

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



---

**Tuesday, April 20, 2021**

**3:30 PM**

**Commissioners Board Room**

---

### Roll Call/Call to Order

**Present:** Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

### Minutes

1. Consideration of the Minutes of Proceedings for April 6, 2021.

[21 - 165](#)

**Attachments:** [Draft Minutes April 6, 2021](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of a seven-day catering permit submitted by DeLancey Enterprises, LLC, for Hell on Wheels Rodeo, June 25, July 9, 16, Aug. 6, 13, 27, and Sept. 3, 2021, at the Archer Complex.

[21 - 159](#)

**Attachments:** [Catering Permit, DeLancey Enterprises, LLC, June 25, July 9, 16, Aug. 6, 13, 27, and Sept. 3, 2021](#)

This agenda item was approved.

3. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, for a wedding reception, June 6, 2021, at 808 County Rd. 140.

[21 - 160](#)

---

**Attachments:** [Catering Permit, DeLancey Enterprises, LLC, June 26, 2021](#)

This agenda item was approved.

## Proclamations

4. Consideration of the ratification of a resolution proclaiming April 2021 to be Child Abuse Prevention Month. [21 - 163](#)

**Attachments:** [Resolution Proclaiming April 2021 as Child Abuse Prevention Month](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

## Grants

5. Consideration of a resolution authorizing the participation of Laramie County, WY, in the Emergency Rental Assistance Program under the WY Dept. of Family Services to aid eligible Laramie County residents with rental and utility assistance in the estimated amount of \$288,434. [21 - 169](#)

**Attachments:** [DFS Emergency Rental Assistance Program](#)

Sandra Newland, Grants, requested the item be withdrawn.

The item was withdrawn.

6. Consideration of a resolution authorizing the submission and acceptance of a grant to the U.S. Dept. of Transportation Federal Aviation Administration to fund the Cheyenne Regional Airport runway reconstruction design and bidding services in the amount of \$660,940. [21 - 167](#)

**Attachments:** [FAA Grant Application, Airport Runway Reconstruction](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

7. Consideration of a resolution authorizing the submission and acceptance of a grant to the U.S. Dept. of Transportation Federal Aviation Administration under the Coronavirus Response and Relief Supplemental Appropriations Act to fund the Cheyenne Regional Airport for costs related to operations, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt [21 - 168](#)

service payments in the amount of \$1,005,672.

**Attachments:** [FAA Grant Application, CRRSAA, Airport](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

8. Consideration of a subrecipient agreement between Laramie County, WY, and the WY Dept. of Transportation for a Congestion Mitigation Air Quality grant award in the amount of \$134,720 with a match of \$33,680 to run through Dec. 31, 2023. Grant funds will be used to apply magnesium chloride on County Roads 102, 210, and 222 for a total of 24.07 miles.

[21 - 157](#)

**Attachments:** [FY21 WYDOT CMAQ Award Agreement](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

9. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security, FFY21 State Homeland Security Grant Program, for EMA for Emergency Notifications and Emergency Operations Center equipment in the amount of \$114,144.

[21 - 166](#)

**Attachments:** [FFY21 SHSP Grant Application, EMA](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

10. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security, FFY21 State Homeland Security Grant Program, for the Sheriff's Dept. to purchase a tactical drone in the amount of \$68,025.

[21 - 158](#)

**Attachments:** [FFY21 SHSP Grant Application, Sheriff](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

11. Consideration of the ratification of a resolution authorizing the submission of four combined applications from Laramie County, WY, to the WY Dept. of Family Services under the Temporary Assistance to Needy Families Program in the amount of \$175,000.

[21 - 170](#)

**Attachments:** [TANF Grant Applications](#)

A motion was made by Commissioner Lovett, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### **Contract/Agreement/Leases**

12. Consideration of a credit agreement between Laramie County, WY, and Murdoch's Ranch and Home Supply, LLC, for supplies needed by the Sheriff's Dept.

[21 - 155](#)

**Attachments:** [Credit Agreement, Murdoch's Ranch and Home Supply, LLC](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

13. Consideration of an addendum to service agreement between Laramie County, WY, and Motorola Solutions, Inc., in the amount of \$49,251.32 to provide maintenance and support for the Sheriff's Dept. from July 1, 2021, through June 30, 2022.

[21 - 162](#)

**Attachments:** [Addendum to Service Agreement, Motorola Solutions, Inc., Sheriff's Dept.](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

14. Consideration of a second amendment to the food service contract between Laramie County, WY, and Summit Food Services, LLC, to provide management of food service operations at the Juvenile Center. The agreement is for one additional year, effective July 1, 2021, through June 30, 2022.

