount of \$557,935, subject to approval of a loan agreement between Laramie County and the Wyoming Business Council and to acknowledge the Operations and Maintenance Plan for the project. Commissioner Holmes seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 09 Commissioner Thompson moved to approve a proposal to change the health insurance carrier for Laramie County Employees to United Healthcare beginning January 1, 2016 through June 30, 2017. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 10 Commissioner Holmes moved to approve a Notice of Award to American Contracting LLC as the successful bidder with the low bid in the amount of \$94,874 for the Laramie County Shooting Sports Complex-Trap Facilities Project. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11 Brett Walker, County Planning, presented a Board Approval for partial vacation of portions of Tracts 2, 3, and 5, Prairie Sunset Subdivision, Laramie County, Wyoming. (located on the northwest corner of the intersection of CR 215 and CR 136) The staff recommends approval based on the evidence provided. Casey Palma, Steil Surveying, said this is an attempt to adjust the boundary line. Chairman Ash opened the meeting as a PUBLIC HEARING. Hearing no comment, Chairman Ash closed the PUBLIC HEARING. Commissioner Heath moved to grant Board Approval for partial vacation of portions of Tract 2, 3, and 5, Prairie Sunset Subdivision, Laramie County, Wyoming as shown on the attached exhibit map and adopt the findings of fact a and b of the staff report. Commissioner

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Thompson seconded the motion, which passed unanimously. The resolution is recorded in the Recording Department.

The meeting adjourned at 3:45 p.m.

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**CERTIFICATION**

I, Debra K Lathrop, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, December 01, 2015

**SEAL**

Approved by : \_\_\_\_\_

Debra K. Lathrop  
County Clerk

Reviewed by : \_\_\_\_\_

Amber Ash, Chairman  
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.