

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY BEHAVIORAL GRANTS PROGRAM ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR ADVANCED IMPAIRED DRIVING DETECTION TRAINING AND COORDINATION FOR THE LARAMIE COUNTY SHERIFF'S OFFICE IN THE AMOUNT OF \$485,214.49.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED FOR THE ADVANCED IMPAIRED DRIVING DETECTION TRAINING AND COORDINATION PROGRAM.

WITNESSETH

WHEREAS, the Wyoming Department of Transportation receives Advanced Impaired Driving Detection funds from the National Highway Traffic Safety Administration (NHTSA) and;

WHEREAS, the Wyoming Department of Transportation can distribute a portion of these FFY 2025 funds to Wyoming Counties and;

WHEREAS, the Laramie County Board of Commissioners is eligible to apply for and receive FFY 2025 Advanced Impaired Driving Detection Training and Coordination funds and;

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Department of Transportation's Highway Safety Behavioral Grant Program by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application for \$485,214.49 be submitted to the Wyoming Department of Transportation for consideration of assistance in funding the Laramie County Sheriff's Office under the FFY 2025 Highway Safety Behavioral grant program for the Advanced Impaired Driving Detection Training and Coordination program.

BE IT FURTHER RESOLVED, that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 19TH DAY OF MARCH 2024.

By: _____

Date: _____

Chair, Laramie County Commissioners

ATTEST:

Date: _____

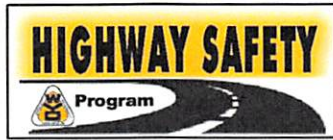
Debra Lee, Laramie County Clerk

Received and Approved as to Form only By:

 L.L. Weese

Date: 3.12.24

Laramie County Attorney's Office



Wyoming Department of Transportation
Highway Safety Behavioral Grants Program
5300 Bishop Blvd - Cheyenne, WY 82009

Wyoming Department of Transportation Highway Safety Behavioral Grants Program Grant Application

Introduction

Welcome to the Wyoming Department of Transportation Highway Safety Behavioral Grants Program (WYDOT HSO)

OUR GOAL

The Wyoming Department of Transportation's Highway Safety Behavioral Grants Program goal is to reduce traffic crashes, deaths, injuries and the associated economic losses in Wyoming through the coordinated efforts of traffic safety partners, state and local law enforcement agencies.

Laramie County Sheriff's Office

Advanced Impaired Driving Detection
Training and Coordination

FY2025

This Excel based workbook serves as your WYDOT HSO Grant Application.

The Workbook is intended to be utilized only for your WYDOT HSO grant funded activity. Please go through each tab and fill out any light blue colored cell. On the Budget tab, blue cells will auto-calculate totals and summary tables.

As always, please feel free to contact the WYDOT HSO if you have any questions or would like to schedule a visit to assist you with your Workbook. If you have trouble emailing the application or have questions, please contact Stephanie Lucero (307-777-4198), Jamie Schwaiger (307-777-4272), Melissa Gribble (307-777-4199) or Karson James (307-777-4200).

Please submit completed application to highway.safetygrants@wyo.gov

By the submittal of this application for funding, I certify under penalty of law, based on information and belief formed after reasonable inquiry the statements and information contained in this application are true, accurate, and complete.



PLEASE PRINT OUT, COMPLETE AND EMAIL TO highway.safetygrants@wyo.gov with your application

Single Audit Act Amendments of 1996

In accordance with 2 CFR 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements, found in §200.501(a), audit requirements for Federal awards, non-federal entities that expend \$750,000 or more in federal awards from all federal funding sources during their fiscal year, must agree to have a Single Audit conducted in accordance with §200.514 Scope of Audit. Further, §200.512 requires that the final report for such audit be completed within nine (9) months of the entity's fiscal year end.

Sub-recipient (community/agency): Laramie County Government

Fiscal Year : (Mo/Yr – Mo/Yr) 7/2022 - 6/2023

Section A – Check the appropriate box:

- We did NOT exceed the federal expenditure threshold of \$750,000 for the fiscal year referenced above. A Single Audit is not required for this fiscal year. If checked, skip Section B.
- We DID meet or exceed the federal expenditure threshold of \$750,000 for the fiscal year referenced above. If checked, complete Section B.
- We are exempt from the Single Audit Requirement – explain below. If checked, skip Section B.

