

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 1, 2023

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for July 18, 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes July 18, 2023](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Visit Cheyenne in an amount not to exceed \$1,650 to provide transportation across southeast Wyoming for a 2023 congressional staffers tour.

Dept: Commissioners

Agent: Commissioners

Applicant: Visit Cheyenne

Attachments: [Agreement, Visit Cheyenne](#)

3. Consideration of the ratification of an addendum between Laramie County, WY, and Little America Hotels & Resorts, Inc, in an amount not to exceed \$6,225 to provide hotel rooms for a 2023 congressional staffers tour as described in attachment A.

Dept: Commissioners

Agent: Commissioners

Applicant: Little America Hotel

Attachments: [Addendum, Little America Hotels & Resorts, Inc](#)

4. Consideration of the ratification of an agreement between Laramie County, WY, and OpenGov to provide software services for Public Works.

Dept: Information Technology

Agent: Brad Alexander

Applicant: OpenGov

Attachments: [Agreement, OpenGov](#)

5. Consideration of a legal services agreement between Laramie County, WY, and Ruth Ogden to provide legal services for indigent parents in accordance with WS 14-3-422(b) and to comply with the county's obligation pursuant to WS 14-3-434(b) at a rate of \$100 per hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Ruth Ogden

Attachments: [Legal Services Agreement, Ruth Ogden](#)

6. Consideration of the third amendment to the e-commerce agreement (200901-39) between Laramie County, WY, and ASC Acquisition, LLC, dba ArcaSearch, LLC, in an amount not to exceed \$1,799 to renew access to indexes and records for e-commerce solution for a period of one year.

Dept: County Clerk

Agent: Debra Lee

Applicant: ArcaSearch, LLC

Attachments: [Third Amendment, ArcaSearch, LLC](#)

7. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 6, 2023 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, Hell on Wheels Package Liquors, Aug 6, 2023](#)

8. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 9, 2023 at King Ranch located at 10333 Happy Jack Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, Hell on Wheels Package Liquors, Aug 9, 2023](#)

9. Consideration of a catering permit submitted by S&W Properties, LLC, dba Vinos Wine and Spirits, for an event on Aug 12, 2023 at 2886 Horse Creek Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vinos Wine & Spirits

Attachments: [24-hour Permit, Vinos Wine and Spirits, Aug 12, 2023](#)

10. Consideration of the following fees collected by various county entities for June 2023: County Clerk, \$121,426.39; Sheriff, \$244,720.08; Clerk of District Court, \$19,136.50; Shooting Sports, \$11,787.54; Planning & Development, \$108,354.59; Circuit Court, \$50,265.00; DUI Court, \$1,135.00; Drug Court, \$120.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Fees 2023](#)

11. Consideration of the following part-time salaries in the amount of \$49,263.45 for July 2023: Assessor, \$88.44; Grants, \$328.32; Planning, \$847.02; Shooting Sports, \$6,938.65; Events Dept, \$693.00; Buildings/Maintenance, \$17,645.26; Sheriff Operations, \$6,672.84; Detention, \$14,268.00; District Court, \$489.52; Drug/DUI Courts, \$1,292.40.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Part-time Salaries 2023](#)

Warrants

12. Consideration of warrants in the amount of \$5,123,947.73 for July 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Warrants 2023](#)

Contract/Agreement/Leases

13. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #2 to permit use of the premises at the Archer Complex for Fair participation and FFA Division shows during the dates of the Fair.

Dept: Events

Agent: Dan Ange

Applicant: LCSD #2

Attachments: [MOU, Laramie County School District #2, FFA Exhibit A, Fair Book, Rev 6-6-23](#)

Public Hearings/Rules & Reg's

14. PUBLIC HEARING regarding the 2023 mill levies pursuant to WS 39-13-102(g).

Dept: Assessor

Agent: Todd Ernst

Applicant:

Attachments: [Mill Levy 2023](#)

Land Use:Variances/Board App./Plats

15. PUBLIC HEARING regarding a subdivision permit and plat for Zoannea Estates, a subdivision located in the E1/2 of the E1/2 of the NE1/4 of the NE1/4 of Sect 26 and the NW1/4 of the NW1/4 of Sect 25, T14N, R61W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Y2 Consultants

Applicant: Graves Empire, LLC

Attachments: [Zoannea Estates, Subdivision Permit and Plat](#)

Report & Public Petitions

16. PUBLIC HEARING regarding a request for the vacation of a 60-foot public right-of-way known as West Rd, commencing at the intersection of the south lines of Tracts 13 & 14, Hillsdale South Ranchettes, 1st Filing, running north a distance of 657.2 feet more or less.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Road Petition Viewer's Report, West Rd, RP#507](#)

17. PUBLIC HEARING and consideration of the appraisers' report regarding establishment of a 60-foot public right-of-way, also known as Laramie St, situated in the NE1/4 of the SE1/4 of Sect 26, T14N, R66W, of the 6th PM, Laramie County, WY.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Staff Report, Laramie St](#)
[Appraisers' Report, Laramie St](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.