

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, February 1, 2022

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Jan 18, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Jan 18, 2022](#)

Consent Agenda

2. Consideration of a legal services agreement between Laramie County, WY, and Harris, Harris & Quinn PC to provide legal services to indigent parents in accordance with WS 14-3-422(b) and comply with County's obligation pursuant to WS 14-3-434(b) at a rate of \$90 per hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Harris, Harris & Quinn PC

Attachments: [Legal Services Agreement, Harris, Harris & Quinn PC](#)

3. Consideration of a legal services contract between Laramie County, WY, and Wallace Stock and/or his designee to provide hearing officer services for administrative hearings, legal counsel to the Laramie County Board of Equalization, and to serve as hearing officer for the 2022 CBOE appeal hearings at a rate of \$200/hour.

Dept: Commissioners

Agent: Commissioners

Applicant: Wallace Stock

Attachments: [Legal Services Contract, CBOE, Wallace Stock](#)

4. Consideration of a resolution authorizing the acceptance of an award in the amount of \$6,000 from the Alzheimer's Foundation of America for the Sheriff's Dept Project Lifesaver program.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept

Attachments: [Grant Award, Alzheimer's Foundation Project Lifesaver](#)

5. Consideration of an addendum between Laramie County, WY, and Inland Potable Services, Inc to provide diving services for potable water tank cleaning and inspection as described in attachment A.

Dept: Public Works

Agent: John Poelma

Applicant: Inland Potable Services, Inc

Attachments: [Addendum, Inland Potable Services, Inc](#)

6. Consideration of an addendum to agreement between Laramie County, WY, and ProFirst Training and Consulting, LLC to provide background investigative services for the Sheriff's Dept.

Dept: Sheriff

Agent: Kevin James

Applicant: ProFirst Training & Consult

Attachments: [Addendum, ProFirst Training and Consulting, LLC](#)

7. Consideration of an addendum to master agency agreement between Laramie County, WY, and Alcohol Monitoring Systems, Inc to modify the agreement, adjust pricing based upon services used, add new alcohol monitoring equipment, and other SCRAM-related services.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: AMS, Inc

Attachments: [Addendum , Alcohol Monitoring Systems, Inc](#)

8. Consideration of an appraisal service contract between Laramie County, WY, and Thomas Y. Pickett & Company, Inc.

Dept: Assessor

Agent: Ken Guille

Applicant: T Y Pickett Co, Inc

Attachments: [Appraisal Service Contract, T Y Pickett & Co Inc](#)

9. Consideration of the annual public investment disclosure by public officers or public servants who invest government funds pursuant to WS 6-5-118 for calendar year 2022.

Dept: Treasurer

Agent: Trudy Eisele

Applicant:

Attachments: [Public Investment Disclosure Forms 2022](#)

10. Consideration of the deletion from Planning's fixed asset inventory of a 2016 Ford Escape traded to Tyrell Honda.

Dept: Planning & Development

Agent: Justin Arnold

Applicant:

Attachments: [Asset Deletion, Planning, 2016 Ford Escape](#)

11. Consideration of the following fees collected by various County entities for Dec 2021: County Clerk, \$144,502.02; Sheriff, \$49,202.98; Clerk of District Court, \$19,377.00; Shooting Sports, \$17,750.86; Planning & Development, \$89,715.61; Circuit Court, \$42,523.32; DUI Court, \$200.00; Drug Court, \$280.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Dec Fees 2021](#)

12. Consideration of the following part-time salaries in the amount of \$41,171.35 for Jan 2022: Planning, \$420.00; Shooting Sports, \$7,144.05; Events Dept, \$1,266.00; Buildings/Maintenance, \$14,417.38; Grants, \$1,823.84; Sheriff Operations, \$4,696.42; Detention, \$10,706.12; Drug/DUI Courts, \$697.54.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Jan Part-time Salaries 2022](#)

13. Consideration of warrants in the amount of \$1,693,412.96 for Jan 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Jan Warrants 2022](#)

Report & Public Petitions

14. Consideration of an amendment to the PlanCheyenne Future Land Use Map for various properties generally located west of Campbell Ave, north of Nationway, and south of and adjacent to E Lincolnway from CB (Community Business) to MU-C (Mixed-Use Commercial). The land considered with this amendment lies solely within city limits. (For Board of County Commissioners' comment; no action required)

Dept: Commissioners

Agent: Mark Christensen

Applicant: City of Cheyenne

Attachments: [Amendment Memo, PlanCheyenne Future Land Use Map](#)

Grants

15. Public Notice of the Laramie County American Recovery Act Program, Coronavirus State and Local Fiscal Recovery Funds - nonprofit grant application. The application period closes on March 31, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Public Notice, Nonprofit ARPA Application](#)

Contract/Agreement/Leases

16. Consideration of a memorandum of understanding between Laramie County, WY, on behalf of the Laramie County Combined Communications Center and American Medical Response Ambulance Service, Inc for the provision of emergency medical dispatch services, ambulance dispatch services and dispatch software.

Dept: Combined Communications

Agent: Amber Young

Applicant: AMR, Inc

Attachments: [MOU, LCCCC and AMR](#)

Land Use:Variances/Board App./Plats

17. PUBLIC HEARING regarding the vacation of a note on the Bison Crossing, 8th Filing plat.

Dept: Planning & Development

Agent: Ronnie Lopez

Applicant: 8th Filing Rd Maint Assoc

Attachments: [Bison Crossing, 8th Filing Note Vacation, Staff Report](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.