Section B – Complete if a Single Audit is required. Check the appropriate box:

- We completed our Single Audit for the above fiscal year and our report is attached.
- Our Single Audit for our fiscal year referenced above will be completed on and will be submitted to the Wyoming Highway Safety Office by: _____

I certify that I am an individual authorized to complete this form. I further certify that the above information is accurate and, if required, the audit report will be submitted no later than nine (9) months after the fiscal year ending noted above.

Authorized Financial Officer:

Name: Stanley Walker
Title: Finance Director
Email: stanley.walker@laramiecountyywy.gov
Phone: (307)633-4395

Signature:  Date: 3/12/2024



These questions relate to any Federal grant monies received for transit or safety deliverables.(CFDA #20.600, 20.601, 20.607, etc.)

1) Has the key (essential) personnel in the direct implementation and administration of the grant during the previous year remained the same? (Key personnel include the Grant Administrator, Accounting, Budget or Controller personnel) (2 CFR 200.331 (a) (6) (3)).	Yes
2) Has the organization as a whole remained unchanged during the previous year?	Yes
3) Has the accounting/financial system remained the same as last year? (There weren't any upgrades or modifications to the system.) (2 CFR 200.331(a)(6)(3))	Yes
3a) If there were changes, please explain.	
4) Does your entity receive Federal grant money directly from any Federal awarding agencies? FTA, NHTSA, etc. (These monies do not have any WYDOT involvement for applications, payments, etc.) (2 CFR 200.331(a)(6)(4)).	Yes
5) Has a Federal agency monitored or inquired or been directly involved in the grant (2 CFR 200.331(a)(6)(4))	Yes
5a) Has the Federal agency ever performed a review or audit of the grant?	Yes
5b) If yes, did the Federal agency determine that there were no financial or compliance issues? If no, please provide a description of the financial and/or compliance issues written up by the Federal agency.	
Yes, no financial or compliance issues	
6) Does your entity have written procedures for procurement transactions? (2 CFR 200.318-323)	Yes



Go to:

<https://sam.gov/content/home>

Paste a screen shot of your Unique Entity Identifier (UEI) status page below:

Last updated by SANDRA NEWLAND on Oct 13, 2023 at 12:53 PM

LARAMIE COUNTY GOVERNMENT



LARAMIE COUNTY GOVERNMENT

Unique Entity ID E9DLJC1HGNQ8	CAGE / NCAGE 398U8	Purpose of Registration Federal Assistance Awards Only
Registration Status Active Registration	Expiration Date Oct 12, 2024	
Physical Address 309 W 20TH ST Cheyenne, Wyoming 82001-3601 United States	Mailing Address 310 W. 19TH Street Suite 300 Cheyenne, Wyoming 82001-4449 United States	

Business Information

Doing Business as (blank)	Division Name Laramie County	Division Number (blank)
Congressional District Wyoming 00	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Oct 16, 2023	Submission Date Oct 13, 2023	Initial Registration Date May 18, 2005
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Entity Dates

Entity Start Date Jan 1, 1890	Fiscal Year End Close Date Jun 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------



Agency/Organization:	Laramie County Sheriff's Office / Laramie County
Project Name:	Advanced Impaired Driving Detection Training and Coordination
UEI Number (from previous tab):	E9DLJC1HGNQ8
Wyoming Secretary of State's Filing ID: *If Applicable	
Mailing Address:	1910 Pioneer Avenue
City, State Zip:	Cheyenne, WY 82001



Core Performance Measures Listed Below

Problem Identification

Describe the problem; use available state and local data relevant to the area you will be providing service. **Include the source of the data.** Applicant may list multiple problems if applicable. (No more than 3000 characters)

