

# LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

**1. DATE OF PROPOSED ACTION:** February 17, 2015

**2. AGENDA ITEM:**    ☐ Appointments    ☐ Bids/Purchases    ☐ Claims  
☐ Contracts/agreements/leases    ☐ Grants    ☐ Land Use: Variances/Board App/Plats  
☐ Proclamations    ☐ Public Hearings/Rules & Reg's    ☐ Reports & Public Petitions  
☐ Resolutions    ☒ Other County Vehicle Disposal

**3. DEPARTMENT:** County Information Technology

**APPLICANT:** Rick Fortney

**AGENT:** Susan Sweeney, Risk

**4. DESCRIPTION:** Consideration of a Sale of county vehicles at Sheriff Auto Sale 02-18-15:  
1991 Jeep Cherokee    VIN 1J4FJ88S7ML511103  
1996 Ford Windstar    VIN 2FMDA5147TBB60839

Amount \$

From

To

**5. DOCUMENTATION:**

Originals

RECEIVED AND APPROVED AS  
TO FORM ONLY BY THE  
DEPUTY LARAMIE COUNTY  
ATTORNEY



Clerks Use Only:

Commissioner

Signatures

Ash \_\_\_\_\_  
Holmes \_\_\_\_\_  
Thompson \_\_\_\_\_  
Heath \_\_\_\_\_  
Kailey \_\_\_\_\_  
Action \_\_\_\_\_  
Postponed \_\_\_\_\_

County Attorney \_\_\_\_\_  
Deputy Attorney \_\_\_\_\_  
  
Grants Manager \_\_\_\_\_  
Outside Agency \_\_\_\_\_

# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: CO 416 Asset Number: 87484

Asset Description: 1991

Asset Manufacturer: Jeep

Asset Model Number: Cherokee 4x4 Sport Classic

Serial Number: 1J4FJ88S7ML511103

Asset Type: VEH-VEHICLE Assigned Location: County IT

Deletion Code: \_\_\_\_\_ Deletion Date:       /      /      

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date:       /      /       Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: \_\_\_\_\_ Date:       /      /      

Commissioner's Signature: \_\_\_\_\_ Date:       /      /      

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:       /      /      

Action: \_\_\_\_\_

Print Form

# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: CO453 Asset Number: 88380

Asset Description: 1996

Asset Manufacturer: Ford

Asset Model Number: Windstar GL van

Serial Number: 2FMDA5147TBB60839

Asset Type: VEH-VEHICLE Assigned Location: County IT

Deletion Code: \_\_\_\_\_ Deletion Date:       /      /      

Sold/Traded to Whom: \_\_\_\_\_

Asset Value: \_\_\_\_\_

Voucher Number: \_\_\_\_\_ Vendor Name: \_\_\_\_\_

Acquisition Date:       /      /       Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: \_\_\_\_\_ Date:       /      /      

Commissioner's Signature: \_\_\_\_\_ Date:       /      /      

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:       /      /      

Action: \_\_\_\_\_

Print Form