[21 - 152](#)

**Attachments:**     [Second Amendment, Summit Food Management Services, LLC, Juvenile](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                     Malm, Holmes, Heath, Lovett, Thompson

15. Consideration of an amendment to the food service contract between Laramie County, WY, and Summit Food Services, LLC, to provide management of food service operations at the Detention Center. The agreement is for one additional year, effective July 1, 2021, through June 30, 2022. [21 - 153](#)

**Attachments:**     [Amendment, Summit Food Service, LLC, Adult](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                     Malm, Holmes, Heath, Lovett, Thompson

16. Consideration of an addendum and agreement between Laramie County, WY, and Playcraft Systems/LuckyDog Recreation to provide playground equipment at the Juvenile Detention Center as described in attachment A in an amount not to exceed \$134,872. [21 - 156](#)

**Attachments:**     [Addendum and Agreement, Playcraft Systems/LuckyDog Recreation, Juvenile Detention Center](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                     Malm, Holmes, Heath, Lovett, Thompson

17. Consideration of the ratification of an addendum to an agreement between Laramie County, WY, and CML Security, LLC, to perform cell door replacement work at the Detention Center as described in attachment A, not to exceed \$112,687. [21 - 154](#)

**Attachments:**     [Addendum, CML Security, LLC, Cell Doors Replacement](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

18. Consideration of an addendum between Laramie County, WY, and the Laramie County Library to modify agreement 150317-18 for point-to-point connectivity between the Library and County.

[21 - 161](#)

**Attachments:** [Addendum, County Library, Gigabit Point to Point Internet Service](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### License/Permits

19. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliot, dba Jurassic Fireworks, located at 201 I-25 Service Rd.

[21 - 178](#)

**Attachments:** [Jurassic Fireworks - 201 I-25 Service Rd.](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Lovett, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

Agenda Items #20 through #23 were consolidated as one public hearing.

20. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Fireworks Outlet, located at 207 S. Greeley Hwy.

[21 - 173](#)

**Attachments:** [Fireworks Outlet - 207 S. Greeley Hwy.](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion

carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

- 21.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Fireworks Outlet, located at 251 I-25 Service Rd.

[21 - 174](#)

**Attachments:** [Fireworks Outlet - 251 I-25 Service Rd.](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

- 22.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Pyro City Fireworks, located at 3115 W. College Dr.

[21 - 176](#)

**Attachments:** [Pyro City Fireworks - 3115 W. College Dr.](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

- 23.** PUBLIC HEARING regarding a yearly fireworks permit submitted by Michael Johnson, dba Pyro City, located at 245 I-25 Service Rd.

[21 - 177](#)

**Attachments:** [Pyro City - 245 I-25 Service Rd.](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by

Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

24. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 227 I-25 Service Rd. East.

[21 - 175](#)

**Attachments:** [Phantom Fireworks - 227 I-25 Service Rd. East](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Heath, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

## Appointments

25. Consideration of a resolution appointing Judge Steven Sharpe to the Laramie County Adult Community Corrections Board to fill the vacancy in a four-year term, expiring Dec. 31, 2024.

[21 - 164](#)

**Attachments:** [Adult Community Correction Board Appointment, Judge Steven Sharpe](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, to appoint Judge Steven Sharpe. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

## Land Use: Variances/Board App./Plats

26. PUBLIC HEARING regarding board approval for a construction shop and office, located on the west 224' of the south 1/2 of Tract 29, Crestmoor Addition, Laramie County, WY.

[21 - 172](#)

**Attachments:** [Garland Construction Shop and Office, Board Approval](#)  
[Garland Construction Shop and Office, Board Approval](#)  
[- Revised](#)

Marissa Pomerleau, Planning, said Garland Construction Inc on behalf of Kip Garland, submitted an application for a construction shop and office for Garland Construction, Inc and Garland Electric, LLC. She noted that upon board approval, a site plan



application, addressing access, location, traffic, and drainage, is to be submitted for approval prior to any development on the property.

Ms. Pomerleau said based on evidence provided, staff recommends approval of the construction shop and office use with the adoption of findings of fact a and b with no conditions.

Commissioner Malm opened the meeting for PUBLIC COMMENT.

Rob Courtier, Katrina Howell, Julia Morgan, Adam Howell, Rod Stone, and Joe Lovato, residents, spoke about drainage, water table concerns, dust, drop in land values, noise, commercial operations in a residential area, trash, traffic and safety issues.

Chairman Malm pointed out there are other businesses operating in the area. He noted the applicant would need to comply with Laramie County Rules and Regulations on water and drainage studies. The Chairman said it is possible to place conditions on the site plan to protect residents and the county has a nuisance process. Commissioner Thompson said a zone change is not the issue before the board and the State Engineer's office will grant a well permit for any legally subdivided piece of property.

Commissioner Holmes asked about requiring a drainage study in the site plan. Ms. Pomerleau said typically a waiver is requested, but the board could include in their motion a condition requiring the study. She further clarified that a site plan must be approved prior to issuance of a building permit.

Commissioner Lovett questioned the applicant about material stored on the property. Mr. Garland said the material is from construction jobs and will be used for other jobs. Mr. Garland addressed issues brought by residents. He said his employees clean up the property at least monthly and he has improved the property. Mr. Garland said he had not previously received complaints about materials being blown off his property.

Hearing no further PUBLIC COMMENT, Chairman Malm closed public comment.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to grant board approval for the construction shop and office use for Garland Construction, Inc and Garland Electric, LLC, and adopt the findings of fact a and b of the staff report with two conditions:

1. The site plan will come before the Commission for approval
2. A drainage study is to be submitted with the site plan for Commission approval.

The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

**The meeting adjourned at 4:58 p.m.**

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.