Wyoming's alcohol and drug involved crashes have steadily increased despite enforcement and prevention efforts from the state's seventy-six (76) active law enforcement agencies. Removing impaired drivers from Wyoming roads requires the ability to detect drivers under the influence of alcohol, drugs and/or prescription medication. This technical work significantly impacts law enforcement's time evidenced by the number of hours of training required to detect impaired drivers while investigating traffic crashes to enforce Wyoming's impaired driving laws. Impaired driving is responsible for needless deaths and injuries on Wyoming roadways each year. Driving while impaired includes anyone who drives a vehicle while being impaired by alcohol, drugs, prescription medications, or any combination of those substances. During the years 2018 to 2022, impaired driving crashes contributed to 41.5% of fatal crashes, 12.9% of injury crashes and 7.3% of property damage only crashes. Impaired driving crashes averaged 53 fatalities a year, as reported by the Wyoming Electronic Crash Records System (WECRS). WYDOT Driver Services Program reported an increase in driving under the influence (DUI) convictions of 16% from 2021 to 2022, which can be attributed to an increase in impaired driving, sustained high visibility enforcement (HVE), as well as, combined efforts of the Governor's Council on Impaired Driving, Impaired Driving Program, and the Traffic Safety Resource Prosecutor. Alcohol and Crime in Wyoming 2022 reported DUis accounted for 30.86% of all statewide arrests with an average blood alcohol content (BAC) of 0.16. Additionally, 53% of people arrested for DUI had a reported BAC level above 0.16 and 14% had a BAC of 0.24 or greater.

Project Description

Describe how your project will implement data driven strategies based on the problem identification, with the overall goal of helping Wyoming meet the state Core Performance Measures listed below. Applicant needs to include target audience, purpose, state core performance measure and be relevant to problem identified. (No more than 3000 characters)

This project is best described as an enforcement support project. This is a statewide program that involves using highly qualified instructors to train Wyoming peace officers across the state in DWUI detection, advanced DWUI detection methods, and for general oversight and administration of the statewide DRE, ARIDE and related programs. This project will ensure a continued statewide effort in providing high quality training for law enforcement officers in the detection and arrest of both drug and alcohol impaired drivers on Wyoming roads. Peace officers can then use this training to detect alcohol and/or drug impaired drivers, which will help save lives by reducing the overall number of traffic fatalities, reduce serious traffic related injuries, and reduce the number of fatalities involving a driver or motorcycle operator with a BAC of .08 or above

Project Implementation

Will the project be implementable by start date of the grant? For example, does the project require new personnel to be hired for the implementation of the grant, have the proper contacts been established for outreach, etc. If the project will not be implementable at the start of the grant, please outline the steps that will need to be taken to implement your project. (No more than 3000 characters)

This project will be ready at the start of the grant. This is a continuation of a project that is already in place. All personnel and logistical needs are established and will be ready to continue the work of the project at the beginning of the grant.

Countermeasures

If the countermeasure has three (3) stars or more in "Countermeasures that Work" (most recent edition) **OR** recommended in a NHTSA-facilitated program assessment report **OR** included in the Uniform Guidelines for State Highway Safety Programs, please provide the citation for the countermeasure(s). If the countermeasure has less than three (3) stars, please provide justification that supports the countermeasure strategy which includes research, evaluation and/or substantive anecdotal evidence that supports the potential of the countermeasure strategy. (No more than 3000 characters)

https://www.dot.state.wy.us/home/dot_safety/behavioral-grants.html

Location of Countermeasure(s) being Implemented

Please list the location(s) and/or communities where the countermeasures will be implemented by your project. Also, please list the community partners that help and/or helped implement your project.

Countermeasure impact will be statewide. We will be holding ARIDE training in every WYDOT District open to all Wyoming law enforcement agencies. We will hold Drug Recognition Expert (DRE) training that will be open to all law enforcement agencies statewide. DRE training will enable law enforcement employees to implement the above countermeasures in their local jurisdictions across Wyoming. We will conduct Drug Impairment Training for Educational Professionals (DITEP) in multiple jurisdictions, conduct DUI task force activities with an emphasis on locating drug impaired driving, and provide outlets for public awareness of drug impaired driving recognition and prevention. We will implement multi-agency task force activities and support DUI detection and prevention throughout the state, with an enforcement emphasis on major events and holidays across the state.

Goals

In order for any project to be successful, it must contain measurable end results. All goals should meet the following: specific, measurable, assignable, realistic and time-related. The goals explain the overall impact of the deliverables. For example: (1) Reduce the misuse rate for child restraints by 4% from 87.1% to 83.1% by September 30, 2025.(2) Reduce the number of alcohol related fatalities on the highways by 13%, decreasing the number from 31 to 27. (No more than 3000 characters)

- A. Administer the Advanced Impaired Driving Detection Training and Coordination; coordinate the education and training of local law enforcement officers to become Drug Recognition Experts (DREs), coordinate recertification courses, and also coordinate trainings on Impaired Driving.
- B. Train and educate judicial officials, and traffic safety advocates on emerging trends of impaired driving on the road, as well as, educating on courtroom tactics.
- C. Notify WYDOT immediately if they are unable to fulfill the stated objectives, for any reason, to discuss alternate plans.
- D. By providing law enforcement technical training in areas of DRE, ARIDE, SFST, Drug Recognition Expert callout support, guidance and manager training, this project plans on reducing the number of traffic fatalities by 3% annually as measured by a five-year rolling average, reduce the number of serious injuries in traffic crashes by 3% annually as measured by a five-year rolling average, and to reduce the number of fatalities in crashes involving a driver or motorcycle operator with a BAC of .08 or above by 4% annually as measured by a five-year rolling average.

Deliverables

In a logical sequence, describe planned deliverables that will accomplish the project goals. Include information on the who, what, when, where and how. For Example: (1) Organize and instruct 4 renewal classes and 4 update classes around the state. (2) Partner with the Wyoming Highway Patrol to complete 3 trainings statewide. (3) Conduct a minimum of 10 Safety Education trainings in Albany, Carbon, Fremont, and Natrona Counties with trained law enforcement officers as indicated by data driven analysis. (No more than 3000 characters)

Advanced Impaired Driving Detection Training and Coordination Manager will deliver the following:

- 1) Perform duties needed to maintain and expand the Impaired Driving Program within the state of Wyoming.
- 2) Provide reimbursement for required continuing education for the Drug Recognition Expert (DRE) Coordinator that meets certified law enforcement proficiency standards.
- 3) Shall strive to maintain a minimum of sixty (60) Drug Recognition Experts (DREs) across the State of Wyoming.
- 4) Provide in-state travel expenses associated with duties required of the Impaired Driving Program.
- 5) Provide agency overtime salary for sworn personnel (vendors) teaching Standardized Field Sobriety Testing (SFST) Refresher, Advanced Roadside Impaired Driving Enforcement (ARIDE), DRE, DRE Instructor classes and public education. The sworn personnel (vendors) shall be certified DRE or SFST instructors.
- 6) Conduct on-site visits with local law enforcement agency administrators, supervisors, and officers of each county of the state on available impaired driving training.
- 7) Purchase supplies and equipment necessary for presentations and the administration of impaired driving testing and training of law enforcement personnel. This includes passive alcohol sensors, supplies needed for DRE evaluations, equipment used to perform the 12 step DRE evaluation, materials with educational value to the program, and materials to promote DUI/drug impaired driving awareness/prevention
- 8) Administer community trainings utilizing the Drug Impairment Training for Educational Professionals (DITEP).
- 9) Develop and/or update impaired driving curriculum and programs in Wyoming.
- 10) Administer regional DRE Coordinators managing DRE officers in their region to ensure proper evaluations and documentation per International Association of Chiefs of Police (IACP) standards.
- 11) Ensure DRE evaluation data is entered into the national database by federal due date.
- 12) Comply with all additional deliverables and requirements as outlined in Attachment A.

Deliverables Evaluation

Comprehensive evaluation involves an analysis of whether a project has achieved its stated goals: Describe how you will evaluate each deliverable as it relates to your goals. The evaluation should answer the who, what, when, where, why, and how of your goals. Use data driven results (actual numbers) to demonstrate safety improvement. NOTE: you must include an evaluation for each deliverable. (No more than 3000 characters)

The Impaired Driving Program Manager will provide the following evaluation measures:

A. Monthly/Bi-Monthly/Quarterly Report. The Impaired Driving Program Manager shall provide a description of the activities that have been performed during the reporting period toward the overall objectives of the project. The report must include all time reporting events participated in, earned and paid media produced, meeting agendas (to include a list of all attendees), meeting minutes, training report for any attended training and any other supplemental documentation that supports grant related expenditures. All reports must be received by the WYDOT on or before the 15th of the following month, unless a written extension is approved by the WYDOT.

B. Annual Report. The Impaired Driving Program Manager shall provide a comprehensive summarized final reporting of all project activities occurring during the project period by October 15, 2024. Report must include project successes or challenges, appropriate strategies used and results, and how to improve the project for the next fiscal year. If a report is not provided, final payment will be delayed until documentation is received by the WYDOT.

C. The Impaired Driving Program Manager will regularly communicate with the IACP Regional Coordinator to ensure quality control, and to provide frequent status reports on the Impaired Driving Program's impact statewide.



Summary

Budget Category	Project Amount Requested	Supplemental Funding	Total Project Cost
1. Personnel Services	\$ 100,877.08	\$ -	\$ 100,877.08
2. In-State Travel	\$ 58,822.00		\$ 58,822.00
3. Out-of-State Travel	\$ 72,997.00		\$ 72,997.00
4. Contractual	\$ 70,000.00		\$ 70,000.00
5. Media	\$ 4,000.00		\$ 4,000.00
6. Equipment	\$ 9,000.00		\$ 9,000.00
7. Other Direct Costs	\$ 125,408.00		\$ 125,408.00
8. Indirect	\$ 44,110.41		\$ 44,110.41
Total	\$ 485,214.49	\$ -	\$ 485,214.49

Personnel Services

a. - Salaries - Loaded Rate

	Name/Position	Hours	Loaded Rate	Total	Notes
Item #1	Program Coordinator	2080.00	\$ 43.32	\$ 90,100.00	
Item #2	5% Raise for Coordinator	2080.00	\$ 0.90	\$ 1,877.08	5 Months of 5% annual raise estimated to go into effect May, 2025
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 91,977.08	

b. - Overtime - Loaded Rate

	Name/Position	Hours	Loaded Rate	Total	Notes
Item #1	DRE Instructor hours	100.00	\$ 89.00	\$ 8,900.00	
Item #2				\$ -	
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 8,900.00	

Personnel Total \$ 100,877.08

In State Travel

Item #1	Name/Description			Notes
	Amount	Cost	Total	
	ARIDE (5 per FY)			
Transportation (Mileage, Rental, etc) per Person per Trip	300	\$ 0.67	\$ 201.00	
Food (Per Diem) per Person per Trip	3	\$ 59.00	\$ 177.00	
Lodging per Person per Trip	2	\$ 151.00	\$ 302.00	
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip			\$ -	
Sub Total			\$ 680.00	
Number of People per Trip	4			
Number of Trips	5			Per Laramie County MOU - 5 ARIDE courses a FY.
Total			\$ 13,600.00	

Item #2	Name/Description			Notes
	Amount	Cost	Total	
	Rocky Mountain Prevention and Traffic Safety Summit			
Transportation (Mileage, Rental, etc) per Person per Trip	300	\$ 0.67	\$ 201.00	
Food (Per Diem) per Person per Trip	4	\$ 59.00	\$ 236.00	
Lodging per Person per Trip	4	\$ 105.00	\$ 420.00	
Registration Fee per Person per Trip			\$ -	

Other per Person per Trip			\$ -	
Sub Total			\$ 857.00	
Number of People per Trip	6			Reimbursed travel for State and Regional Coordinators who partic
Number of Trips	1			
Total			\$ 5,142.00	

Item #3	Name/Description			
	DRE Academic Course (Phase 1 & 2)			
	Amount	Cost	Total	Notes
Transportation (Mileage, Rental, etc) per Person per Trip	200	\$ 0.67	\$ 134.00	
Food (Per Diem) per Person per Trip	10	\$ 59.00	\$ 590.00	
Lodging per Person per Trip	10	\$ 128.00	\$ 1,280.00	
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip			\$ -	
Sub Total			\$ 2,004.00	
Number of People per Trip	20			15 Students and 5 instructors.
Number of Trips	1			
Total			\$ 40,080.00	

In State Travel Total			\$ 58,822.00	
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Out of State Travel				
Item #1	Name/Description			
	DRE Field Certifications (Phase 3)			
	Amount	Cost	Total	Notes
Transportation (Mileage, Rental, etc) per Person per Trip	300	\$ 0.67	\$ 201.00	
Food (Per Diem) per Person per Trip	8	\$ 59.00	\$ 472.00	
Lodging per Person per Trip	7	\$ 225.00	\$ 1,575.00	
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip	1	\$ 700.00	\$ 700.00	Airfare to field certs in Jacksonville, Florida
Sub Total			\$ 2,948.00	
Number of People per Trip	20			15 Students and 5 instructors.
Number of Trips	1			
Total			\$ 58,960.00	

Item #2	Name/Description			
	Western Region Coordinator Meeting			
	Amount	Cost	Total	Notes
Transportation (Mileage, Rental, etc) per Person per Trip	1	\$ 350.00	\$ 350.00	Rental vehicle in Sacramento, California
Food (Per Diem) per Person per Trip	5	\$ 59.00	\$ 295.00	
Lodging per Person per Trip	4	\$ 250.00	\$ 1,000.00	
Registration Fee per Person per Trip			\$ -	
Other per Person per Trip	1	\$ 600.00	\$ 600.00	Airfare to Sacramento, California.
Sub Total			\$ 2,245.00	
Number of People per Trip	1			IACP Western Region Meeting for State Coordinators.
Number of Trips	1			
Total			\$ 2,245.00	

Item #3	Name/Description			
	National DRE Conference			
	Amount	Cost	Total	Notes
Transportation (Mileage, Rental, etc) per Person per Trip	1	\$ 250.00	\$ 250.00	Rental vehicle.
Food (Per Diem) per Person per Trip	6	\$ 79.00	\$ 474.00	Per diem estimate for east coast conference location.
Lodging per Person per Trip	5	\$ 225.00	\$ 1,125.00	
Registration Fee per Person per Trip	1	\$ 500.00	\$ 500.00	Event registration through IACP / NHTSA.
Other per Person per Trip	1	\$ 600.00	\$ 600.00	Estimated airfare.
Sub Total			\$ 2,949.00	
Number of People per Trip	3			State Coordinator and two other delegates
Number of Trips	1			
Total			\$ 8,847.00	

Item #4	Name/Description			
	IACP Conference			
	Amount	Cost	Total	Notes
Transportation (Mileage, Rental, etc) per Person per Trip	1	\$ 250.00	\$ 250.00	Rental car.
Food (Per Diem) per Person per Trip	5	\$ 79.00	\$ 395.00	Per diem estimate for east coast conference location.
Lodging per Person per Trip	4	\$ 250.00	\$ 1,000.00	

Registration Fee per Person per Trip	1	\$ 600.00	\$ 600.00	IACP registration costs.
Other per Person per Trip	1	\$ 700.00	\$ 700.00	Estimated airfare.
Sub Total			\$ 2,945.00	
Number of People per Trip	1			
Number of Trips	1			
Total			\$ 2,945.00	

Out of State Travel Total \$ 72,997.00

Contractual					
	Name/Description	Hrs/Amt	Loaded Rate/Cost	Total	Notes
Item #1	ARIDE Instructor Costs	25.00	\$ 400.00	\$ 10,000.00	5 ARIDE courses per FY, 5 instructors per course at 400.00 per da
Item #2	DRE Course Instructor Costs	90.00	\$ 400.00	\$ 36,000.00	5 DRE Instructors for 18 days of DRE Phase 1-3 at 400.00 per day
Item #3	DRE Call Out Compensation	1.00	\$ 4,000.00	\$ 4,000.00	Fund to compensate agencies for DRE call outs statewide.
Item #4	Speakers & Conference	2.00	\$ 5,000.00	\$ 10,000.00	Compensation for speakers at annual conference.
Item #5	Awareness Training / Other	25.00	\$ 400.00	\$ 10,000.00	Compensation for DITEP, Drug/DUI awareness training, etc.
Total				\$ 70,000.00	
Contractual Total				\$ 70,000.00	

Media					
	Name/Description	Hrs/Amt	Loaded Rate/Cost	Total	Notes
Item #1	Training / Educational Mater	1.00	\$ 4,000.00	\$ 4,000.00	
Item #2				\$ -	
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 4,000.00	
Media Total				\$ 4,000.00	

Equipment					
a. - Non-Major Equipment (Under \$5,000)					
	Description	Amount	Cost	Total	Notes
Item #1	Non-major equipment costs	1.00	\$ 4,000.00	\$ 4,000.00	
Item #2	DRE kit costs	1.00	\$ 5,000.00	\$ 5,000.00	Purchase of DRE kits and required equipment for DRE Phase 1-3
Item #3				\$ -	
Total				\$ 9,000.00	
b. - Major Equipment (Over \$5,000)					
	Description	Amount	Cost	Total	Notes
Item #1				\$ -	
Item #2				\$ -	
Item #3				\$ -	
Total				\$ -	
Equipment Total				\$ 9,000.00	

Other Direct Costs					
	Description	Amount	Cost	Total	Notes
Item #1	Other direct costs	1.00	\$ 125,408.00	\$ 125,408.00	
Item #2				\$ -	
Item #3				\$ -	
Item #4				\$ -	
Item #5				\$ -	
Total				\$ 125,408.00	
Other Direct Costs Total				\$ 125,408.00	

Indirect Costs

	Description	Percent		Notes
Item #1	Indirect costs	10.00%		
Indirect Costs Total				
			\$	44,110.41



The agency personnel contact information below must be completed

Project Coordinator			
Printed Name:	Brian Kozak		
Title:	Sheriff		
Telephone:	307-631-3304		
E-mail:	brian.kozak@laramiecountywy.gov		
Access to Project Site:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Signature on Agreement:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Authorizing Official for Agency/Organization			
Printed Name:	Sandra Bay		
Title:	Laramie County Grants Manager		
Telephone:	307-633-4201		
E-mail:	Sandra.Bay@laramiecountywy.gov		
Access to Project Site:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

Project Coordinator

Printed Name:	Brian Kozak			
Title:	Sheriff			
Telephone:	307-631-3304			
E-mail:	brian.kozak@laramiecountywy.gov			
Access to Project Site:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Signature on Agreement:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Authorizing Official for Agency/Organization

Printed Name:	Sandra Bay			
Title:	Laramie County Grants Manager			
Telephone:	307-633-4201			
E-mail:	Sandra.Bay@laramiecountywy.gov			
Access to Project Site:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Signature on Agreement:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Authorizing Official for Agency/Organization

Printed Name:	Brian Lovett			
Title:	Chairman Laramie County Commissioners			
Telephone:	307-633-4260			
E-mail:	commissioners@laramiecountywy.gov			
Access to Project Site:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Signature on Agreement:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Additional Contact for Agency/Organization (if applicable)

Printed Name:	Samuel Johnson			
Title:	Acting WY DECP State Coordinator			
Telephone:	307-640-7612			
E-mail:	samuel.johnson@laramiecountywy.gov			
Access to Project Site:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Signature on Agreement:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

	NO	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
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If selected for a grant, would your organization like to sign the Grant Agreement electronically (i.e. Adobe Sign)?

NO

**HIGHWAY SAFETY PROGRAM FEDERAL FISCAL YEAR (FFY) 2025
GRANT APPLICATION FOR LARAMIE COUNTY SHERIFF'S OFFICE
ADVANCED IMPAIRED DRIVING DETECTION TRAINING AND
COORDINATION
ATTACHMENT A**

Deliverables (continued from FFY2025 Grant Application)

- 13) Plan and administer up to two (2) trainings for Regional DRE Coordinators to include DRE tracking website/other DRE related digital applications.
- 14) Plan and administer one (1) DRE basic course and field certifications.
- 15) Assist in the planning in the Rocky Mountain Prevention and Traffic Safety Summit Conference for DRE recertification requirements in conjunction with the Highway Safety Office (HSO).
- 16) Plan and administer a DRE Instructor class.
- 17) Plan and administer up to five (5) ARIDE courses statewide.
- 18) Plan and administer up to ten (10) SFST Refresher courses statewide.
- 19) Provide reimbursement of overtime cost for DRE callouts for state and local law enforcement personnel.
- 20) Provide reimbursement of expenditures related to work managing regional DREs and DRE Instructors, ensuring proper evaluations and documentation per IACP standards.
- 21) Provide reimbursement of expenditures for Impaired Driving Instructors, ensuring compliance with the Laramie County's procurement guidelines in compliance with uniform guidelines.
- 22) Provide an Instructor Fee Schedule to the Highway Safety Office Project Site.
- 23) Provide in/out-of-state travel and training for the Impaired Driving Program Coordinator and Regional State Coordinators/Instructors to remain current on emerging and evolving impaired driving issues and trends. Any out-of-state training must be approved by the Highway Safety Office.
- 24) Comply with all relevant WYDOT procedures and Federal guidelines found in 2 CFR 200.